



Valley center Tree Incentive Program



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Mission: The Tree Incentive Program (or TIP) is an effort to of life through city beautification by incentivizing tree planting in the community.

How It Works: The program offers a monetary incentive for planting trees and works to foster awareness of how to plant the “Right Tree in the Right Place” and in locations that are in accordance with local planting ordinances and guidelines.

- 🌳 The City of Valley Center will reimburse 50% of the cost of a tree(s) up to \$100 for a tree selected from the approved list in the [“Trees for Valley Center” brochure](#) and planted in accordance with the [Spacing for Tree Planting ordinance](#).
- 🌳 Funding is limited to \$2000 annually on a first come first served basis.
- 🌳 You must be a Valley Center resident or Valley Center business and trees must be planted within City Limits.
- 🌳 Limit of up to two (2) tree reimbursements per year per residence or business. Maximum of 4 trees within 5-year period.
- 🌳 For a tree to qualify it must be planted in the property frontage and must be a tree that will reach a minimum height of 15 feet tall at maturity.
- 🌳 Applications for Spring planting will be accepted January 1st to March 31st. Applications for Fall planting will be accepted July 1st to September 30th.
- 🌳 To be eligible for a reimbursement, applicants must plant trees within the following dates. No retroactive reimbursement request will be accepted.
Spring Planting - March 1st to May 31st. Fall Planting - September 1st to November 31st
- 🌳 An approved applicant will receive a confirmation email explaining that they are eligible to receive a reimbursement. Trees must be purchased from a commercial nursery or commercial tree farm.
- 🌳 Information for the Tree Incentive Program can be found at <https://valleycenterks.org/569/Tree-Incentive-Program>

Spacing for Tree Planting (Municipal Code 2.19)

	Height @ Maturity	Distance From Curb	Distance From Sidewalk	Distance From Fire Plugs	Lateral Distance From Overhead Utilities	Lateral Distance From Underground Utilities	Distance From Street Corners & Intersections
Small Trees	Up to 20 ft.	3 ft.	3 ft.	10 ft.	10 ft.	5 ft.	Consult city for line-of-sight requirements for planting near intersections
Medium Trees	20 to 40 ft.	20 ft. min.	4 ft.	10 ft.	20 ft.	10 ft.	
Large Trees	40 ft. +	20 ft. min.	5 ft.	10 ft.	30 ft.	10 ft.	



Tree Incentive Program Application



Resident Name (print): _____ or Business Name (print): _____

Email Address: _____

Address: _____

Primary Phone #: _____ Alternate Phone #: _____

Type of tree(s) to be planted: _____

- 🌳 Applicant must provide a site plan that shows the planting location for each tree.
 - You can use [Sedgwick County GIS Mobile Land Records](#) to print a map.
 - Use [Spacing for Tree Planting](#) to help determine an appropriate planting location.
 - Return an aerial view of your property with the location marked for each tree to be planted – Include the type of tree you want to plant using the approved list in the [Trees for Valley Center Planting Brochure](#).
 - Return site plan along with this application

- 🌳 Application and a site plan must be filled out completely and returned within the application period to parks@valleycenterks.org Put Tree Incentive Program and your Name and Address in the subject line.

- 🌳 Applications received will be reviewed for approval in order of when they are received.

- 🌳 Once your application has been reviewed, you will be notified via email that your application has been approved.

