



The City of Valley Center, Kansas

121 S Meridian
Valley Center, Kansas 67147
www.valleycenterks.org

Current Date

COUNCIL MEETING NOTIFICATION REQUEST

The City Council of Valley Center , Kansas holds regular meetings on the 1st and 3rd Tuesdays of each month. Periodically, these dates change due to conflicts or lack of a quorum.

Occasionally, a Special Meeting will be called for business purposes that require review or action before the next regularly scheduled meeting.

If you would like to be notified in advance of these meetings, please complete this form and send via e-mail using the button entitled "Submit by E-mail," which submits and electronic copy to city hall using your e-mail program. No further action will be necessary. You will receive an e-mail confirmation once your information is received by City Hall.

If you would like to print out a copy and mail the form to City Hall, please return it to:

City of Valley Center, Kansas
ATTN: Kristi Carrithers, City Clerk
P.O. Box 188
Valley Center, Kansas 67147

Name

Address

City State Zip Code

Phone Number

FAX Number

E-mail

How would you like to be notified? (check only one box)

- FAX
- E-Mail
- US Mail using above address

You will be notified by means selected above for all public meetings of the City of Valley Center.

Notification request expires on December 31st of the current year. You must complete a new notification form for each fiscal year. (K.S.A. 75-4318)

NOTE:

1. In the event of a Special meeting, it will not always be possible for you to receive advance notice if you request notification via U.S. Mail.
2. An agenda will be sent to you as notification of a meeting whenever possible. At times an agenda will not be available until the date/time of the meeting. Agendas will be made available to the public at each meeting.