

**AGENDA**  
**CITY OF VALLEY CENTER**  
**7:00 pm**  
**November 18, 2008**  
**CITY HALL - 121 S. Meridian**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION - Ministerial Alliance Chuck Terrill**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA p2**
- 6. CLERK'S AGENDA**
  - A. Minutes p2
  - B. Appropriation Ordinance p3
  - C. Treasurer's Report
  - D. 2008 Audit
- 7. PUBLIC FORUM** (*Citizen input and requests*) p4
- 8. COMMITTEES AND COMMISSIONS -- REPORTS**
- 9. OLD BUSINESS**
  - A. Proposed Resolution - Endorsement of Northern Flyer Alliance
  - B. 89<sup>th</sup> and High Point
  - C. Developers Request regarding Prairie Lakes Addition Phase 3 Internal Improvements: Sanitary Sewer and Water Main Bids
  - D. Developers Request regarding Prairie Lakes Addition Phase 3 Internal Improvements: Paving, Incidental Drainage and Storm Water Drainage Bids
- 10. NEW BUSINESS**
  - A. Proposed Ordinance - Interlocal Agreement between City of Valley Center and USD 262
- 11. STAFF REPORTS**
- 12. GOVERNING BODY REPORTS**
- 13. ADJOURN**

## **APPROVAL OF AGENDA**

City Staff recommends motion to approve the agenda as presented / amended.

## **CLERK'S AGENDA**

### **A. Minutes of the Meeting:**

Attached are the minutes from the meeting of November 4, 2008 as prepared by the City Clerk.

City Staff suggests motion to approve the Council Meeting Minutes as presented / amended.

REGULAR COUNCIL MEETING  
NOVEMBER 4, 2008  
CITY HALL  
121 S. MERIDIAN

Mayor **McNown** called the meeting to order at 7:00 pm with the following members present: Jo Ann **Gerling**, **Kate Jackson**, Marci **Maschino**, Cheryl **Nordstedt**, Bruce **Campbell**, Louis **Cicirello**, **Lionel Jackson** and Jack **Townsley**.

Members absent: None

Staff Present: Kristine Polian, City Clerk  
Richard Dunn, City Superintendent  
Lonnie Tormey, Fire Chief  
Mark Hephner, Police Chief  
Eldon Miller, Community Development Officer  
Mike Kelsey, City Engineer  
Barry Arbuckle, City Attorney

Press present: The Ark Valley News

#### **APPROVAL OF AGENDA**

Mayor McNown added the Interim City Administrator discussion to New Business.

Cicirello moved, second by L. Jackson, to approve the Agenda as amended. Vote yea: unanimous. Motion carried.

#### **CLERK'S AGENDA**

##### MINUTES- OCTOBER 21, 2008

Councilmember Gerling stated that she had opposed the adoption of the Storm water Ordinance in the previous meeting and was not indicated in the minutes.

Gerling moved, second by K. Jackson, to approve the minutes of October 21, 2008 as amended. Vote yea: unanimous. Motion carried.

##### APPROPRIATION ORDINANCE

Gerling moved, second by L. Jackson, to approve the Appropriation Ordinance No. 11/04/08. Vote yea: unanimous. Motion carried.

##### TREASURERS REPORT

Maschino moved, second by K. Jackson, to receive and file the September Treasurer's report. Vote yea: unanimous. Motion carried.

## AUDITOR'S MANAGEMENT LETTER

Councilmember Maschino indicated that overall, she was not concerned with the Management letter, feeling that the issues indicated had either been resolved already, or were not specific enough. Recommended the City Clerk work with the auditor to clean up any issues the books may have.

Mayor McNown stated he thought it was best to use the current auditing firm since they have all the background of the City.

Polian asked that the software company be involved in the project as well.

Gerling moved, second by Maschino, to direct Staff to work with the auditing firm Peterson, Peterson and Goss and Tyler Technologies to straighten out any issues the City's financials may have, with an amount not to exceed \$4,000. Vote yea: unanimous. Motion carried.

## CMB LICENSE REQUEST

Maschino moved, second by Townsley, to approve the Cereal Malt Beverage retail application for Crescent Stores Corporation located at 100 S. Meridian. Vote yea: unanimous. Motion carried.

## **COMMITTEES AND COMMISSIONS**

### CITY ADMINISTRATOR- JOB DESCRIPTION

Council reviewed the job description of the City Administrator in the City's personnel policy, and made changes to some of the wording in the requirements. Also added additional Essential Functions to include Council agenda responsibility, supervisory oversight of all non-elected personnel and direct supervisory oversight over department heads.

Cicirello moved, second by Nordstedt, to accept the job requirements with changes made by Council. Motion rescinded.

Cicirello moved, second by Gerling, to approve the job description of the City Administrator in the City personnel policy handbook as amended. Vote yea: unanimous. Motion carried.

### ORDINANCE NO. 601

Ordinance No. 601 implemented a City Administrator in 1980, and the Mayor recommended some changes in the wording be made to the ordinance. Changes included changing "council" to "Governing Body", taking out the pronoun "he" and adding annual evaluations for department heads.

## **OLD BUSINESS**

### PROPOSED ORDINANCE- SCOTT STREET SPEED LIMIT CHANGE

Cicirello moved, second by L. Jackson, to adopt Ordinance 1169-08 decreasing the speed limit from 30 mph to 20 mph on portions of Birch, Park and Scott Streets and waive first reading. Vote yea: unanimous. Motion carried.

## 5<sup>th</sup> STREET AND SENECA STREET INTERSECTION REPORT

City Engineers presented the 5<sup>th</sup> Street and Seneca report, providing 6 options of widening the intersection and adding turn lanes.

Council consensus is to add the project to the CIP, giving them the opportunity to evaluate this project along with other proposed projects.

Mayor stated the City needed to finalize the speed limit on 85<sup>th</sup> Street, whether to keep it at 45 mph or 55 mph, since it was promised that the 45 mph speed decrease would be temporary until a street study was done.

Kelsey said he would call the County to have them do the study.

## **NEW BUSINESS**

### GOOD NEIGHBOR NUTRITION PROGRAM

Maschino moved, second by Cicirello, to approve the Good Neighbor Nutrition Program agreement and authorize the Mayor to sign. Vote yea: unanimous. Motion carried.

### INTERIM CITY ADMINISTRATOR DISCUSSION

Mayor McNown stated he would like to appoint George Kolb as the Interim City Administrator with the amended employment agreement the City Attorney evaluated, until either Mr. Kolb finds employment or a new City Administrator is found.

Cicirello moved, second by Maschino, to approve the appointment of George Kolb as the Interim City Administrator with the amended employment agreement. Vote yea: unanimous. Motion carried.

## **STAFF REPORTS**

### CITY CHIEF HEPHNER

Stated the Police Department borrowed LiDar, a laser radar detector that provides more accuracy. Said it may be something he requests at budget time.

Gerling asked how the camera situation was going.

Said he has not had a chance to research, but will as soon as possible.

### PARKS SUPERINTENDENT OWINGS

Said the 2 new flag poles are in place, and all the flags are flying, to include the new Merchant Marines flag.

### CITY ENGINEER KELSEY

Stated he thinks the issues with Prairie Lakes will be addressed at the next meeting.

## **GOVERNING BODY REPORTS**

### MAYOR MCNOWN

Stated Sedgwick County's E-Commerce day is November 8<sup>th</sup> from 9-3 which will provide people an opportunity to dispose of computer equipment if needed. Also the League Dinner was tomorrow, and the possibility of having a special meeting on Monday November 10<sup>th</sup> to discuss the City Administrator recruitment process.

Stated the City Administrator needed a new computer, as the previous City Administrator's computer was a personal one, and he recommends a laptop.

Maschino moved, second by Cicirello, to approve a laptop purchase for the City Administrator not to exceed \$3,000 for hardware and software. Vote yea: unanimous. Motion carried.

### COUNCILMEMBER GERLING

Asked that information on acquiring 89<sup>th</sup> Street as an additional exit in High Point is added to the next meeting's agenda.

### COUNCILMEMBER K. JACKSON

Said the South Meridian planning meeting went well on October 27th, and that most people shared the same view points. Stated she was appointed to the Hazard Mitigation Steering Committee by the Sedgwick County Association of Cities. Said she and Councilmember Gerling visited with the Girl Scouts who had lots of questions for them about government, and there will be a Veteran's recognition reception on November 8 at City Hall.

**Meeting adjourned at 8:41 p.m.**

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Kristine A. Polian, City Clerk

SPECIAL COUNCIL MEETING  
NOVEMBER 10, 2008  
CITY HALL  
121 S. MERIDIAN

Mayor McNown called the meeting to order at 7:00 p.m. with the following members present:  
Jo Ann **Gerling**, **Kate Jackson**, Lou Cicirello, **Lionel Jackson** and Jack **Townsley**.

Members absent: Marci Maschino, Cheryl Nordstedt and Bruce Campbell

Staff Present: George R Kolb, Interim City Administrator  
Kristine Polian, City Clerk

Press present:

CITY ADMINISTRATOR PROFILE ANALYSIS

Marla Flentje, Austin Peters Group, went through the profile she put together that she hoped addressed the Governing Body's concerns and requests.

The Governing Body changed wording in the profile and the advertisement that would be placed with ICMA.

Gerling moved, second by Cicirello, to approve the City Administrator profile presented by Austin-Peters Group as amended. Vote yea: unanimous. Motion carried.

Flentje provided an estimated timeline where it's possible to have a City Administrator hired in the beginning of February.

ORDINANCE 1170-08: RE-DESCRIBING THE POSITION OF CITY ADMINISTRATOR

L. Jackson moved, second by Gerling, to approve Ordinance 1170-08 re-describing the City Administrator position and amending Ordinance 601-80. Vote yea: unanimous. Motion carried.

**Meeting adjourned at 8:05 p.m.**

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Kristine A. Polian, City Clerk



## CLERK'S AGENDA

### **B. Appropriation Ordinance:**

Below is the proposed appropriation ordinance for November 18, 2008 as prepared by City Staff.

Packet #1	<u>\$730,238.06</u>
Total	\$730,238.06

City Staff suggests motion to approve the appropriation ordinance as presented / amended.

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
A T & T	OCT 9 2008 SVCS - ADMIN	GENERAL FUND	ADMINISTRATION	306.49
	OCT 9 2008 SVCS - COURT	GENERAL FUND	LEGAL & MUNICIPAL COUR	29.49
	SEP-OCT 08 1817 436	GENERAL FUND	POLICE	147.33
	OCT 9 2008 SVCS - PD	GENERAL FUND	POLICE	92.11
	OCT 9 2008 SVCS - FIRE	GENERAL FUND	FIRE	61.38
	SEP-OCT 08 - 0987 961	GENERAL FUND	EMERGENCY COMMUNICATIO	486.96
	SEP-OCT 08 - 1818 249	GENERAL FUND	EMERGENCY COMMUNICATIO	146.52
	OCT 9 2008 SVCS - EC	GENERAL FUND	EMERGENCY COMMUNICATIO	175.14
	OCT 9 2008 SVCS - C BLDG	GENERAL FUND	COMMUNITY BUILDING	27.80
	OCT 9 2008 SVCS - POOL	GENERAL FUND	SWIMMING POOL	27.79
	OCT 9 2008 SVCS - P BLDG	GENERAL FUND	PUBLIC BUILDINGS	27.79
	SEP-OCT 08 - 1821 247	WATER OPERATING	NON-DEPARTMENTAL	591.39
	SEP-OCT 08 - 0184 314	WATER OPERATING	NON-DEPARTMENTAL	626.44
	OCT 9 2008 SVCS - WATER	WATER OPERATING	NON-DEPARTMENTAL	145.45
	OCT 9 2008 SVCS - SEWER	SEWER OPERATING	NON-DEPARTMENTAL	201.53
	OCT 9 2008 SVCS - 922 7	SEWER OPERATING	NON-DEPARTMENTAL	39.07
	OCT 9 2008 SVCS - 040 9	SEWER OPERATING	NON-DEPARTMENTAL	35.26_
			TOTAL:	3,167.94
ARK VALLEY NEWS	ORDINANCE NO. 166-68	GENERAL FUND	ADMINISTRATION	36.48
	DISPLAY	GENERAL FUND	ADMINISTRATION	32.62
	PUB NOT - KOHLHORST	GENERAL FUND	COMMUNITY DEVELOPMENT	20.48
	ZONING HEARING	GENERAL FUND	COMMUNITY DEVELOPMENT	24.32
	CLASSIFIED - MAINT WRKR	WATER OPERATING	NON-DEPARTMENTAL	35.00
	EPA/STRMWTR NOTICE	WATER OPERATING	NON-DEPARTMENTAL	36.25
	EPA/STRMWTR NOTICE	WATER OPERATING	NON-DEPARTMENTAL	36.25
	NNN - WATER ADVERT	WATER OPERATING	NON-DEPARTMENTAL	234.22
	EPA/STRMWTR NOTICE	WATER OPERATING	NON-DEPARTMENTAL	36.25
	EPA/STRMWTR NOTICE	WATER OPERATING	NON-DEPARTMENTAL	36.25
	CLASSIFIED - MAINT WRKR	WATER OPERATING	NON-DEPARTMENTAL	35.00_
			TOTAL:	563.12
BOB KELLET INSURANCE	CHNG - 8A5-64-52: VC POP	GENERAL FUND	ADMINISTRATION	484.00
	CHNG - 8A5-64-52: PSB	GENERAL FUND	PUBLIC BUILDINGS	526.00_
			TOTAL:	1,010.00
BOYD'S WELDING	5 HD VENT SCREENS-P BLDG	GENERAL FUND	PUBLIC BUILDINGS	500.00
	3/4" COVE PLATE	CAPITAL PROJECTS F	SWIM POOL / SPLASH PK	675.00_
			TOTAL:	1,175.00
CASSIE & RALPH DENNING	REIMBURSE - WILLOW OAK	GENERAL FUND	PARKS	100.00_
			TOTAL:	100.00
CIERO COMMUNICATIONS	COAX ANT; EXT SPKRS-FIRE	FIRE VEHICLE REPLA	NON-DEPARTMENTAL	235.07_
			TOTAL:	235.07
CITY OF WICHITA	9/24-10/16/2008 ICT WA SV	WATER OPERATING	NON-DEPARTMENTAL	14,337.95
	SEP 08 BIOSOLIDS HAULG	SEWER OPERATING	NON-DEPARTMENTAL	3,570.00_
			TOTAL:	17,907.95
CIVIC PLUS	NOV 2008 - ADMIN	GENERAL FUND	ADMINISTRATION	42.25
	NOV 2008 - LEGAL	GENERAL FUND	LEGAL & MUNICIPAL COUR	6.50
	NOV 2008 - COMM DEVELOP	GENERAL FUND	COMMUNITY DEVELOPMENT	19.50
	NOV 2008 - POLICE	GENERAL FUND	POLICE	81.25
	NOV 2008 - FIRE	GENERAL FUND	FIRE	6.50
	NOV 2008 - EMER COMMS	GENERAL FUND	EMERGENCY COMMUNICATIO	32.50

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	NOV 2008 - PARKS & P BLDG	GENERAL FUND	PARKS	19.50
	NOV 2008 - SP STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	42.25
	NOV 2008 - WATER	WATER OPERATING	NON-DEPARTMENTAL	42.25
	NOV 2008 - SEWER	SEWER OPERATING	NON-DEPARTMENTAL	32.50_
			TOTAL:	325.00
COX COMMUNICATIONS	OCT 26 - ADMIN 018903601	GENERAL FUND	ADMINISTRATION	35.12
	OCT 26 - ADMIN 036426001	GENERAL FUND	ADMINISTRATION	111.37
	OCT 26 - LEGAL 036946001	GENERAL FUND	LEGAL & MUNICIPAL COUR	15.80
	OCT 26 - CD 036426001	GENERAL FUND	COMMUNITY DEVELOPMENT	18.58
	OCT 26 - CD 036946001	GENERAL FUND	COMMUNITY DEVELOPMENT	15.80
	OCT 26 - PD 036946001	GENERAL FUND	POLICE	15.80
	OCT 26 - FIRE 036946001	GENERAL FUND	FIRE	15.80
	OCT 26 - EC 036946001	GENERAL FUND	EMERGENCY COMMUNICATIO	15.80
	OCT 21-NOV 20 - PARKS	GENERAL FUND	PARKS	19.98
	OCT 21-NOV 20 - SP STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	19.98
	OCT 21-NOV 20 - WATER	WATER OPERATING	NON-DEPARTMENTAL	20.00
	OCT 21-NOV 20 - SEWER	SEWER OPERATING	NON-DEPARTMENTAL	19.99_
			TOTAL:	324.02
CRAIN CHEMICAL	MECHANIC SUPP-SP STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	89.95
	FREIGHT	SPECIAL HIGHWAY	NON-DEPARTMENTAL	9.10_
			TOTAL:	99.05
DALE ANDERSON	SEAL & WAX FLRS-WWTP	SEWER OPERATING	NON-DEPARTMENTAL	700.00_
			TOTAL:	700.00
DOCUFORCE	COPIER MAINTENANCE	GENERAL FUND	ADMINISTRATION	124.80_
			TOTAL:	124.80
ELDON MILLER	SEP 2008 MILEAGE	GENERAL FUND	COMMUNITY DEVELOPMENT	406.03
	OCT 08 MILEAGE	GENERAL FUND	COMMUNITY DEVELOPMENT	449.91
	10/23 PER DIEM	GENERAL FUND	COMMUNITY DEVELOPMENT	40.00_
			TOTAL:	895.94
ELECTRIC MOTOR SPECIALISTS	5HP 1755 RPM PUMP MOTOR	SEWER OPERATING	NON-DEPARTMENTAL	3,823.00_
			TOTAL:	3,823.00
ETS	CARD SWIPERS; USB PORT	GENERAL FUND	ADMINISTRATION	250.00
	USB PORT - AR	GENERAL FUND	ADMINISTRATION	17.68_
			TOTAL:	267.68
FOSTER & ASSOCIATES	AUG-OCT PLANNING SVCS	GENERAL FUND	COMMUNITY DEVELOPMENT	1,020.54_
			TOTAL:	1,020.54
FREDERICK WATERPROOFING	WATER LEAK REPAIR-C BLD	GENERAL FUND	PUBLIC BUILDINGS	450.00_
			TOTAL:	450.00
GILMORE & BELL	TEMP NOTE 2008-1 FEES	CAPITAL PROJECTS F 2008-1 TEMP NOTE		15,000.00_
			TOTAL:	15,000.00
I.D. CREECH	ICMA TRNG - LODGING	GENERAL FUND	ADMINISTRATION	452.25
	ICMA TRNG - MEAL PER DIEM	GENERAL FUND	ADMINISTRATION	120.00
	ICMA TRNG - AIRPORT PRKG	GENERAL FUND	ADMINISTRATION	36.00
	ICMA TRNG - AIRLINE	GENERAL FUND	ADMINISTRATION	289.00
	ICMA TRNG - LUGGAGE FEE	GENERAL FUND	ADMINISTRATION	60.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
			TOTAL:	957.25
INTERLINGUAL SERVICES	ATTY SVCS - S MORENO	GENERAL FUND	LEGAL & MUNICIPAL COUR	45.00_
			TOTAL:	45.00
INTRUST BANK N.A.	10-24-08 W/H - GEN	GENERAL FUND	NON-DEPARTMENTAL	3,920.39
	FICA & MEDICARE - GEN	GENERAL FUND	NON-DEPARTMENTAL	3,078.78
	10-10-08 FED W/H - GEN	GENERAL FUND	NON-DEPARTMENTAL	4,366.80
	FICA & MEDICARE - GEN	GENERAL FUND	NON-DEPARTMENTAL	3,397.36
	EMP BENEFITS - MEDICARE	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	808.70
	EMP BENEFITS - FICA	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	3,458.02
	EMP BENEFITS - MEDICARE	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	883.47
	EMP BENEFITS - FICA	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	3,777.70
	10-24-08 W/H - SPS STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	571.15
	FICA & MEDICARE - SP STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	394.73
	10-10-08 FED W/H - SP ST	SPECIAL HIGHWAY	NON-DEPARTMENTAL	556.60
	10-10-08 FED W/H - AREA	SPECIAL HIGHWAY	NON-DEPARTMENTAL	2.07
	FICA & MEDICARE - SP STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	391.67
	10-24-08 W/H - AREA	ACTIVE AGING GRANT	NON-DEPARTMENTAL	0.51
	FICA & MEDICARE - AREA	ACTIVE AGING GRANT	NON-DEPARTMENTAL	23.93
	FICA & MEDICARE - AREA	ACTIVE AGING GRANT	NON-DEPARTMENTAL	25.12
	10-24-08 W/H - WATER	WATER OPERATING	NON-DEPARTMENTAL	261.32
	FICA & MEDICARE - WATER	WATER OPERATING	NON-DEPARTMENTAL	330.40
	10-10-08 FED W/H - WATER	WATER OPERATING	NON-DEPARTMENTAL	446.45
	FICA & MEDICARE - WATER	WATER OPERATING	NON-DEPARTMENTAL	431.37
	10-24-08 W/H - SEWER	SEWER OPERATING	NON-DEPARTMENTAL	543.10
	FICA & MEDICARE - SEWER	SEWER OPERATING	NON-DEPARTMENTAL	438.88
	10-10-08 FED W/H - SEWER	SEWER OPERATING	NON-DEPARTMENTAL	498.86
	FICA & MEDICARE - SEWER	SEWER OPERATING	NON-DEPARTMENTAL	415.65_
			TOTAL:	29,023.03
JCI	MOYNO 1F036G1-CDQ-ARA	CAPITAL PROJECTS F	WASTEWATER PLANT PH 2	15,429.41_
			TOTAL:	15,429.41
JOHN DEERE CREDIT	GRADER LOAN - PRINCIPAL	SPECIAL HIGHWAY	NON-DEPARTMENTAL	24,309.96
	GRADER LOAN-INTEREST	SPECIAL HIGHWAY	NON-DEPARTMENTAL	444.86_
			TOTAL:	24,754.82
KANSAS DEPT OF LABOR	3RD QTR WAGE REPORT	GENERAL FUND	NON-DEPARTMENTAL	425.55_
			TOTAL:	425.55
KANSAS DOWNTOWN DEVELOPMENT ASSN	MEMBERSHIP RENEWAL	GENERAL FUND	ADMINISTRATION	320.00_
			TOTAL:	320.00
KANSAS MUNICIPAL UTILITIES	"RED FLAG RULE" TRNG-KP	GENERAL FUND	ADMINISTRATION	125.00_
			TOTAL:	125.00
KANSAS OFFICE OF THE ATTORNEY GENERAL	GO TEMP NOTE FEE	CAPITAL PROJECTS F	2008-1 TEMP NOTE	148.50_
			TOTAL:	148.50
KANSAS OFFICE OF THE TREASURER	2008-1: PAYING AGENT FEE	CAPITAL PROJECTS F	2008-1 TEMP NOTE	600.00
	2008-1: REGISTRATION FEE	CAPITAL PROJECTS F	2008-1 TEMP NOTE	25.00_
			TOTAL:	625.00
KANSAS PAVING	PATCHING	SPECIAL HIGHWAY	NON-DEPARTMENTAL	17,098.75
	ROCK BASE	SPECIAL HIGHWAY	NON-DEPARTMENTAL	440.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	C & G	SPECIAL HIGHWAY	NON-DEPARTMENTAL	10,881.00
	VALLEY GUTTER	SPECIAL HIGHWAY	NON-DEPARTMENTAL	5,088.00
	MILLING & 2" OVERLAYS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	96,535.48
	STRIPING	SPECIAL HIGHWAY	NON-DEPARTMENTAL	2,808.75
	HIGH POINT	SPECIAL HIGHWAY	NON-DEPARTMENTAL	12,800.00
	S ALLEY - 2005 CH PROJ	CAPITAL PROJECTS F	77TH & MERIDIAN SIDEWA	16,050.00
	#1 - PAVING & STRMWTR	CAPITAL PROJECTS F	RIDGEFIELD STORMWATER	325,107.62_
			TOTAL:	486,809.60
KDHE	SYS OPS CERT RENEWAL	WATER OPERATING	NON-DEPARTMENTAL	20.00
	JUL-SEP 08: LAB TESTING	WATER OPERATING	NON-DEPARTMENTAL	160.00_
			TOTAL:	180.00
KPERS	10-10-08 KPERS - ADMIN	GENERAL FUND	NON-DEPARTMENTAL	1,828.79
	10-24-08 KPERS - GEN	GENERAL FUND	NON-DEPARTMENTAL	1,664.72
	10-10-08 KPERS - EMP BENE	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	3,297.24
	10-24-08 KPERS - EMP BENE	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	3,108.24
	10-10-08 KPERS - SP STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	215.34
	10-24-08 KPERS - SP STS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	210.75
	10-10-08 KPERS - WATER	WATER OPERATING	NON-DEPARTMENTAL	170.38
	10-24-08 KPERS - WATER	WATER OPERATING	NON-DEPARTMENTAL	135.12
	10-10-08 KPERS - SEWER	SEWER OPERATING	NON-DEPARTMENTAL	430.85
	10-24-08 KPERS - SEWER	SEWER OPERATING	NON-DEPARTMENTAL	437.28_
			TOTAL:	11,498.71
LKM	BLDGS & RECYCLING-KJ	GENERAL FUND	ADMINISTRATION	75.00_
			TOTAL:	75.00
LONNIE TORMEY	REIMBURSE CITIZEN-BKFST	GENERAL FUND	FIRE	48.77_
			TOTAL:	48.77
LOREN H. HOUK	ATTY FEES - HOFFMAN	GENERAL FUND	LEGAL & MUNICIPAL COUR	150.00_
			TOTAL:	150.00
MATTHEW BENDER & CO INC	MUNICIPAL CODE SUPP #4	GENERAL FUND	ADMINISTRATION	741.47_
			TOTAL:	741.47
MAYER SPECIALTY SERVICES LLC	EMER SANT SWR SVC	SEWER OPERATING	NON-DEPARTMENTAL	375.00_
			TOTAL:	375.00
MEDICAL PLAZA OF VALLEY CENTER	SEP 08 - E7849	GENERAL FUND	COMMUNITY DEVELOPMENT	76.00
	SEP 08 - E7187	GENERAL FUND	POLICE	387.00
	SEP 08 - E7141 BD	WATER OPERATING	NON-DEPARTMENTAL	183.00_
			TOTAL:	646.00
MOTOROLA	REPLACE DISPATCH CONSOLE	GENERAL FUND	ADMINISTRATION	15,702.00_
			TOTAL:	15,702.00
NORTHCUIT CHEVROLET	NEW PARKS VEHICLE	GENERAL FUND	PARKS	15,400.00_
			TOTAL:	15,400.00
OFFICE OF THE DISTRICT ATTORNEY	KS VS C OF VC #08 CV 4181	GENERAL FUND	ADMINISTRATION	158.00_
			TOTAL:	158.00
P. E. C.	PROJ# 89355-2502	GENERAL FUND	ADMINISTRATION	105.00
	PROJ# 89355-008	GENERAL FUND	ADMINISTRATION	321.30

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
	PROJ# 05242-006	CAPITAL PROJECTS F	WASTEWATER PLANT PH 2	1,155.68
	PROJ# 05242-004	CAPITAL PROJECTS F	WASTEWATER PLANT PH 2	3,710.51
	PROJ# 08171-007	CAPITAL PROJECTS F	RIDGEFIELD - WATER	2,718.09
	PROJ# 08171-006	CAPITAL PROJECTS F	RIDGEFIELD SEWER	11,722.06
	PROJ# 08171-005	CAPITAL PROJECTS F	RIDGEFIELD STORMWATER	876.86
	PROJ# 08171-004	CAPITAL PROJECTS F	RIDGEFIELD STORMWATER	2,004.26_
			TOTAL:	22,613.76
PETTY CASH	UPS P/U - RADAR	GENERAL FUND	POLICE	1.00
	PD VEH CAR WASH-MAINT	GENERAL FUND	POLICE	16.00
	TURNPIKE CHRGS-TRNG	GENERAL FUND	POLICE	9.00
	PD VEH CAR WASH-MAINT	GENERAL FUND	POLICE	21.25_
			TOTAL:	47.25
PITNEY BOWES INC	METER RENTAL - CITY HALL	GENERAL FUND	ADMINISTRATION	154.05
	METER RENTAL - CITY HALL	GENERAL FUND	LEGAL & MUNICIPAL COUR	8.30
	METER RENTAL - CITY HALL	GENERAL FUND	COMMUNITY DEVELOPMENT	47.40
	METER RENTAL - CITY HALL	GENERAL FUND	POLICE	2.37
	METER RENTAL - CITY HALL	GENERAL FUND	FIRE	2.37
	METER RENTAL - CITY HALL	GENERAL FUND	EMERGENCY COMMUNICATIO	8.30
	METER RENTAL - CITY HALL	WATER OPERATING	NON-DEPARTMENTAL	14.21_
			TOTAL:	237.00
PITNEY BOWES PURCHASE POWER	METER POSTAGE-CITY HALL	GENERAL FUND	ADMINISTRATION	330.27
	METER POSTAGE-CITY HALL	GENERAL FUND	LEGAL & MUNICIPAL COUR	17.78
	METER POSTAGE-CITY HALL	GENERAL FUND	COMMUNITY DEVELOPMENT	101.62
	METER POSTAGE-CITY HALL	GENERAL FUND	POLICE	5.08
	METER POSTAGE-CITY HALL	GENERAL FUND	FIRE	5.08
	METER POSTAGE-CITY HALL	GENERAL FUND	EMERGENCY COMMUNICATIO	17.78
	METER POSTAGE-CITY HALL	WATER OPERATING	NON-DEPARTMENTAL	30.49_
			TOTAL:	508.10
PREFERRED PLUS OF KANSAS	NOV 08 HEALTH PREMIUM	EMPLOYEE BENEFITS	NON-DEPARTMENTAL	26,724.06
	NOV 08 HEALTH PREMIUM	SPECIAL HIGHWAY	NON-DEPARTMENTAL	2,390.36
	NOV 08 HEALTH PREMIUM	WATER OPERATING	NON-DEPARTMENTAL	2,741.02
	NOV 08 HEALTH PREMIUM	SEWER OPERATING	NON-DEPARTMENTAL	3,203.14_
			TOTAL:	35,058.58
PTS	OCT 08 - LIONS PARK SVC	GENERAL FUND	PARKS	53.00_
			TOTAL:	53.00
R.E. PEDROTTI CO. INC.	10" FLOOD - PRESS XMTR	WATER OPERATING	NON-DEPARTMENTAL	1,210.25
	10" FLOOD - ENGINEER SVC	WATER OPERATING	NON-DEPARTMENTAL	2,137.00_
			TOTAL:	3,347.25
REGISTER OF DEEDS	ADD'L CHRNG PER REGISTER	GENERAL FUND	ADMINISTRATION	4.00_
			TOTAL:	4.00
RURAL WATER DISTRICT #2	OCT 08 RWD FEES	WATER OPERATING	NON-DEPARTMENTAL	150.00_
			TOTAL:	150.00
SEDGWICK COUNTY	OCT 08 JAIL HOUSING FEES	GENERAL FUND	LEGAL & MUNICIPAL COUR	102.41_
			TOTAL:	102.41
STANDARD & POOR'S	8/08-8/12 TEMP NOTE-SER 1	CAPITAL PROJECTS F	2008-1 TEMP NOTE	129.00_
			TOTAL:	129.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
SUZANNE BROOKS	CANX 10-26-08 RESERVA	GENERAL FUND	COMMUNITY BUILDING	20.00_
			TOTAL:	20.00
THE AUSTIN PETERS GROUP	CA SEARCH-1/2 CONTRACT	GENERAL FUND	ADMINISTRATION	5,100.00_
			TOTAL:	5,100.00
TIMECLOCK PLUS	BADGE - JONES	GENERAL FUND	PARKS	5.60
	BADGE - NICHOLS	GENERAL FUND	PARKS	5.60
	SHIPPING & HANDLING	GENERAL FUND	PARKS	4.00_
			TOTAL:	15.20
VANTAGEPOINT TRANS AGENTS	10-10-08 ICMA - GEN IC	GENERAL FUND	NON-DEPARTMENTAL	100.00
	10-10-08 ICMA - GEN MH	GENERAL FUND	NON-DEPARTMENTAL	150.00
	10-10-08 ICMA - GEN EM	GENERAL FUND	NON-DEPARTMENTAL	10.00
	10-10-08 ICMA - GEN KP	GENERAL FUND	NON-DEPARTMENTAL	50.00
	10-10-08 ICMA - GEN PT	GENERAL FUND	NON-DEPARTMENTAL	25.00
	10-10-08 ICMA CONTRACT	GENERAL FUND	ADMINISTRATION	110.50
	10-10-08 ICMA -SP STS SR	SPECIAL HIGHWAY	NON-DEPARTMENTAL	25.00
	10-10-08 ICMA - SEWER RD	SEWER OPERATING	NON-DEPARTMENTAL	90.00_
			TOTAL:	560.50
WASTE MANAGEMENT OF WICHI	OCT-NOV 08 TRASH SVCS	GENERAL FUND	ADMINISTRATION	58.21
	SEP 08 - FLOOD DEBRIS	GENERAL FUND	ADMINISTRATION	1,206.07
	OCT-NOV 08 TRASH SVCS	GENERAL FUND	LEGAL & MUNICIPAL COUR	17.87
	OCT-NOV 08 TRASH SVCS	GENERAL FUND	POLICE	17.86
	OCT-NOV 08 TRASH SVCS	GENERAL FUND	FIRE	17.86
	OCT-NOV 08 TRASH SVCS	GENERAL FUND	EMERGENCY COMMUNICATIO	17.87
	OCT-NOV 08 TRASH SVCS	GENERAL FUND	COMMUNITY BUILDING	78.72
	OCT-NOV 08 TRASH SVCS	GENERAL FUND	SWIMMING POOL	113.63
	OCT-NOV 08 TRASH SVCS	GENERAL FUND	PARKS	109.03
	OCT-NOV 08 TRASH SVCS	SPECIAL HIGHWAY	NON-DEPARTMENTAL	40.68
	OCT-NOV 08 TRASH SVCS	WATER OPERATING	NON-DEPARTMENTAL	40.68
	OCT-NOV 08 TRASH SVCS	SEWER OPERATING	NON-DEPARTMENTAL	162.60
	OCT-NOV 08 TRASH SVCS	SEWER OPERATING	NON-DEPARTMENTAL	90.00_
			TOTAL:	1,971.08
WENGER OIL INC	APR-SEP 08 DIESEL FUEL	GENERAL FUND	FIRE	1,481.31
	APR-SEP 08 DIESEL FUEL	GENERAL FUND	PARKS	709.01
	APR-SEP 08 DIESEL FUEL	SPECIAL HIGHWAY	NON-DEPARTMENTAL	1,619.69
	APR-SEP 08 DIESEL FUEL	WATER OPERATING	NON-DEPARTMENTAL	1,619.69
	APR-SEP 08 DIESEL FUEL	SEWER OPERATING	NON-DEPARTMENTAL	1,619.69_
			TOTAL:	7,049.39
WESTAR ENERGY	9/26-10/27/08 ST LIGHTS	GENERAL FUND	ADMINISTRATION	2,444.32_
			TOTAL:	2,444.32

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
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## ===== FUND TOTALS =====

010	GENERAL FUND	72,537.41		
110	EMPLOYEE BENEFITS	42,057.43		
125	FIRE VEHICLE REPLACEMENT	235.07		
150	SPECIAL HIGHWAY	176,986.12		
220	ACTIVE AGING GRANT	49.56		
350	CAPITAL PROJECTS FUND	395,351.99		
610	WATER OPERATING	26,294.08		
620	SEWER OPERATING	16,726.40		

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GRAND TOTAL: 730,238.06  
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TOTAL PAGES: 7



SELECTION CRITERIA

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SELECTION OPTIONS

VENDOR SET: 01-CITY OF VALLEY CENTER  
VENDOR: THRU ZZZZZZ  
ITEM DATE: 0/00/0000 THRU 99/99/9999  
GL POST DATE: 10/27/2008 THRU 11/03/2008  
CHECK DATE: 0/00/0000 THRU 99/99/9999

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PAYROLL SELECTION

PAYROLL EXPENSES: NO  
CHECK DATE: 0/00/0000 THRU 99/99/9999

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PRINT OPTIONS

PRINT DATE: None  
SEQUENCE: By Vendor Name  
DESCRIPTION: Distribution  
GL ACCTS: NO  
REPORT TITLE: C O U N C I L R E P O R T  
SIGNATURE LINES: 0

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## **CLERK'S AGENDA**

### **C. Treasurer's Report:**

Attached is the October 2008 Treasurer's Report.

City Staff suggests motion to receive and file the Treasurer's Report.

## **CLERK'S AGENDA**

### **D. 2008 Audit:**

**Due to Council approved assistance from PP&G, Mayor suggests Council consider a one year delay in distribution of RFPs for audit services. Suggestion is that RFPs be distributed to solicit bids for audit services for 2009 records. Continuation with current Council direction could have PP&G revising the accounting system with the software vendor, while at the same time possibly having another auditing firm working on the 2008 audit. Mayor believes a more productive environment would be facilitated by Council's approval to delay this action.**

**PUBLIC FORUM**

**COMMITTEES AND COMMISSIONS - REPORTS**

## **OLD BUSINESS**

### **A. Proposed Endorsement of Northern Flyer Alliance Resolution:**

The Northern Flyer Alliance requests that the City of Valley Center adopt a Resolution that endorses passenger rail service (along with Public Roads, Freight Rail Service and Commercial Air Service) as part of the Kansas Department of Transportation's 10-year State-Wide Comprehensive Transportation Program.

City staff suggests adoption of Resolution # 550-08 endorsing the Passenger Rail Service.

**RESOLUTION NO 550-08**

**A RESOLUTION ENDORSING PASSENGER RAIL SERVICE IN THE 10-YEAR STATE-WIDE COMPREHENSIVE TRANSPORTATION PROGRAM.**

**WHEREAS, the State of Kansas is preparing its new 10-year Comprehensive Transportation Plan;**

**WHEREAS, the economic, environmental and recreational benefits of rail travel has been well established;**

**WHEREAS, one of the major responsibilities of local governments is to plan for the immediate and long-term transportation needs of the community;**

**WHEREAS, The Northern Flyer Alliance/Passenger Rail Kansas and Arkansas City, Winfield, Mulvane, Derby, Wichita, Valley Center, Sedgwick, Newton, Peabody, Florence, Strong City, Emporia, Osage City, Topeka, Lawrence, and Edwardsville have adopted resolutions supporting passenger rail service across Kansas,. These communities along the proposed route recognize the benefits of passenger rail service to their communities and the State of Kansas.**

**WHEREAS, the Governing Body of the City of Valley Center, Kansas, further recognizes that by enacting this 10-year Transportation Plan, the State of Kansas will be establishing its transportation priorities for the next decade and, therefore, this Resolution becomes a supporting document in support of expanded passenger rail service for Kansas within the 10-year Comprehensive Transportation Plan. This specific transportation capital improvement is essential to the health, safety and welfare of our citizens in the future; as well as, an effected way to move mass groups of people;**

**WHEREAS, failure to include passenger rail service in the 10-year Comprehensive Transportation Plan will impede, the economic, environmental and recreational benefits of the City of Valley Center and the State of Kansas from being accomplished;**

**WHEREAS, the City of Valley Center is unable to finance such capital transportation improvements without substantial assistance form the State of Kansas, the Kansas Department of Transportation and federal capital improvement funding.**

**WHEREAS, the State of Kansas and the Department of Transportation cannot sufficiently address the transportation needs of the City of Valley Center and other cities and counties across the State without the enactment of a new Comprehensive Transportation Program by the Kansas Legislature, and that passenger rail service cannot be included in funding State transportation projects except by 2/3 vote of the State Senate and House;**

**NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY  
OF THE CITY OF VALLEY CENTER, KANSAS**

**Section 1: New Comprehensive Transportation Program. The City of Valley Center hereby endorses and supports the enactment of a new 10-year Comprehensive Transportation Program by the Kansas Legislature, which shall include a multiplatform transportation system that includes:**

**Public Roads  
Passenger and Freight Rail Service  
Commercial Air Service**

**Section 2: The City of Valley Center hereby endorses and requests that the State Senate and State House adopt the 10-year Comprehensive Transportation Plan, and funding for passenger rail service, by a 2/3 majority in each chamber or by some other means.**

**Section 3: The City of Valley Center clerk shall send copies of this resolution and any supporting documentation to:**

**Governor Kathleen Sebelius; and**

**State Senators Greta Goodwin, Carolyn McGinn, Jim Barnett, Mark Gilstrap, David Wysong, Chris Steineger, Marci Francisco, Jim Ward, Les Donovan; etc.  
and**

**State Representatives Ed Trimmer, Terry McLachlan, Valdenia Winn, Don Schroeder, Raj Goyle, Delia Garcia, Peggy Mast, Don Hill, and Vince Wetta;  
etc.,**

**and**

**all local new media outlets;**

**League of Kansas Municipalities/Kansas associations of Counties in Topeka.**

**Northern Flyer Alliance in Wichita.**

**ADOPTED this 18<sup>th</sup> day of November, 2008**

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**Michael D McNown, Mayor**

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**Kristine A Polian, City Clerk**

## **OLD BUSINESS**

### **B. 89<sup>th</sup> and High Point**

Citizens have requested that the City consider construction of a gravel public street in the area of 89<sup>th</sup> and High Point. Attached are documents from the City Engineer and City Attorney regarding this request.



*Barry L. Arbuckle*

**ATTORNEY AT LAW**

**301 N. Market**

**Wichita, KS 67202**

**316.263.8882**

**316.262.0710 Fax**

Date: November 12, 2008

Memo to: City Administrator and City Council of Valley Center, Kansas

From: Barry L. Arbuckle, City Attorney

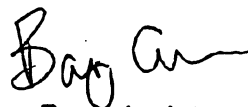
Re: Opening of 8<sup>9</sup>th Street North of High Point Airpark

The issue has been raised whether the City should favorably consider the construction of a gravel public street in the area where 89th Street extended crosses the North end of the High Point runway path, which extension is now a private road or driveway. For the reasons stated below, absent some strong private and public (School Board) support and need of opening such a road, I would recommend against this.

The City has a duty to provide safe roadways, and the mixing of traffic between automobiles and small airplanes, whether in a landing or take off status, has obvious inherent dangers unless considerable physical separation is maintained. I understand the City Engineer opines that a minimal safe clearance easement would require the North end of the runway terminate 240 feet South of the proposed roadway. The City would have to rely on the engineer's recommendations on this restriction as in making public improvements, immunity from liability is provided if the City follows the recommended design standards of the time the project is built. Likewise, I am advised we will face the same issue when the City improves 5th Street at the South end of the runway, and if that improvement also requires a 240 foot easement or more, the airstrip comes close to what I am advised is a 2000 foot minimum for such an airstrip.

In spite of the three statutory immunities provided by the Kansas Tort Claims Act, the City would be sued in the event of a airplane/automobile accident, which could result in very serious injury or death. At a minimum, to defend our liability we would have the time of City employees taken up by discovery issues.

For the above reasons, unless there is strong support from the school district and the benefitted landowners, I would recommend against the opening of this section as a public roadway.



Barry L. Arbuckle



# MEMO

**Professional Engineering Consultants, P.A.**

303 S. TOPEKA ■ WICHITA, KANSAS 67202 ■ 316-262-2691 ■ FAX 316-262-3003

www.pec1.com ■ designers@pec1.com

**TO:** Barry Arbuckle

**DATE:** 11/12/08

**PROJECT NO.:** 35-89355-2502

**PROJECT:** Valley Center City Engineer

**ATTENTION:** \_\_\_\_\_

**FROM:** Michael D. Kelsey, P.E.

**REFERENCE:** 89<sup>th</sup> Street

**COPIES TO:** George Kolb-Interim City Administrator,

Kristine Polian-City Clerk

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

Shown below is a summary of our findings regarding providing 89<sup>th</sup> Street as a public street east of Seneca to High Pointe Road.

The current private air strip that exists between 5<sup>th</sup> Street and 89<sup>th</sup> Street is approximately 2,400' in length. It is believed that the primary use for this air strip is for Class A aircraft, which is classified as an aircraft with a wingspan of less than 15 meters (49 feet). According to the Federal Aviation Association (FAA) guidelines, the air strip must be at least 600 to 900 meters (1,970 to 2,950 feet) in length for take offs and landings for a Class A aircraft.

In addition to these guidelines, the FAA also indicated that the obstacle and object free areas should be 200 feet and 240 feet, respectively, from the end of the landing strip. The object free areas would include roads and other travel ways.

Based on these guidelines, and with the landing strip being located with the south end abutting 5<sup>th</sup> Street right of way, and the north end being the potential crossing of 89<sup>th</sup> Street, it does not appear that there is adequate length from take offs and landings if 89<sup>th</sup> Street would be opened as a public street across the north end of the landing strip (2,400'-2x240'=1,920' available).

## **OLD BUSINESS**

### **C. Prairie Lakes Addition Phase 3 Internal Improvements: Sanitary Sewer and Water Main**

**The Developer has requested the bids, from Mies Construction, for Prairie Lakes Addition Phase 3 Sanitary Sewer and Water Main Internal Improvements be rejected.**

At the request of the Developer, the City Staff recommends a motion to REJECT the bids from Mies Construction for the Prairie Lakes Phase 3 Sanitary Sewer and Water Main Internal Improvements in the amount of \$194,994.00. Said bids were previously delayed by the City Engineer to further review the drainage issues associated with the development.

**Professional Engineering Consultants, P.A.**  
 303 S. Topoka  
 Wichita, Kansas 67202  
 Phone (316) 262-2691

**OWNER: City of Valley Center**  
**PROJECT: Prairie Lakes Phase 3 - Sanitary Sewer and Waterline Improvements**  
**PEC PROJECT NO. 35-08353-002 & 003-2502**  
**Bid Date/Time: September 10, 2008 10:00 AM**

**BID TABULATION**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ENGINEER'S ESTIMATE		UCI		NOWAK CONSTRUCTION		MIES CONSTRUCTION		DONDLINGER	
				UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
<b>PART A: SANITARY SEWER IMPROVEMENTS</b>													
1.	8" Sanitary Sewer Pipe	1,799	LF	\$ 30.00	\$ 53,970.00	\$ 50.00	\$ 89,950.00	\$ 30.00	\$ 53,970.00	\$ 30.00	\$ 53,970.00	\$ 46.00	\$ 82,754.00
2.	8" Stub and Plug	2	Ea	\$ 150.00	\$ 300.00	\$ 150.00	\$ 300.00	\$ 250.00	\$ 500.00	\$ 150.00	\$ 300.00	\$ 300.00	\$ 600.00
3.	Manhole on Existing 15" Main	1	Ea	\$ 6,000.00	\$ 6,000.00	\$ 15,000.00	\$ 15,000.00	\$ 8,350.00	\$ 8,350.00	\$ 7,500.00	\$ 7,500.00	\$ 6,850.00	\$ 6,850.00
4.	Manhole Adjustment	1	Ea	\$ 700.00	\$ 700.00	\$ 3,000.00	\$ 3,000.00	\$ 1,900.00	\$ 1,900.00	\$ 2,000.00	\$ 2,000.00	\$ 2,050.00	\$ 2,050.00
5.	Manhole (Standard)	5	Ea	\$ 2,600.00	\$ 13,000.00	\$ 3,100.00	\$ 15,500.00	\$ 3,050.00	\$ 15,250.00	\$ 2,600.00	\$ 13,000.00	\$ 2,350.00	\$ 11,750.00
6.	Manhole (Outside Drop)	1	Ea	\$ 3,400.00	\$ 3,400.00	\$ 7,000.00	\$ 7,000.00	\$ 5,650.00	\$ 5,650.00	\$ 4,000.00	\$ 4,000.00	\$ 4,025.00	\$ 4,025.00
7.	Sanitary Sewer Service (8"x4" - SC1)	12	Ea	\$ 800.00	\$ 9,600.00	\$ 800.00	\$ 9,600.00	\$ 1,200.00	\$ 14,400.00	\$ 850.00	\$ 10,200.00	\$ 525.00	\$ 6,300.00
8.	Sanitary Sewer Service (8"x4" - SC2)	10	Ea	\$ 650.00	\$ 6,500.00	\$ 800.00	\$ 8,000.00	\$ 1,000.00	\$ 10,000.00	\$ 750.00	\$ 7,500.00	\$ 325.00	\$ 3,250.00
9.	Sanitary Sewer Service (15"x4" - SC1)	9	Ea	\$ 2,200.00	\$ 19,800.00	\$ 5,000.00	\$ 45,000.00	\$ 2,300.00	\$ 20,700.00	\$ 2,000.00	\$ 18,000.00	\$ 1,350.00	\$ 12,150.00
10.	Erosion Protection	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,200.00	\$ 2,200.00	\$ 100.00	\$ 100.00	\$ 1,800.00	\$ 1,800.00
11.	Site Clearing and Restoration	1	LS	\$ 8,000.00	\$ 8,000.00	\$ 100.00	\$ 100.00	\$ 5,200.00	\$ 5,200.00	\$ 100.00	\$ 100.00	\$ 850.00	\$ 850.00
<b>SUBTOTAL, PART A</b>					<b>\$ 124,270.00</b>		<b>\$ 194,450.00</b>		<b>\$ 138,120.00</b>		<b>\$ 116,670.00</b>		<b>\$ 132,379.00</b>
<b>PART B: WATERLINE IMPROVEMENTS</b>													
1.	8" Waterline Pipe	2,068	LF	\$ 24.00	\$ 49,632.00	\$ 25.00	\$ 51,700.00	\$ 18.00	\$ 37,224.00	\$ 18.00	\$ 37,224.00	\$ 28.00	\$ 57,904.00
2.	8" D.I. Waterline Pipe	2	LF	\$ 60.00	\$ 120.00	\$ 360.00	\$ 720.00	\$ 272.00	\$ 544.00	\$ 50.00	\$ 100.00	\$ 46.00	\$ 90.00
3.	8" Valve Assembly	2	Ea	\$ 950.00	\$ 1,900.00	\$ 1,300.00	\$ 2,600.00	\$ 1,100.00	\$ 2,200.00	\$ 900.00	\$ 1,800.00	\$ 1,075.00	\$ 2,150.00
4.	8" Anchored Valve Assembly	2	Ea	\$ 1,100.00	\$ 2,200.00	\$ 1,500.00	\$ 3,000.00	\$ 1,200.00	\$ 2,400.00	\$ 1,000.00	\$ 2,000.00	\$ 1,200.00	\$ 2,400.00
5.	Fire Hydrant Assembly	3	Ea	\$ 2,200.00	\$ 6,600.00	\$ 4,400.00	\$ 13,200.00	\$ 3,150.00	\$ 9,450.00	\$ 2,700.00	\$ 8,100.00	\$ 3,200.00	\$ 9,600.00
6.	Remove and Replace Flushing Hydrant Assembly	1	Ea	\$ 800.00	\$ 800.00	\$ 1,000.00	\$ 1,000.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 775.00	\$ 775.00
7.	Waterline Service (Short)	28	Ea	\$ 650.00	\$ 18,200.00	\$ 700.00	\$ 19,600.00	\$ 700.00	\$ 19,600.00	\$ 500.00	\$ 14,000.00	\$ 475.00	\$ 13,300.00
8.	Waterline Service (Long)	19	Ea	\$ 800.00	\$ 15,200.00	\$ 900.00	\$ 17,100.00	\$ 850.00	\$ 16,150.00	\$ 800.00	\$ 15,200.00	\$ 550.00	\$ 10,450.00
9.	Erosion Protection	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 900.00	\$ 900.00	\$ 1,600.00	\$ 1,600.00	\$ 100.00	\$ 100.00	\$ 1,500.00	\$ 1,500.00
10.	Site Clearing and Restoration	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 100.00	\$ 100.00	\$ 3,825.00	\$ 3,825.00	\$ 100.00	\$ 100.00	\$ 750.00	\$ 750.00
<b>SUBTOTAL, PART B</b>					<b>\$ 100,352.00</b>		<b>\$ 108,520.00</b>		<b>\$ 92,293.00</b>		<b>\$ 78,324.00</b>		<b>\$ 97,969.00</b>
<b>TOTAL (PART A &amp; PART B)</b>					<b>\$ 224,622.00</b>		<b>\$ 302,970.00</b>		<b>\$ 230,413.00</b>		<b>\$ 194,994.00</b>		<b>\$ 230,348.00</b>
<b>BID BOND</b>							X		X		X		X



## **OLD BUSINESS**

### **D. Prairie Lakes Addition Phase 3 Internal Improvements: Paving, Incidental Drainage and Storm Water Drainage**

**The Developer has requested the bids, from Kansas Paving, for Prairie Lakes Addition Phase 3 Paving, Incidental Drainage and Storm Water Drainage Internal Improvements be rejected.**

At the request of the Developer, the City Staff recommends a motion to REJECT the bids from Kansas Paving for the Prairie Lakes Phase 3 Paving, Incidental Drainage and Storm Water Drainage Internal Improvements in the amount of \$610,246.64. Said bids were previously delayed by the City Engineer to further review the drainage issues associated with the development.



## **NEW BUSINESS**

### **D. Proposed Ordinance - Interlocal Agreement between City of Valley Center and USD 262**

**Attached is proposed ordinance, between the City of Valley Center and USD 262, authorizing certain water and sanitary sewer improvements to serve USD 262.**

The City Staff suggests a motion to adopt Ordinance 1171-08 authorizing the execution of the interlocal agreement between the City of Valley Center and USD 262 for certain water and sanitary sewer improvements to serve USD 262.



**ORDINANCE NO. 1171-2008**

**AN ORDINANCE APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT RESPECTING CERTAIN WATER AND SANITARY SEWER IMPROVEMENTS BETWEEN THE CITY OF VALLEY CENTER, KANSAS, AND UNIFIED SCHOOL DISTRICT NO. 262, SEDGWICK COUNTY, KANSAS (VALLEY CENTER).**

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**WHEREAS**, K.S.A. 12-2901 *et seq.* (the “Act”) provides that in order for public agencies to make the most efficient use of their powers, such public agencies may cooperate with other public agencies on a basis of mutual advantage to provide services and facilities in a manner that will best accord with geographic, economic and other factors influencing the needs and development of such public agencies; and

**WHEREAS**, the Act authorizes public agencies to enter into interlocal agreements with one or more other public agencies for joint or cooperative action pursuant to the provisions of the Act; and

**WHEREAS**, the City of Valley Center, Kansas (the “City”) is a “public agency” within the State of Kansas and, pursuant to the Act, it is necessary and advisable to enter into an interlocal agreement with Unified School District No. 262, Sedgwick County, Kansas (Valley Center) (the “District”), a public agency of the State of Kansas, to jointly provide for certain matters respecting the construction of certain water and sanitary sewer improvements to serve the District’s new High School, any future improvements or facilities to be located at North Meridian Street and West 93<sup>rd</sup> Street North, and potentially one or more benefit districts established within the boundaries of certain real estate, as more fully set forth in the interlocal agreement.

**THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER, KANSAS:**

**SECTION 1.** The City is hereby authorized to enter into an “INTERLOCAL COOPERATION AGREEMENT RESPECTING CERTAIN WATER AND SANITARY SEWER IMPROVEMENTS TO SERVE UNIFIED SCHOOL DISTRICT NO. 262, SEDGWICK COUNTY, KANSAS (VALLEY CENTER) AND THE CITY OF VALLEY CENTER, KANSAS” (the “Agreement”), with Unified School District No. 262, Sedgwick County, Kansas (Valley Center) to jointly provide for certain matters respecting the construction of water and sanitary sewer improvements to serve the District’s new High School, any future improvements or facilities to be located at North Meridian Street and West 93<sup>rd</sup> Street North, and potentially one or more benefit districts established within the boundaries of certain real estate, as more fully set forth in the Agreement. The form of the Agreement presented to the governing body of the City this date is hereby approved, and the Mayor and Clerk are hereby authorized to execute the Agreement in that form, with ministerial changes as may be approved by the Mayor and the City Attorney, and the Mayor’s execution of the Agreement shall evidence any such approval.

**SECTION 2.** This Ordinance shall take effect and be in full force from and after its passage by the governing body of the City and publication in the official City newspaper.

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**PASSED** by the governing body of the City of Valley Center, Kansas, on November 18, 2008, and **APPROVED** and **SIGNED** by the Mayor.

First Reading; Waved  
Second Reading; November 18, 2008

(SEAL)

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Michael D McNown, Mayor

ATTEST:

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Kristine A Polian, City Clerk

## **STAFF REPORTS**

**A. City Clerk**

**B. Chief of Police**

**C. Fire Chief**

**D. Community Development**

**E. City Superintendent**

**F. Parks Superintendent**

**G. City Engineer**

**H. City Attorney**

**I. City Administrator**

## October 2008 Activity Report

The Fire Department responded to 43 calls for service in October; these are broken down as follows.

<u>Calls For Service</u>	<u>City</u>	<u>Township</u>
Burn Permit	23	0
Dispatched and Canceled En Route	0	2
Rescue, EMS Incident, Other	0	1
Motor Vehicle Accident With Injuries	2	2
Passenger Vehicle Fire	1	0
Outside Rubbish, Trash or Waste Fire	1	0
Dumpster or Other Outside Trash Receptacle Fire	1	0
Special Outside Fire Other	1	0
Grass Fire	0	1
Authorized Controlled Burn	0	1
Smoke Scare, Odor of Smoke	1	0
Alarm System Due to Malfunction	1	0
Smoke Detector Activation Due to Malfunction	1	0
Lock-Out	3	0
Person in Distress, Other	1	0

10 Firefighters Participated in Fire Prevention Week  
They Visited Abilene Elementary, West Elementary,  
Met at McLaughlin Park for Homeschooled  
Children, and Held Open House at the Fire Station  
(October 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup>). Educated 829 Children  
And 51 Adults on Fire Safety.

11 Firefighters Attended Training in Valley Center  
Training Consisted of HAZMAT Training in the Form  
Of Lecture by Guest Speaker Capt. J.O. Rogers From  
Station 32 (October 13<sup>th</sup> 2008).

16 Firefighters Attended Training in Valley Center  
Training Consisted of Touring the Sewer Plant,  
Being Aware of Possible Areas of Confined Space  
Entrapment and Power Shut Off Locations.  
(October 27<sup>th</sup> 2008).

**CHIEF TORMEY**

**DATE:** November 5, 2008

**TO:** City Council and Planning Commission

**FROM:** Eldon G. Miller, AICP, CFM,  
Community Development Officer

**RE:** Monthly Report – October 2008

**1. PENDING CITY COUNCIL – NOVEMBER 2008**

- A. VC-2008-001: Carl Dalrymple, 9353 N Seneca, requests to vacate an utility easement so the applicant can build a detached garage at 523 Hickory Ln.

**2. PLANNING COMMISSION/BOARD OF ZONING APPEALS ACTIONS–  
OCTOBER 28, 2008**

- A. VC-2008-001: Carl Dalrymple, 9353 N Seneca, requests to vacate an utility easement so the applicant can build a detached garage at 523 Hickory Ln. Continued till November 11, 2008.
- B. BZA-V-2008-004: Carl Dalrymple, 9353 N Seneca, requests a variance to build a detached garage within the 6 foot side yard setback. Continued till November 11, 2008.
- C. Appoint a Planning Commission to serve on the 93<sup>rd</sup> and Meridian Neighborhood Plan and the Central Business District Neighborhood Plan.
- D. Training session on Bylaws.

**3. PENDING SITE PLAN REVIEW COMMITTEE – NOVEMBER 3, 2008**

Nothing.

**4. PENDING SUBDIVISION COMMITTEE – NOVEMBER 3, 2008**

Nothing.

**5. PENDING PLANNING COMMISSION – NOVEMBER 11, 2008**

- A. VC-2008-001: Carl Dalrymple, 9353 N Seneca, requests to vacate an utility easement so the applicant can build a detached garage at 523 Hickory Ln.

- B. BZA-V-2008-004: Carl Dalrymple, 9353 N Seneca, requests a variance to build a detached garage within the 6 foot side yard setback.
- C. BZA-A-2008-001: Cheryl Maris and Billie Strunk has appealed the decision of the Site Plan Review Committee on the Site Plan for the addition to the Church of Jesus Christ of Latter Day Saints at 528 W. 5<sup>th</sup>.
- D. Election of Officers.
- E. Bylaws: Secretary Dailey wants to discuss amending the bylaws on disqualification.

## **6. OTHER ACTIVITIES**

- A. Meet with the Wichita Dog Training Club reference their site plan.
- B. Held 93<sup>rd</sup> and Meridian Neighborhood Plan meeting.
- C. Held Central Business District Neighborhood Plan meeting.
- D. Represented American Planning Association at the presentation of Great Places in America to Old Town.
- E. Attended APA Audio Conference on Energy.
- F. Presented as the Planning and Zoning Workshop at LKM Conference.
- G. Attended Safety & Health Recognition Program at Valley Offset
- H. Attended Chamber General Membership meetings.
- I. Attended the 2008 Bi-State KS and MO APA Conference.
- J. Attended TAC meeting.
- K. Meet with the neighbors of the LDS Church.

## **7. BUILDING PERMIT ACTIVITY – OCTOBER 2008**

- A. 3 permits were issued for new residence with a value of \$558,750.
- B. Permit issued for attached garage with a value of \$9,000.
- C. 11 permits were issued for reroofing with a value of \$108,304.

- D. Permit was issued for an addition to a church.
- E. Permit was issued for a windows with a value of \$250.
- F. Permit was issued for a medical office.
- G. Permit was issued to remodel a restaurant.
- H. Permit was issued for siding of a residence with a value of \$4,200.
- I. 3 plumbing permits were issued.
- J. Electrical permit was issued.
- K. 3 sewer permits were issued.
- L. 3 water meter permits was issued.
- M. Fence permit was issued.
- N. 6 zoning permits were issued.

#### New Residential Construction

Month	2008	2007	2006
January	5	1	3
February	0	5	2
March	1	2	0
April	4	12	5
May	4	8	5
June	3	7	6
July	5	7	2
August	2	3	16
September	1	5	9
October	3	1	2
November		3	7
December		<u>3</u>	<u>2</u>
Total	28	56	59

Building Permits fees collected:

Monthly: \$12,562.71

Year to Date: \$41,427.26

Paid to Sedgwick County:

Monthly: \$6,281.36

Year to Date: \$20,713.64

Water meter fees collected:

Monthly: \$600.00

Year to date: \$4400.00

Sewer meter fees collected:

Monthly: \$300.00

Year to date: \$2200.00

Rural Water District fees collected:

Monthly: \$150.00

Year to date: \$2000.00

Zoning fees collected:

Monthly: \$525.00

Year to date: \$3106.50

Fire permit fees collected:

Monthly: \$0.00

Year to date: \$0.00

Arborist license fees collected:

Monthly: \$25.00

Year to date: \$25.00

Tax abatement fees:

Monthly: \$250.00



Year to date: \$250.00

## **GOVERNING BODY REPORTS**

**A. Mayor McNown**

**B. Councilmember Gerling**

**C. Councilmember K. Jackson**

**D. Councilmember Maschino**

**E. Councilmember Nordstedt**

**F. Councilmember Campbell**

**G. Councilmember Cicirello**

**H. Councilmember L. Jackson**

**I. Councilmember Townsley**

**ADJOURN**