

General Fund

<i>Revenue</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Unencumbered Cash Bal Jan 1	418,288	577,791	170,110	170,110
Ad Valorem Tax	925,920	684,333	xxx	xxx
Delinquent Tax	6,594	3,671	1,300	1,300
Motor Vehicle Tax	121,337	122,724	94,880	94,880
Recreational Vehicle Tax	2,582	2,740	1,990	1,990
16/20M Vehicle Tax	1,768	2,200	1,320	1,320
Mach & Equip Distribution	377			
M & E Telecom Distribution	698			
In Lieu of Taxes				
Local Sales Tax (county)	426,416	434,944	443,650	443,650
CMB Licensing	425	400	500	500
Vendor's Licensing	400	350	350	350
Franchise Fees	320,709	382,000	384,000	384,000
City Utility Franchise Fees		74,920	96,010	96,010
Refuse Licensing	200	400	400	400
Arborist License		50	50	50
Permits - Trailers	129	200	200	200
Dog Tags	7,899	6,600	8,000	8,000
Permits (Elec, plumbing, mech)	28,647	19,000	27,540	27,540
Permits - Fireworks	8,400	9,450	10,000	10,000
Cemetery Lot Sales	3,450	2,500	3,200	3,200
Cemetery Fees (setting)	700	270	500	500
Liquor License	900	300	900	900
Liquor Tax	338		350	350
Right-of-way Mgt		100	100	100
Planning Fees	3,028	1,200	3,600	3,600
Return check Charge	260	300	300	300
Township Fire Contracts	3,000	3,000	3,000	3,000
Court Fines	44,068	46,108	49,000	49,000
Interest on Idle Funds	39,762	19,000	15,000	15,000
Pool Revenue				
Building Rental	5,245	5,300	5,000	5,000
Refunds/Reimbursements	53,054	21,583	6,500	6,500
Contributions/Donations		500	500	500
Miscellaneous	6,094	1,000	1,000	1,000
Administrative Fees		76,637	95,480	95,480
Sale of Property/Equipment				
	\$2,430,688	\$2,499,571	\$1,424,730	\$1,424,730
<i>Expenditures</i>				
Personnel Services	1,035,713	1,160,745	1,351,089	1,265,715
Contractual Services	365,810	353,539	420,733	381,450
Commodities	77,234	81,283	106,015	88,130
Capital Outlay	119,676	228,898	356,626	226,030
Other	173,417	505,000	540,500	516,700
	\$1,771,850	\$2,329,465	\$2,774,963	\$2,478,025
Unencumbered Cash Bal Dec 31	\$658,838	\$170,106		
	18.372	Tax Required	1,350,233	1,053,295
		delinquency calculation	2%	0%
		Total Tax Required	\$1,350,230	\$1,053,300
		Estimated Mill Levy	31.621	24.667

ADMINISTRATION

The Governing Body consists of a Mayor, elected at-large and eight (8) Councilmembers elected from four (4) wards. The Governing body establishes policy for the City and oversees the operation of the City.

The City Administrator is responsible for implementing all City policies; directing and coordinating City Departments in the effective administration of all laws ordinances and directives; assists in the preparation of the annual budget; and, advises the Governing Body on the City's condition and needs.

The City Clerk is the ex-officio clerk of the Governing Body and is responsible for preparing minutes of all meetings and performing such other duties as may be directed by the Governing Body or the City Administrator. The Clerk is responsible for administering all special assessment assistance and deferred assessment programs; coordinating bond and note processing; ordinance processing; maintenance of City records; and, assists in annual budget preparation.

The City Treasurer is an elected position and is responsible for the accounting of the collection and distribution of the City's revenue.

The Assistant Clerk is the accounts payable position and provides office and administrative assistance to the City Clerk, City Treasurer and City Administrator.

The Utility and Billing Clerk is the accounts receivable position and provides office and administrative assistance to the City Clerk, City Treasurer and City Administrator.

Both the Assistant Clerk and the Utility and Billing Clerk act as receptionist for City Hall.

Time for all Administrative personnel is allocated to the utility operations. The General Fund receives a payment from the Water Fund and the Sewer Fund to offset the costs of providing billing, accounting and administrative services for these two (2) utilities.

Line items in this department will include:

Street Lighting Payments	Economic Development Access	
Civil Preparedness	All Departmental Transfers to Municipal Reserve Fund	Equipment

All Department Transfers to the Capital Improvement Program

<u>Recommended</u>	1	2	<u>Capital Outlay Requests</u>	3
Mayor	1	1,500	Photo Copier/ Printer	11,150
City Councilmembers	8	6,000		
Treasurer	1	600	Transfer to CIP for	
	----	-----	Seneca & 5th	300,000
	10	8,100	Intersection Improvement	
City Administrator	1	78,690		
City Clerk	1	41,720		
Assistant City Clerk	1	31,470		
Utility Billing Clerk	1	30,910		
Temporary	.5	27,500		
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	4.5	\$208,290		

**ADMINISTRATION DEPARTMENT
BUDGET REQUESTS 2009**

PERSONNEL SERVICES

- 1) *Salary: \$184,370* requesting a 3% COLA increase in addition to normal step.
- 2) *Salary Part-Time: \$27,500* Payment for all part time office employees – 2 for 1000 hours each.

CONTRACTUAL SERVICES

- 1) *Postage: \$2,600* No change
- 2) *Telephone: \$3,800* No change
- 3) *Travel: \$3,300* No change
- 4) *Insurance: \$8,900* No change
- 5) *Other Equipment Insurance: \$1,500 \$500 decrease: as the value of the equipment decreases so does the need to insure.*
- 6) *Subscriptions and Dues: \$7,200 \$1,600 increase: expected increases for dues payments to REAP and SCAC*
- 7) *Professional Services: \$16,000* No change: many costs have been spread to other departments to better reflect actual operating costs.
- 8) *Training: \$7,200 \$400 increase for additional training options for staff and Governing Body*
- 9) *Printing: \$1,800 \$700 decrease: on hand supplies should carry through the year.*
- 10) *Maintenance and Repair: \$1,800* No change
- 11) *Equipment Maintenance & Repair \$7,000* No change
- 12) *Building Maintenance: \$2,200 \$2,800 decrease:*
- 13) *Utility Expense: \$18,000 \$4,000* Increase to reflect the rising cost of utilities.
- 14) *KG&E Street Lighting: \$28,000 \$2,000 increase to reflect additional lighting installed and/or replaced.:*

COMMODITIES

- 1) *Office Supplies: \$9,200 \$3,300 increase reflects the actual 2006 totals.*
- 2) *Supplies and Parts: \$2,700 \$400 decrease more accurately reflects cost center*
- 3) *Other:*

CAPITAL OUTLAY

- 1) *All Capital Outlay: \$11,150 \$6,500 decrease: replacement of the copier/printer:*

OTHER COSTS & MISCELLANEOUS

- 1) *Economic Development Resources: \$15,000 \$10,000 decrease: signs have been purchase and are being installed.*
- 2) *Civil Preparedness Program: \$3,000 \$3,500 decrease. sirens have been installed.*
- 3) *Contingency: \$120,000* No change
- 4) *Municipal Equipment Reserve Transfer: \$50,000 \$5,000 decrease: funds unavailable.*
- 5) *Capital Improvement Program Transfer: \$300,000 \$35,000 decrease: funds unavailable.*

ADMINISTRATION

<i>Expenditures *</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
<i>Personnel Services 700</i>				
101 Salaries	168,983	174,635	184,370	182,790
102 Salaries Part-time/Overtime	32,541	26,000	27,500	27,500
103 Contract ICMA	1,326	1,440	1,440	1,440
111 City Officials	5,855	7,950	8,100	8,100
	208,705	210,025	221,410	219,830
<i>Contractual Services 720</i>				
201 Postage	2,249	2,600	2,600	2,600
202 Telephone	3,410	4,282	3,800	3,800
214 Travel	3,608	3,700	3,300	3,300
224 Insurance	9,335	9,357	9,500	9,500
225 Equipment Insurance	141	140	1,500	1,500
228 Subscriptions & Dues	7,135	5,600	7,200	7,200
232 Professional Services	44,368	16,000	16,000	16,000
233 Training	7,865	5,300	7,200	7,200
247 Printing	1,787	2,900	1,800	1,800
253 Maintenance & Repair	5,316	1,800	1,800	1,800
254 Equipment Maintenance/Repair	1,512	3,200	7,000	7,000
257 Building Maintenance	260	700	2,200	2,200
291 Utilities	17,120	18,000	18,000	18,000
292 Street Lighting	26,508	27,600	28,000	28,000
299 Other	433			
	131,047	101,179	109,900	109,900
<i>Commodities 730</i>				
301 Office Supplies	8,767	6,500	9,200	9,200
304 Supplies & Parts	8,509	3,400	2,700	2,700
318 Other		740		
	17,276	10,640	11,900	11,900
<i>Capital Outlay 740</i>				
420 Office Equipment	5,741	1,000	11,150	11,150
421 Equipment	109			
422 Computer Equipment	4,121	15,000		
499 Other	639			
	10,610	16,000	11,150	11,150
<i>Other 770</i>				
701 Economic Development Activities	11,574	15,000	25,000	15,000
702 Civil Preparedness Program		3,400	6,500	3,000
704 Contingency/Misc Transfer	124,025	42,000	120,000	120,000
708 Municipal Equipment Reserve	15,320	55,000	50,000	30,000
713 Capital Improvement Program	1,268	335,000	300,000	300,000
	152,187	450,400	501,500	468,000
TOTAL ADMINISTRATION	\$519,825	\$788,244	\$855,860	\$820,780

* Columns may not add due to rounding

LEGAL - COURT

The Municipal Judge is a part time position and serves as the chief magistrate of the City's Municipal Court.

The City Attorney represents the City in all legal actions brought against the City or initiated by the City and provides legal counsel to the Governing Body, City Administrator, City departments, boards, agencies, utilities and commissions. Other responsibilities are: to draft and approve ordinances, resolutions, contracts and other legal instruments; to render legal opinions as requested; and, provide other legal assistance.

The Municipal Court Clerk maintains all records of the Court, the Court Docket, fine records, and warrants. The Clerk also completes and remits all necessary state forms and fees.

By action of the Sedgwick County Board of Commissioners, beginning in 2008, the City is responsible for inmate housing charges for prisoners incarcerated by the Municipal Court. The estimates provided by City Staff and the County Staff suggest a \$42,000 billing expectation in 2008. While actual numbers are not yet available, \$28,000 is recommended for the 2009 Proposed Budget. The amount in 2009 equates to approximately 0.656 mills of property tax revenue. Efforts will be made to have the inmate pay for all fees. However, like other services provided in the court system such as defense attorneys and interpreters, if the inmate does not have the financial capacity to make immediate restitution - the City will "carry" the costs into the future. Therefore, though the City may be able to bill the inmate for all charges, the City may not be able to collect the charges within any specific budget year.

	<u>Recommended</u>		<u>Capital Outlay Requests</u>
City Attorney	0.5	18,370	
Municipal Judge	0.5	9,390	
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	1	27,760	
Court Clerk	1	32,115	
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	1	32,115	

**COURT
BUDGET SUMMARY
2009**

PERSONNEL SERVICE

- 1) *Salary: \$33,800* \$32,600 reflects a 5% raise for the full time court clerk. \$1,200 would allow for up to 52 hours of overtime for the year.
- 2) *City Officials:*

CONTRACTUAL SERVICES

- 1) *Postage: \$825* This is what City Hall is charging the department for mail.
- 2) *Telephone: \$420* Estimate for the year
- 3) *Insurance:*
- 4) *Other Equipment Insurance:*
- 5) *Building Insurance:*
- 6) *Subscriptions and Dues: \$300* Small increase to cover rising cost of dues
- 7) *Lab Testing:*
- 8) *Professional Service: \$7,000*
- 9) *Training: \$130* No Change
- 10) *Printing: \$350* Small increase.
- 11) *Equipment Maintenance/Repair: \$120*
- 12) *Judge Training Fund: \$800* No Change
- 13) *Law Enforcement Training Fund: \$1600* No Change
- 14) *Reinstatement Fee: \$800* No Change

COMMODITIES

- 1) *Office Supplies: \$1000* No increase.
- 2) *Other:*

CAPITAL OUTLAY

- 1) *Computer Equipment/ Software:*
- 2) *Other:*

LEGAL -- COURT

<i>Expenditures</i>		<u>2007</u> <u>unaudited</u>	<u>2008</u> <u>Estimate</u>	<u>2009</u> <u>Requested</u>	<u>2009</u> <u>Proposed</u>
<i>Personnel Services 700</i>					
101	Salaries	37,724	31,034	33,800	32,115
102	Salaries Part-time/Overtime		500		500
111	City Officials		27,255		27,480
		37,724	58,789	33,800	60,095
<i>Contractual Services 720</i>					
201	Postage	449	540	825	490
202	Telephone	359	350	420	370
214	Travel				
224	Insurance				
225	Equipment Insurance				150
228	Subscriptions & Dues	103	270	300	150
231	Lab Testing				
232	Professional Services	7,261	6,800	7,000	7,000
233	Training	15	500	130	130
247	Printing	77	600	350	350
254	Equipment Maintenance/Repair	113	500	120	120
257	Building Maintenance				
270	Judge Training Fund	40		800	
271	Law Enforcement Training Fund			1,600	
272	reinstatement Fee			800	
291	Utilities				
299	Other				
		8,417	9,560	12,345	8,760
<i>Commodities 730</i>					
301	Office Supplies	675	1,000	1,000	850
304	Supplies & Parts				
318	Other				
		675	1,000	1,000	850
<i>Capital Outlay 740</i>					
420	Office Equipment				
421	Equipment				
422	Computer Equipment	9,292			
499	Other				
		9,292			
<i>Other 770</i>					
705	Jail Housing Fees		25,000		28,000
			25,000		28,000
	TOTAL LEGAL -- COURT	\$56,108	\$94,349	\$47,145	\$97,705

* Columns may not add due to rounding

COMMUNITY DEVELOPMENT

Community Development contains support personnel for the Planning & Zoning Commission, permit issuance, NPDES compliance and Code Enforcement.

The Planning Commission is charged with the land use plan for the Community. The Body also acts as the Board of Zoning Appeals and Site Review Committee.

The Community Development Officer (CDO) has been assigned as staff for the Planning & Zoning Commission with the designation as Deputy Zoning Administrator. As Deputy Zoning Administrator, the CDO reviews building permit applications; coordinates building construction inspections; and, issues occupation permits for completed projects.

The Compliance Officer is charged with enforcement of zoning and building regulations as well as property codes within the City. Assisted by the other City Departments, the Compliance Officer investigates complaints, makes determinations and pursues correction to zoning, subdivision and code violations.

Inspection of new construction is contracted to Sedgwick County - but, should become a City function. Cross training of full time fire personnel should be used to assist several areas of this department in the field.

<i>Recommended</i>		<i>Capital Outlay Requests</i>		
Community Development Officer	1	45,300	Software	35,700
Compliance Officer	1	33,500		
	-----	-----		
	2	78,800		

DEPARTMENT OF COMMUNITY DEVELOPMENT

CONTRACTUAL SERVICES

Professional Services: The Planning Commission is recommending to spend **\$5,000** for our contract with Bickley Foster and **\$15,100** with Rice-Foster for assistance with the Neighborhood Plans. The contract with Bickley Foster is a continuance of our contract with him for Planning Assistance. The contract with Rice-Foster is proposed because they assisted us with the *Comprehensive Development Plan for the Valley Center Area, Kansas 2007-2013*.

CAPITAL OUTLAY

Proposed purchase of *Building Projects and Business Licensing software* from INCODE for **\$35,700** plus **\$6,910** for estimated travel expenses. Annual fee will cost \$4,963 after the first year. The software will tie directly to our cash collections and general ledger and utility billing. With the software we will be able to have a computerized record of all building permits, planning and zoning permits, contractor licenses, business licenses and dog licenses. This software will allow anyone in city hall to issue the permits and licenses. The software will be able to calculate the costs of the permits and licenses and would be tied into our GIS information. With the software we would have a record of all contractors and business working within the city. The content manger program will allow us to scan and link any document with INCODE programs; i.e. plot plan with building permit. It would also give the police, fire and emergency communications access to businesses contacts. Code Enforcement will also have access and will be able to use the software for nuances enforcement and dog licenses. Fire Department can do their fire inspections using this software. Police, Fire, Code Enforcement and Emergency Communications can access the programs through a secured web access.

COMMUNITY DEVELOPMENT

*Expenditures **

	<u>2007</u> <u>Unaudited</u>	<u>2008</u> <u>Estimate</u>	<u>2009</u> <u>Requested</u>	<u>2009</u> <u>Proposed</u>
<i>Personnel Services 700</i>				
101 Salaries	73,826	76,139	80,370	78,800
102 Salaries Part-time/Overtime		2,000	4,000	2,000
	73,826	78,139	84,370	80,800
<i>Contractual Services 720</i>				
201 Postage	1,356	2,138	2,200	2,200
202 Telephone	480	516	520	520
214 Travel	2,301	2,500	2,500	2,500
223 Vehicle Insurance	86	691	700	700
224 Insurance	16	161	170	170
225 Equipment Insurance				
228 Subscriptions & Dues	670	950	950	950
232 Professional Services	30,279	13,000	20,000	20,000
233 Training	1,277	2,200	2,200	2,200
247 Printing	605	1,700	1,200	1,200
251 Vehicle Maintenance	133	750	750	750
253 Maintenance & Repair	349	2,100	2,100	2,100
254 Equipment Maintenance/Repair	155	400	400	400
257 Building Maintenance		2,000	2,000	2,000
260 Main Street Program				
282 Uniform Allowance	12	300	300	300
291 Utilities				
299 Other	185			
	37,904	29,406	35,990	35,990
<i>Commodities 730</i>				
301 Office Supplies	397	660	500	500
302 Dog Pound	821	750	850	850
304 Supplies & Parts	1,605	750	750	750
341 Gasoline, Oil, Diesel	3,420	2,800	3,600	3,600
318 Other				
	6,243	4,960	5,700	5,700
<i>Capital Outlay 740</i>				
420 Office Equipment	3,424			
421 Equipment	8,892			
422 Computer Equipment	2,677		35,700	
431 Vehicle				
Radio, Communication Equipment				
499 Other				
	14,993		35,700	
<i>Other 770</i>				
TOTAL COMMUNITY DEVELOPMENT	\$132,966	\$112,505	\$161,760	\$122,490

* Columns may not add due to rounding

POLICE DEPARTMENT

The Police Department is responsible for protecting citizen life and property from criminal or related activities in the community and for motor vehicle safety.

Primary activities are: enforcement of State and City laws; investigation of crimes and apprehension of criminals; enforcement of traffic laws and reduction of traffic accidents; and, At-Risk intervention; school DARE program.

In 2008, a School Resource Officer Position was added with the assistance of USD 262. This position places an officer in the High School on all school days and during school events.

The Department contains: one (1) Chief of Police; two (2) sergeants; eight (8) patrol officers; and, one (1) school resource officer.

As the City continues to grow in area and population, demands made on the emergency systems will have to be constantly evaluated to maintain good working ratios for the protection of all.

<u>Recommended</u>			<u>Capital Outlay Requests</u>	
Chief of Police	1	62,770	Camera & Recorder	5,025
Sergeant (2)	2	87,360	Furniture	1,000
Patrol Officer (8)	8	241,320	M4 Rifles	4,901
School Resource Officer	1	38,800	Mobile Modem (2)	3,000
	-----	-----	Radar	5,000
	12	430,250	Vehicle	27,500
			Vests (2)	1,200

**Valley Center P.D.
Budget Summary
For 2009**

Personnel Services

- **700.101 Salaries: \$518,500** The need for more officers rises with the annexations and growth of the city. The rise also reflects marginal raises for patrolman in an effort to keep officers. Typically 2% is recommended for cost of living raises, that is not enough. As you all know costs have risen considerably over the past year. Gasoline prices have gone up over the last year and the trickle down effect on other goods has raised the cost of living well above 2%. City employees making \$12-\$14 are seriously affected by these increases. We don't want to force our employees to look elsewhere for higher paying jobs. We lost one officer this year that left for another law enforcement job with higher pay. The cost to hire and train officers is also high. It also takes six months of basic training before new officers are even available to fill open slots. I would ask for a 5% cost of living increase.
 - **Salary-Staff--\$518,500 total salary. \$444,695 is the base salary with one additional officer plus a 5% raise for all officers.**
 - **\$31,805 of that would be used to add an additional officer to come closer to the council's goal of two officers per shift.**
 - **\$35,000 for overtime. We have over 700 hours of overtime for briefing each year (15 minutes a day). Hourly supervisors are paid approximately 230 hours of overtime for being on call. Anytime an officer is brought to court for a trial they generally work a minimum of 2 hours overtime. Officers often work over there eight hour shift if they are involved in active cases at shift change. There are also special events that create overtime such as Fall Festival which generate overtime for all hourly officers.**
 - **\$4,000 for projected promotions.**
 - **\$3,000 for projected step increases throughout the year.**
1. **700.102 Salaries Part-Time: \$33,312** This is a minimal increase reflecting the increased number of hours worked by part-time officers.

Contractual Services

1. **720.201 Postage: \$825** Our actual for 2007 was \$504. The cost of postage has risen twice since then.
2. **720.202 Telephone: \$2,500** Slight increase
3. **720.203 Special Phone Lines: \$1,600** Increase based on actual amount spent in 2006 and the rising cost.
4. **720.214 Travel: \$700** The travel line is used to pay for fuel when an officer goes out of town for training. With gas increasing to near \$4.00 a gallon and additional officers we are estimating a \$200 dollar increase.
5. **720.223 Vehicle insurance: \$8,400** Slight increase for potential rate increases and for newer vehicles.
6. **720.224 Insurance: \$1,700** No increase
7. **720.225 Other Equipment insurance: \$650** No increase
8. **720.228 Subscriptions & Dues: \$850** Small increase due to adding officers to the department
9. **720.231 Laboratory Services:** No longer needed

10. 720.232 *Professional Services*: **\$10,728** Same as 2007
11. 720.233 *Training*: **\$2,600** No increase.
12. 720.247 *Printing*: **\$2,500** We use this line item to print forms such as tickets, statement forms and various other forms used on a daily basis. Due to the new jail fees we are currently bonding more people from our station. Some of these people could easily be released on their own recognizance. We want to print some new forms that would make this easier. This also has increased due to additional officers.
13. 720.248 *Microfilming*: **\$2,000** No increase
14. 720.249 *School Education Programs*: **\$1,000** We would like to increase this by \$500. In the past the D.A.R.E. officer has used this line item to purchase safety materials to pass out during Halloween or the Fall Festival. We now have an SRO who needs to be able to purchase items for school youth at school.
15. 720.250 *Agency Action Funds*: **\$500** No increase
16. 720.251 *Vehicle Maintenance*: **\$6,000** Increased for cushion in case of large repairs should they arise. We have more officers that now patrol more miles.
17. 720.253 *Maintenance & Repair*: **\$3,900** For repairs on equipment that is inside the patrol vehicles, such as radios, lights and computers.
18. 720.254 *Equipment Maintenance/Repair*: **\$900** Office equipment repair.
19. 720.257 *Building Maintenance*: **\$1,600** No increase
20. 720.282 *Uniform Clothing*: **\$4,400** This is used to buy officers uniforms, leather, footwear and other uniform related equipment. Example: Short sleeve shirt-\$40, Pants-\$57, Boots-\$100, Badge \$90. Total cost to equip a new officer is \$5,833 including uniforms and accessories, firearm, gun belt, vest and portable radio.
21. 720.291 *Utilities*: **\$6,000** Slight increase based current usage

Commodity Expense

1. 730.301 *Office Supplies*: **\$2,600** Increase due to actual money spent in 2006 and the increase in the number of officers using office supplies.
2. 730.303 *Range*: **\$2,500** This area has been underfunded for some time. Officers need to have 600 practice rounds available a year. This is for practice and qualification. Each officer also needs new duty ammo each year. Officers also need to be able to have practice rounds available for the shotgun as well as new duty shotgun ammo each year. We have twelve full time positions and six part time officers. Practice rounds for hand guns are \$172 for a case of 1000 rounds, duty ammo for handguns is \$626 for a case of 1000 rounds, shotgun ammo ranges from \$338 to \$420 for 250 shells. In comparison Park City was budgeted \$8,500 for 2008.
3. 730.304 *Supplies and Parts*: **\$2,100** No increase
4. 730.341 *Gas, Oil, Diesel*: **\$34,400** This price is based on the average monthly fuel consumption of 700 gallons of unleaded. The price used was \$4.10 per gallon which was an estimate received by a supplier we purchase from.

Capital Outlay

1. 740.420 *Office Equipment*: **\$6,025** This reflects a new camera and recording device for the interview room. The District Attorney's Office now requires taped interviews. On major cases the standard is now video/audio recorded interviews. The proposal we have from SecureNet is for \$5,025. The other \$1,000 in this line item is for a continued effort to upgrade the outdated furniture in the Public Safety building.
2. 740.421 *Equipment*: **\$5,901** We are requesting the same \$1,000 for general use during the year. The increase of \$4,901 is for four Rockriver Arms M4 rifles. Law

Enforcement is quickly becoming outgunned by today's criminals. Rifles are more accurate at long distances and will penetrate soft body armor. I surveyed some local departments and found the following departments have patrol rifles: Andover, Bel Aire, Derby, Goddard, Maize, Park City, Rosehill and the Sedgwick County Sheriff's Department.

3. *740.422 Computer Equipment:* **\$3,000** Same as last year. We need a modem for two vehicles to allow computer usage.
4. *740.425 Radar Equipment:* **\$5,000** Increase due to rising costs. The radars currently in use are outdated and do not work as well as they did a few years ago. We are purchasing two new radars in 2008 and would like to start a replacement rotation much like our vehicle replacement program.
5. *740.431 Vehicle Replacement:* **\$27,500** Replace one patrol unit, a 2001 Ford. Additional costs included are for new light bars, cages, radios, equipment installation, related hardware and graphics
6. *740.435 P.D. Library Books:*
7. *740.438 Vests:* **\$1,200** Two replacement vests
8. *740.499 Other:*

POLICE DEPARTMENT

<i>Expenditures *</i>		<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
<i>Personnel Services 700</i>					
101	Salaries	359,158	416,773	486,500	430,250
102	Salaries Part-time/Overtime	20,214	26,000	35,000	35,700
		379,372	442,773	521,500	465,950
<i>Contractual Services 720</i>					
201	Postage	504	505	825	510
202	Telephone	2,247	2,400	2,500	2,300
203	Special Telephone Lines	1,369	1,600	1,600	1,390
214	Travel	1,029	500	700	700
223	Vehicle Insurance	6,569	6,241	8,400	7,100
224	Insurance	1,052	1,008	1,700	1,200
225	Equipment Insurance	495	491	650	650
228	Subscriptions & Dues	559	800	850	850
231	Lab Services				
232	Professional Services	10,728	7,000	10,728	10,700
233	Training	1,080	1,200	2,600	2,600
247	Printing	1,035	1,200	2,500	1,800
248	Microfilming	1,788	2,000	2,000	2,000
249	School Education Programs	363	500	1,000	1,000
250	Agency Action Funds		500	500	500
251	Vehicle Maintenance	4,646	5,000	6,000	6,000
253	Maintenance & Repair	3,126	3,100	3,900	3,900
254	Equipment Maintenance/Repair	582	600	900	900
257	Building Maintenance	615	1,600	1,600	1,600
282	Uniform Allowance	3,092	3,700	4,400	4,400
291	Utilities	4,977	5,900	6,000	5,900
299	Other				
		45,856	45,845	59,353	56,000
<i>Commodities 730</i>					
301	Office Supplies	1,449	1,600	2,600	2,400
303	Range Supplies	571	1,200	2,500	1,000
304	Supplies & Parts	1,307	2,100	2,100	2,100
341	Gasoline, Oil, Diesel	14,416	19,000	34,440	24,000
318	Other				
		17,743	23,900	41,640	29,500
<i>Capital Outlay 740</i>					
420	Office Equipment	249		6,025	6,030
421	Equipment	379	1,000	5,901	1,000
422	Computer Equipment	1,034	5,500	3,000	3,000
425	Radar Equipment	3,373	4,722	5,000	3,500
431	Vehicle	26,515	25,000	27,500	27,500
435	PD Library Books				
438	Vests	2,081	1,176	1,200	1,200
459	Light Bar - Vehicle				
	Radio, Communication Equipment				
499	Other				
		33,631	37,398	48,626	42,230
<i>Other 770</i>					
TOTAL POLICE DEPARTMENT		\$476,602	\$549,916	\$671,119	\$593,680

* Columns may not add due to rounding

FIRE DEPARTMENT

The Fire Department is a volunteer organization comprised of approximately twenty-five (25) community minded citizens.

An allocation is made in the General Fund to pay fire personnel on a per call basis. The actual expenditures, therefore, depend on the number of calls and the number of responders.

Beginning in 2002, the new position of Fire Safety Inspector was added to the department. The position was installed to assist with office work overloading the volunteer staff. The position also assist the Fire Chief in acquiring necessary equipment and other resources for training and demonstrations.

Due to growth and other factors, consideration will have to be given to the ability of the department to respond to calls between 7 am and 6 pm weekdays. Currently, there are a limited number of firemen available to respond during this period. Additional training to other City personnel and/or an increase in the number of volunteer firemen should be aggressively pursued.

An additional full time position to insure that at least two (2) responders can be available during the working hours was added in 2008. Additional duties should be assigned to the existing and new positions. Additional training in inspection matters for new construction and remodeling, NPDES and compliance issues are be comparable duties that would work well with fire safety and inspection.

<u>Recommended</u>			<u>Capital Outlay Requests</u>	
Fire Captain	1	35,360	Unspecified Office Equipment	3,000
Fire Fighter	1	27,620	Radios & Pagers	2,000
	-----	-----	Software	1,500
	2	62,980	Fire Fighting Equipment (hose, nozzle)	14,500
Fire Chief	1	8,520		
Fire Fighters	24	34,480		
	-----	-----		
	25	43,000		

FIRE DEPARTMENT BUDGET SUMMARY 2009

PERSONNEL SERVICES

- 1) *Salary: \$72,712* requesting a 5% increase.
- 2) *Salary Part-Time: \$65,000* Payment for all the time of the volunteer fire fighters and officers paid in lump sum in October.

CONTRACTUAL SERVICES

- 1) *Postage: \$150 \$50* increase
- 2) *Telephone: \$1,250 \$50* increase
- 3) *Travel: \$600 \$200* increase
- 4) *Vehicle Insurance \$8,900* No change
- 5) *Insurance: \$2,300* No change
- 6) *Other Equipment Insurance: \$2,300* No change
- 7) *Subscriptions and Dues: \$1,000 \$250* increase
- 8) *Professional Services: \$2,800 \$300* Increase.
- 9) *Training: \$3,500* No change
- 10) *Printing:* No change
- 11) *Vehicle Maintenance: \$2,500* No change
- 12) *Maintenance and Repair: \$8,600* No change
- 13) *Uniform Clothing: \$7,000* No change
- 14) *Utility Expense: \$3,250 \$250* Increase to reflect the rising cost of utilities.
- 15) *Other:*

COMMODITIES

- 1) *Office Supplies: \$400 \$100* increase.
- 2) *Supplies and Parts: \$2,200 \$300* increase
- 3) *Motor Fuel: \$5,800 \$300* increase
- 4) *Other:*

CAPITAL OUTLAY

- 1) *Office Equipment: \$3,000 \$500* decrease.
- 2) *Radios & Pagers: \$2,000* No change
- 3) *Computer Equipment/ Software: \$1,500* No change
- 4) *Fire Fighting Equipment: \$14,500 \$2,000* increase
- 5) *Other:*

OTHER COSTS & MISCELLANEOUS

- 1) *Fire Prevention Week: \$1,300 \$300* increase

FIRE DEPARTMENT

<i>Expenditures *</i>	<i>2007</i> <u>Unaudited</u>	<i>2008</i> <u>Estimate</u>	<i>2009</i> <u>Requested</u>	<i>2009</i> <u>Proposed</u>
<i>Personnel Services 700</i>				
101 Salaries	42,485	61,276	72,712	62,980
102 Salaries Part-time/Overtime	41,205	32,500	65,000	43,000
	83,690	93,776	137,712	105,980
<i>Contractual Services 720</i>				
201 Postage	43	150	150	100
202 Telephone	739	760	1,250	760
214 Travel		400	600	600
223 Vehicle Insurance	5,112	4,857	8,900	5,200
224 Insurance	1,344	1,300	2,300	1,500
225 Equipment Insurance	1,555	1,543	2,300	1,600
228 Subscriptions & Dues	1,119	750	1,000	1,000
232 Professional Services	3,361	2,500	2,800	2,800
233 Training	1,970	3,500	3,500	3,500
242 Equipment Lease	3,974			
247 Printing	245	400	400	400
251 Vehicle Maintenance	501	2,500	2,500	2,500
253 Maintenance & Repair	5,120	5,400	8,600	5,400
257 Building Maintenance				
282 Uniform Allowance	1,095	7,000	7,000	7,000
291 Utilities	2,394	3,354	3,250	3,250
299 Other				
	28,572	34,414	44,550	35,610
<i>Commodities 730</i>				
301 Office Supplies	113	480	400	400
304 Supplies & Parts	2,331	1,000	2,200	2,200
341 Gasoline, Oil, Diesel	4,788	5,500	5,800	5,800
318 Other				
	7,232	6,980	8,400	8,400
<i>Capital Outlay 740</i>				
420 Office Equipment	586		3,000	3,000
421 Equipment		2,000	2,000	2,000
422 Computer Equipment	1,329		1,500	1,500
424 Fire Fighting Equipment	9,699	12,500	14,500	12,500
431 Vehicle				
Radio, Communication Equipment				
499 Other				
	11,614	14,500	21,000	19,000
<i>Other 770</i>				
703 Fire Equipment Reserve Fund				
711 Fire Prevention Week	897	1,000	1,300	1,000
	897	1,000	1,300	1,000
TOTAL FIRE DEPARTMENT	\$132,005	\$150,670	\$212,962	\$169,990

* Columns may not add due to rounding

EMERGENCY COMMUNICATIONS

The Emergency Communications Division answers and directs incoming police and fire calls and maintains contact with units sent on such calls.

Emergency Communications on duty personnel also prepare reports for insurance companies and legal counsel and provide other information services to the general public.

The division will also accept payments for fines, late utility payments and other services after normal office hours.

In 2007, Sedgwick County constructed a new Communications Center. The City has the ability to direct all calls from the 755 exchange to this location as need may arise.

All 911 calls from the 755 exchange are answered at the Sedgwick County Emergency Communications Center. If the call from the 755 exchange is for police or fire, the Sedgwick County Dispatcher will transfer the call to the City's Emergency Communications location.

Conversely, any calls to the 755 exchange requiring emergency medical services will be transferred to Sedgwick County Emergency Communications Center.

<i>Recommended</i>			<i>Capital Outlay Requests</i>	
Lead Dispatcher	1	37,190	Chairs	150
Dispatcher	3	84,470	Modem	4,000
	-----	-----		
	4	121,660		
Part time Dispatcher	3	32,400		
	-----	-----		
	1.5	32,400		

**EMERGENCY COMMUNICATIONS
BUDGET SUMMARY
2009**

PERSONNEL SERVICES

- 1) *Salary: \$146,713* The rise in salary reflects adding one full time E.C. operator and a 5% raise. It also allows for a midyear step raise for the full time employees. We currently have three full time positions and are having difficulty filling all positions. We have just hired two new part time employees, they are being trained. We had a fourth full time E.C. operator positions four years ago and when that person left her position was never filled and cut from the budget. We currently turn two to four shifts a weekend over to Sedgwick County. The fourth full time operator would stop the roll over to Sedgwick County and allow us to fill our shifts.
- 2) *Salary Part-Time: \$40,950* Cost of living increase.

CONTRACTUAL SERVICES

- 1) *Telephone: \$5,000* No Change
- 2) *Travel: \$100* The dispatchers need a travel budget.
- 3) *Other Equipment Insurance: \$100* Small increase due to updated equipment and the need to insure that equipment
- 4) *Subscriptions and Dues: \$80* No increase
- 5) *Professional Services: \$3,000* Increase due to cost of hiring personnel and assisting in paying the audit.
- 6) *Training: \$500* No change
- 7) *Equipment Lease:*
- 8) *Printing: \$80* Increase due to increase in number of calls and the cost of printing Calls for service cards which are required to be filled out with each call.
- 9) *Vehicle Maintenance:*
- 10) *Maintenance and Repair: \$1,200* Increase due to aging of a couple of items that are needed. Word Net recorder and the E.C. console are both aging and are requiring more frequent repair.
- 11) *Disc Data Link Fees: \$1,200* No Change
- 12) *Uniform Clothing: \$475* There was previously no money allocated for this line item. We are wanting to purchase Polo style shirts for the E.C. operators. Increased for extra full time person.
- 13) *Utility Expense: \$4,050* Increase to reflect the rising cost of utilities. The need to increase is shown by the actual money spent in 2006.
- 14) *Other:*

COMMODITIES

- 1) *Office Supplies: \$575* The actual spent in 2007.
- 2) *Supplies and Parts: \$100* No Change
- 3) *Other:*

CAPITAL OUTLAY

- 1) *Office Equipment: \$150* Amount spent in 2007. Need new chairs.
- 2) *Equipment:*
- 3) *Computer Equipment/ Software: \$4,000* A modem for dispatch CAD.
- 4) *Other:*

EMERGENCY COMMUNICATIONS

<i>Expenditures *</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
<i>Personnel Services 700</i>				
101 Salaries	91,033	91,416	146,713	121,660
102 Salaries Part-time/Overtime	42,836	39,000	40,950	32,400
	133,869	130,416	187,663	154,060
<i>Contractual Services 720</i>				
201 Postage				
202 Telephone	4,860	5,200	5,000	4,950
214 Travel		90	100	100
223 Vehicle Insurance				
224 Insurance				
225 Equipment Insurance	141	150	100	150
228 Subscriptions & Dues	39	80	80	80
232 Professional Services	3,549	3,000	3,000	3,300
233 Training		500	500	500
242 Equipment Lease				
247 Printing	26	70	80	80
251 Vehicle Maintenance				
253 Maintenance & Repair	3,406	1,100	1,200	1,200
254 Equipment Maintenance/Repair				
257 Building Maintenance				
273 Data Link Fees		900	1,200	900
282 Uniform Allowance		400	475	500
291 Utilities	4,789	7,000	4,050	4,900
299 Other				
	16,810	18,490	15,785	16,660
<i>Commodities 730</i>				
301 Office Supplies	575	1,000	575	580
304 Supplies & Parts	44		100	100
318 Other				
	619	1,000	675	680
<i>Capital Outlay 740</i>				
420 Office Equipment	150		150	150
421 Equipment				
422 Computer Equipment			4,000	4,000
Radio, Communication Equipment				
499 Other				
	150		4,150	4,150
<i>Other 770</i>				
TOTAL EMERGENCY COMMUNICATIONS	\$151,448	\$149,906	\$208,273	\$175,550

* Columns may not add due to rounding

COMMUNITY BUILDING

The Community Building is used for Senior services events Monday through Friday from about 9 am to 1 pm as a location to provide Red Cross Good Neighbor Nutrition meals and social gathering. The facility is also occasionally used by the Senior Group for other activities beyond the normal times.

The Facility is also available for other uses by the general public on a rental basis.

The Coordinator is paid by the Red Cross for his services to the Good Neighbor Nutrition Program.

Additional Senior Services could be offered citizens if funding for $\frac{3}{4}$ time position and supplies were made available.

Estimated additional costs for such a position would be \$22,000.

	<u>Recommended</u>		<u>Capital Outlay Requests</u>
Coordinator	0.25		2,500
Cleaning	0.5		4,000
	-----		-----
	0.75		6,500

COMMUNITY BUILDING

<i>Expenditures *</i>	<i>2007</i> <u>Unaudited</u>	<i>2008</i> <u>Estimate</u>	<i>2009</i> <u>Requested</u>	<i>2009</i> <u>Proposed</u>
<i>Personnel Services 700</i>				
101 Salaries	340	500	4,000	2,500
102 Salaries Part-time/Overtime	3,060	3,100	4,000	4,000
	3,400	3,600	8,000	6,500
<i>Contractual Services 720</i>				
201 Postage				
202 Telephone	299	300	320	320
224 Insurance	1,293	1,327	1,500	1,500
225 Equipment Insurance				
228 Subscriptions & Dues				
232 Professional Services	756	700	700	700
233 Training				
242 Equipment Lease				
253 Maintenance & Repair	489	800	3,000	3,000
254 Equipment Maintenance/Repair				
257 Building Maintenance				
282 Uniform Allowance				
291 Utilities		1,800	1,800	1,800
298 Deposit Refunds	335	600	600	600
299 Other	40			
	3,212	5,527	7,920	7,920
<i>Commodities 730</i>				
301 Office Supplies				
304 Supplies & Parts	936	1,100	1,100	1,100
318 Other				
	936	1,100	1,100	1,100
<i>Capital Outlay 740</i>				
407 Building Improvement				
420 Office Equipment				
421 Equipment				
499 Other				
<i>Other 770</i>				
TOTAL COMMUNITY BUILDING	\$7,548	\$10,227	\$17,020	\$15,520

* Columns may not add due to rounding

SWIMMING POOL

The Municipal Swimming Pool is operated by the Valley Center Recreation Commission.

City responsibility for the pool is: maintenance of the pool, equipment and grounds (mowing), utility payment and water supply.

The Recreation Commission hires all staff necessary for safe and effective operation of the pool.

An agreement between the City and the Recreation Commission provides for a sharing of excess revenue derived from the operation of the pool.

The pool was constructed in the 1960s and has shown its age for several years. \$15,000 is budgeted to prepare the pool for the season. An additional \$10,000 equipment allotment is budgeted as a hedge against problems that could occur during the season.

In 2008, a slide component, climbing wall, basketball goals and new shade equipment were installed at the pool. Additionally, the interior of the pool vessel was repaired and recoated with epoxy material to extend the life of the facility.

Additional painting and other repairs will be made to the office/ rest room building in the fall of 2008.

Recommended

Capital Outlay Requests

SWIMMING POOL

<i>Expenditures *</i>		<u>2007</u> <u>Unaudited</u>	<u>2008</u> <u>Estimate</u>	<u>2009</u> <u>Requested</u>	<u>2009</u> <u>Proposed</u>
<i>Personnel Services 700</i>					
101	Salaries				
102	Salaries Part-time/Overtime				
<hr/>					
<i>Contractual Services 720</i>					
201	Postage				
202	Telephone	299	360	360	320
224	Insurance	3,274	3,358	3,400	3,400
225	Equipment Insurance	71	70	100	100
228	Subscriptions & Dues				
232	Professional Services	1,574	6,200		
233	Training				
242	Equipment Lease				
253	Maintenance & Repair	8,278	15,000	15,000	15,000
254	Equipment Maintenance/Repair		1,300		5,000
257	Building Maintenance		2,500	15,000	1,500
291	Utilities		3,000	500	3,000
299	Other		12,723		
		13,496	44,511	34,360	28,320
<hr/>					
<i>Commodities 730</i>					
301	Office Supplies			100	
304	Supplies & Parts	2,600	2,000	500	2,000
318	Other				
322	Chemicals	2,474	3,500	3,500	3,500
		5,074	5,500	4,100	5,500
<hr/>					
<i>Capital Outlay 740</i>					
407	Building Improvement			15,000	
420	Office Equipment		10,000		
421	Equipment	508		4,000	10,000
499	Other				
		508	10,000	19,000	10,000
<hr/>					
<i>Other 770</i>					
<hr/>					
TOTAL SWIMMING POOL		\$19,078	\$60,011	\$57,460	\$43,820

* Columns may not add due to rounding

PARKS AND PUBLIC GROUNDS

The City maintains four (4) separate parks and several greenways including the Arrowhead Park area in the Valley Meadows Addition to the City and Veterans' Memorial Park on S. Meridian, Lions' Park on E. Clay and McLaughlin Park near the High School.

Lion's Park located in the southeast part of the City is a full city block and includes 2 sets of playground equipment, a gazebo, a shelter house, the municipal swimming pool and the Community Building.

Veteran's Memorial Park located at the intersection of the Meridian Avenue and the BNSF railroad tracks has the flag memorial, picnic tables and horseshoe pitching courts.

McLaughlin Park located near the high school has playground equipment, a shelter house and the City's fishing pond stocked by the Kansas Department of Wildlife & Parks.

Arrowhead Park received funding of \$91,000 in 2008 to begin the development of the park facilities. Three other phases of improvement have been designed for this location.

A sprinkle apparatus will be installed in McLaughlin Park in the summer of 2008 at an approximate cost of \$1,000,000.

Each park has a unique use and includes tree maintenance and landscaping provided by City Staff.

This function is supported by an Appointed Park Advisory Board which provides input to the Governing Body as to suggestions for improvements and uses for the various parks in the City system. The Board is advisory only -- but, is a tremendous resource to the City for outside ideas and suggestions on how to improve this function of the City.

Recent requests for development of Arrowhead Park and a Disc Golf Course show that the Park System provides a valuable service to the City. The Park Board has worked in conjunction with the service petitioners to develop a long range plan for a Park System to included pedestrian connections and other outdoor amenities.

Also included in this budget is an allocation for the Tree Board. Established by ordinance, the Tree Board is charged with the responsibility of maintaining and improving the inventory of City trees in parks, greenways and along City rights-of-ways. The Tree Board has developed a participation plan to re-forest the City.

The Parks Superintendent is also responsible for all public building maintenance and serves as the Cemetery Sexton.

Notable items on this budget:

\$6,300 transfer to the General Bond & Interest Fund for payment of Special Assessments for sidewalks at Lions' Park

\$13,400 to the Tree Board

<i>Recommended</i>			<i>Capital Outlay Requests</i>	
Park Superintendent	1	46,240	Phase 2 & 3 of Arrowhead	86,000
Groundskeeper	2	46,890	Park Development	
	-----	-----	Vehicle	17,500
	3	93,130	Small Tools	4,000
Part time	2	22,000		

DEPARTMENT OF PARKS & PUBLIC GROUNDS

2009 Budget

Budget Request Outline:

The following budget requests are from the Department of Parks and Public Grounds for 2009. This department is responsible for the Management of Maintenance and Operations of all; park properties, public buildings, municipal cemetery, city forestry operations and staff and project assistance to the Park & Tree Board.

The following requests are in consideration of what the department feels is most important to address amongst the following budgets; Parks, Public Buildings, Pool and Cemetery. This outline combined with the recently completed Master Park Plan will serve as a guide for planning, funding and implementation of projects. In addition, the Park and Tree Board also advise city council on park related issues and concerns of the community, important to the budget planning process.

Budget Recommendations & Information for Parks

Personnel Services & Benefits

- ◆ Full-Time Staff: Currently 2 Full-Time Grounds & Facilities Maintenance Workers and Park Superintendent.
Includes minor staff re-organization change, wage estimates (including matrix adjustment), cola and longevity adjustment. No over-time was included.
- ◆ Part-Time & Seasonal: 2 seasonal employees and based on a 34week season at 40 hrs/week (1360hrs/employee) at \$8.00/hr. 1Part-time employee (1000hrs/yr) at \$8.00/hr.
- ◆ **New Position: The main emphasis of this position would be approximately 65-75 % Building Maintenance and be paid from the Public Buildings budget. Other duties would include assisting with park work. **See public building budget requests below for details**

Contractual Services

- ◆ Contractual Services categories are used to hire out various skilled labor jobs and provide specialized services outside of the city employees. We contract for reasons such as; overlapping project timing, efficiency of projects completion and reasons associated to project size. Examples include: fertilizer, herbicide and pesticide application, concrete repairs and maintenance projects, specialized turf care applications, electrical repairs/ maintenance projects and computer services.

Commodities

- ◆ Commodity categories are for purchasing normal day-to-day use products.

Capital Outlay

◆ Arrowhead Park Development

Request: \$ 86,000 for Phase 2 & 3 construction of Arrowhead Park. For 2009, we are requesting funds to proceed with Phases II and III.

Phase II is the addition of the sidewalk from Goff Road, around the pond and over to Meadow Road. This sidewalk will also have a connection to the existing walk around the playground and out to Southwind Street. Estimated Cost: \$38,000

Phase III includes the installation of a sprinkler system for irrigation of the property. Estimated Cost: \$ 48,000

* Funding would be included in the Park Budget as a transfer from the Capital Improvement Program.

◆ Grounds Maintenance Vehicle

Request: \$ 17,500 for purchase of grounds maintenance vehicle: The vehicle that we are considering has the benefit of being a fuel efficient, street legal vehicle. The vehicle would serve as a turf friendly vehicle to get both crew and materials close to the job site. It should prove useful at parks, public buildings and other green spaces. It also has multi-functional capabilities by adding snow removal, mowing and site work attachments.

* Funding would be included in the Parks Budget as a transfer from the Municipal Equipment Reserve Program.

Other Capital Outlay Information

- ◆ **Request: \$4000** for the # 420 Equipment line item for the replacement of miscellaneous small tools and small equipment items that periodically need replaced throughout the year. Items include hand and electric power tools, gas powered lawn equipment and push mowers. Most items purchased will be less than \$500 per item.
- ◆ **Request: \$18,000** as a transfer to the Municipal Equipment Reserve Fund for timely, scheduled replacement of equipment. Included are items such as trucks, tractors and mowing equipment.
- ◆ **Request: \$13,400** for the #720 Tree Board line item. The request is based on a \$2/capita requirement to maintain a Tree City USA status. City Forestry operations are included here. I.e: Tree trimming, planting, removal and spraying program.

Future Capital Outlay Considerations

- ◆ Replacement of Lions Park pavilion & parking
- ◆ Splash park(s) Lions & Arrowhead
- ◆ Baseball backstop(s)
- ◆ Remodel old city shop to accommodate departmental expansion.

PARKS & PUBLIC GROUNDS

<i>Expenditures *</i>		<i>2007</i>	<i>2008</i>	<i>2009</i>	<i>2009</i>
		<u><i>Unaudited</i></u>	<u><i>Estimate</i></u>	<u><i>Requested</i></u>	<u><i>Proposed</i></u>
<i>Personnel Services 700</i>					
101	Salaries	78,632	90,672	99,430	93,130
102	Salaries Part-time/Overtime	16,193	22,000	29,796	22,000
		94,825	112,672	129,226	115,130
<i>Contractual Services 720</i>					
202	Telephone	763	830	830	830
214	Travel	391	400	600	600
223	Vehicle Insurance	4,855	4,613	5,000	4,800
224	Insurance	3,929	4,238	6,600	4,700
225	Equipment Insurance	283	281	450	300
228	Subscriptions & Dues	23	200	200	200
232	Professional Services	8,480	3,500	5,000	5,000
233	Training	504	1,000	1,500	1,500
242	Equipment Lease	379	1,000	1,000	1,000
247	Printing	442	200	500	500
251	Vehicle Maintenance	1,762	2,000	2,500	2,500
253	Maintenance & Repair	19,527	13,000	18,500	18,500
257	Building Maintenance	1,034	1,000	1,500	1,200
282	Uniform Allowance	2,310	3,800	4,000	3,800
291	Utilities	2,760		1,500	1,500
292	Park Lighting		3,900	4,200	4,200
299	Other				
		47,442	39,962	53,880	51,130
<i>Commodities 730</i>					
301	Office Supplies	132	400	400	400
304	Supplies & Parts	7,045	5,200	10,000	8,500
318	Other				
324	Special Projects		1,800	3,000	
333	Shrubs & Bedding Plants		1,500	2,000	1,500
341	Gasoline, Oil, Diesel	2,362	3,800	4,000	4,000
		9,539	12,700	19,400	14,400
<i>Capital Outlay 740</i>					
407	Building Improvement				
412	System Improvement		91,000	86,000	38,000
420	Office Equipment	135			
421	Equipment	3,446	3,000	4,000	4,000
431	Vehicle	17,089	17,000	17,500	17,500
499	Other				
		20,670	111,000	107,500	59,500
<i>Other 770</i>					
708	Municipal Equipment Reserve		9,300	18,000	
713	Capital Improvement Program				
720	Tree Board	12,883	13,000	13,400	13,400
733	Special Assessment - Sidewalk	7,450	6,300	6,300	6,300
		20,333	28,600	37,700	19,700
TOTAL PARKS & PUBLIC GROUNDS		\$192,809	\$304,934	\$347,706	\$259,860

* Columns may not add due to rounding

PUBLIC BUILDINGS

Public Buildings includes the maintenance of City Hall, Public Safety Building, Old City Shop, Park gazebo and shelter houses and the Community Building.

Cleaning of City Hall, Public Safety Building, Community Building and Library are expended from this source.

The position of Janitor was elevated to full time status in 2007.

An allocation is made from this location for summer help to maintain the rest rooms and facilities in the City Parks.

A request is made for 2009 for an additional position at an estimated total cost of \$42,240 including wages and benefits.

The following are recommendations regarding the condition of Public Buildings.

Community Building -- Painting of the entry, kitchen, and large meeting room will be needed in 2008 / 2009.

City Hall --The aged heating and cooling systems of the old facility were replaced in 2007 - 2008. Sound and outdoor electronic message sign are now under consideration.

Public Safety Building -- This building has had several upgrades and repairs over the past few years. The walls have been recently painted and carpet was replaced in 2007. Three of the six heating and cooling systems on this building have been replaced within the last few years. The courtroom, basement, and dispatch still are original and should be changed within the next year or two. These units seem to still be in good condition. The cost to replace the three (3) units is approximately \$12,000. Recommendation: to include \$5,000 to replace a unit if one goes out. An additional parking in front of the building is requested. An expansion to this building to accommodate the growth of the Police and Fire Departments should be developed in the near future.

Public Works Building -- The Public Works Building was completed in 2000 and houses the Water, Street, Sewer and Park Departments. The building is in relatively good shape, however carpeting and paint should be scheduled for 2009. Parking lot paving will be initiated in 2008, fencing, security monitoring, an open style shed building, sprinkler system and minimal landscaping should all be phased in to the completion of the public works building over the next few years.

Parking Lot & Sidewalk Repairs -- The Community Building parking area was improved to hard surface in 2005 and upgraded in 2007. Several minor repairs needed related to parking lots, parking blocks, sidewalks and curb and gutters at other facilities.

Dog Kennel Replacement -- The city's dog holding facility does currently meet code but requires frequent maintenance and repair to keep it that way. A new facility could be constructed on the same site for approximately \$45,000.

<i>Recommended</i>			<i>Capital Outlay Requests</i>	
Janitor	1	20,760	Building Maintenance	40,000
Building Maintenance	1	26,210	Building Improvement	40,000
	-----	-----	Trailer	4,500
	2	46,970		
Part time	.5	9,200		
	----	-----		
	.5	9,200		

PUBLIC BUILDINGS

Budget Recommendations & Information

Personnel Services & Benefits

- ◆ ****Request – New Position:** The Department of Parks and Public Grounds is responsible for Public Building Maintenance and contractual agreements. With increases in our responsibilities, we are requesting an additional position to deal with building maintenance.

The main emphasis of this new position would be approximately 65-75 % Building Maintenance. Other duties would include assisting with park work. Funding would come from the Public Building Budget. A starting pay range of \$10.60 - \$12.60 + benefits is anticipated.

Building Maintenance position Justifications:

- Park department spends a significant amount of time doing building maintenance functions at the same time that park maintenance is a factor
- Adding a dedicated person in this capacity will free up time for park department functions
- We need to take a proactive approach to building maintenance vs. a reactive approach currently
- More efficient response to building problems as they arise
- More efficient response to the small scale building issues that are “let go” due to higher priorities
- In-house control of costs and quality
- Delegation of responsibilities amongst the department
- More productive as a department overall
- The position would be cross-trained to do grounds-keeping duties in the event of leave time and vice-versa
- The position could assist with supervising of projects that require contractual services

Public Building Maintenance Projects

- ◆ Carpet and Paint for Public Works Building
- ◆ Fence and Gates for New and Old Public Works Buildings
- ◆ Continue with current service and maintenance agreements

Capital Outlay

- ◆ **Request \$4,500** for enclosed trailer for hauling building maintenance tools & equipment.

PUBLIC BUILDINGS

<i>Expenditures *</i>		<u>2007</u> <u>Unaudited</u>	<u>2008</u> <u>Estimate</u>	<u>2009</u> <u>Requested</u>	<u>2009</u> <u>Proposed</u>
<i>Personnel Services 700</i>					
101	Salaries	113	20,155	26,208	46,970
102	Salaries Part-time/Overtime	20,189	9,200		9,200
		20,302	29,355	26,208	56,170
<i>Contractual Services 720</i>					
201	Postage				
202	Telephone	351	350	350	360
214	Travel	40			
224	Insurance	3,929	3,929	5,600	5,600
225	Equipment Insurance				
228	Subscriptions & Dues		57		
232	Professional Services	3,693	299	5,000	5,000
233	Training				
242	Equipment Lease		310		
247	Printing				
251	Vehicle Maintenance			500	
253	Maintenance & Repair	22,565	15,000	15,000	
254	Equipment Maintenance/Repair			15,000	15,000
257	Building Maintenance				
282	Uniform Allowance				
299	Other				
		30,578	19,945	41,450	25,960
<i>Commodities 730</i>					
301	Office Supplies	810			
304	Supplies & Parts	6,952	9,000	7,500	7,500
318	Other				
322	Chemicals				
341	Gasoline, Oil, Diesel	4,135	1,353	2,000	
		11,897	10,353	9,500	7,500
<i>Capital Outlay 740</i>					
407	Building Maintenance	8,374		40,000	40,000
410	Building Improvement	8,111	40,000	40,000	40,000
420	Office Equipment				
421	Equipment	1,723		4,500	
499	Other				
		18,208	40,000	84,500	80,000
<i>Other 770</i>					
TOTAL PUBLIC BUILDINGS		\$80,985	\$99,653	\$161,658	\$169,630

* Columns may not add due to rounding

CEMETERY

The City developed the Cemetery in 2003. The area accessible and available for purchase and interment is now approximately 60% committed. To open another section of the Cemetery will require the construction of the south side of the loop road from Meridian.

Application will be made to Sedgwick County for access and County rules will be followed to install the approach, drainage and pavement as required by Sedgwick County.

The internal road will be constructed by City crews. Much work and material will be required to stabilize and compact ground that has been farmed almost every year for 100 years.

The construction of the loop road will allow the City to open additional sections of the Cemetery in the future without additional access requirements.

Further, the construction of the loop road will allow the City to install donated items along the road right-of-way such as an "avenue of flags".

	<u>Recommended</u>		<u>Capital Outlay Requests</u>	
Sexton	0.5	1,200	Loop Road Construction	25,000
	-----	-----		
	0.5	1,200		

CEMETERY

Budget Recommendations & information

Future Capital Outlay Considerations

- ◆ The following are projects that can be implemented based on how fast we want the cemetery to develop. Consideration should be given to the fact that we are running out of accessible available spaces to sell. Another phase of the cemetery access road will be necessary to access the next area of lots to sell. The estimate for completing the next phase of the cemetery road is \$25,000.
- ◆ Additionally, a fence would be helpful in deterring vandals from driving across the property to turn doughnuts.
- ◆ Other future amenities include; providing electric, security lighting and an irrigation well.

Budget Recommendations & information for the Swimming Pool

Swimming Pool Maintenance Projects

The following are maintenance projects. Costs have been included in the pool budget for this.

- ◆ Parking lot maintenance – slurry seal

Future Capital Outlay Considerations

The following are projects and equipment that can be added to improve the pool. We can add the following amenities or other items based on the vision of how we want the swimming to develop.

- ◆ Permanent shade structure(s)
- ◆ Additional pool toys for tots
- ◆ Additional pool toys for main vessel
- ◆ Splash toy area/ splash park

CEMETERY

<i>Expenditures *</i>	<u>2007</u> <u>Unaudited</u>	<u>2008</u> <u>Estimate</u>	<u>2009</u> <u>Requested</u>	<u>2009</u> <u>Proposed</u>
<i>Personnel Services 700</i>				
101 Salaries				
102 Salaries Part-time/Overtime		1,200	1,200	1,200
		1,200	1,200	1,200
<i>Contractual Services 720</i>				
201 Postage				
202 Telephone				
224 Insurance				
225 Equipment Insurance				
228 Subscriptions & Dues				
232 Professional Services	766	3,200	3,200	3,200
242 Equipment Lease		500	500	500
247 Printing				1,500
253 Maintenance & Repair	1,710	1,000	1,500	
254 Equipment Maintenance/Repair				
257 Building Maintenance				
299 Other				
	2,476	4,700	5,200	5,200
<i>Commodities 730</i>				
301 Office Supplies		100		
304 Supplies & Parts		2,600	2,600	2,150
318 Other				
322 Chemicals		150		150
341 Gasoline, Oil, Diesel		300		300
		3,150	2,600	2,600
<i>Capital Outlay 740</i>				
410 Building Improvement				
412 System Improvement			25,000	
421 Equipment				
499 Other				
			25,000	
<i>Other 770</i>				
TOTAL CEMETERY	\$2,476	\$9,050	\$34,000	\$9,000

* Columns may not add due to rounding

Employee Benefits Fund

110

<i>Revenue *</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Unencumbered Cash Bal Jan 1	3,467	23,897	16,800	16,800
Ad Valorem Tax	230,875	441,530	xxx	xxx
Delinquent Tax	2,375			
Motor Vehicle Tax	47,165	30,810	58,160	58,160
Recreational Vehicle Tax	997	670	1,220	1,220
16/20M Vehicle Tax	680	540	810	810
Machinery & Equipment Distribution	231			
M & E. Telecom Distribution	428			
Interest on Idle Funds				
Refunds/Reimbursements				
Contributions/Donations				
Miscellaneous	145,620			
	<u>\$431,838</u>	<u>\$497,447</u>	<u>\$76,990</u>	<u>\$76,990</u>
<i>Expenditures *</i>				
0.01 Employer Share Medicare	24,868	23,041	19,591	18,350
0.06 Employer Share Social Security	83,558	71,966	83,768	78,470
0.07 Employer Share KPERS	62,069	75,913	88,361	82,780
Employer Share Health Insurance	166,781	263,252	291,934	291,930
Employer Share Workman's Comp	40,344	45,340	55,000	55,000
0.1 Employer Share Unemployment	656	1,138	1,324	1,240
Fire Fighters' Relief				
Contingency	21,540		27,000	26,390
Other				
	<u>\$399,816</u>	<u>\$480,649</u>	<u>\$566,978</u>	<u>\$554,160</u>
Unencumbered Cash Bal Dec 31	\$32,022	\$16,798	(\$489,988)	(\$477,170)
	11.261	Tax Required	489,988	477,170
		delinquency calculation	0%	0%
		Total Tax Required	\$489,988	\$477,170
		Estimated Mill Levy	11.475	11.175

* Columns may not add due to rounding



Edna Buschow Memorial Public Library

321 W. 1st • Valley Center, KS 67147 • (316) 755-7350

May 30, 2008

Mr. ID Creech, City Administrator
City of Valley Center
121 So. Meridian
Valley Center, KS 67147

Dear ID:

At our Board Meeting on Wednesday, May 28, 2008, the Library Board voted to submit the request of \$246,340 for the 2009 budget.

Please call the Library if you have questions.

Sincerely,

EDNA BUSCHOW MEMORIAL LIBRARY

A handwritten signature in cursive script that reads "Janice Sharp".

Janice Sharp
Director

Library Fund

140

<i>Revenue *</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1	43,952	4,724		
Ad Valorem Tax	152,009	172,820	xxx	xxx
Delinquent Tax	1,340			
Motor Vehicle Tax	26,118	20,590	23,570	23,570
Recreational Vehicle Tax	553	450	490	490
16/20M Vehicle Tax	406	360	330	330
Machinery & Equipment Distribution	94			
M & E. Telecom Distribution	173			
Refunds/Reimbursements				
Contributions/Donations				
Miscellaneous				
Interest on Idle Funds				
	\$224,645	\$198,944	\$24,390	\$24,390
<i>Expenditures *</i>				
	153,981			
Library Board		198,944	246,340	216,540
Other				
	\$153,981	\$198,944	\$246,340	\$216,540
Unencumbered Cash Bal Dec 31	\$70,664	\$0	(\$221,950)	
	4.563	Tax Required	221,950	192,150
		delinquency calculation	2%	0%
		Total Tax Required	\$226,389	\$192,150
		Estimated Mill Levy	5.302	4.500

* Columns may not add due to rounding

Emergency Equipment Reserve Fund

160

<i>Revenue *</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1	8,278	26,605	69,660	69,660
Ad Valorem Tax	40,968	37,980	xxx	xxx
Delinquent Tax	51			
Motor Vehicle Tax	345	4,880	5,180	5,180
Recreational Vehicle Tax	9	100	110	110
16/20M Vehicle Tax	3	90	70	70
Machinery & Equipment Distribution	21			
M & E. Telecom Distribution	38			
Refunds/Reimbursements				
Contributions/Donations				
Miscellaneous				
Interest on Idle Funds				
	\$49,713	\$69,655	\$75,020	\$75,020
<i>Expenditures *</i>				
Emergency Equipment	22,063		117,720	117,720
Other				
	\$22,063	\$0	\$117,720	\$117,720
Unencumbered Cash Bal Dec 31	\$27,650	\$69,655	(\$42,700)	
			42,700	42,700
			2%	0%
			Total Tax Required	\$42,700
			\$43,554	\$42,700
			Estimated Mill Levy	1.000
			1.020	1.000

* Columns may not add due to rounding

**CITY OF VALLEY CENTER, KANSAS
BOND AND INTEREST PAYMENTS
FOR THE YEAR ENDING DECEMBER 31, 2009**

<u>SERIES</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
1997-1	55,000.00	12,522.50	67,522.50
1997-2	40,000.00	8,090.00	48,090.00
1998-1	40,000.00	17,980.00	57,980.00
2001-1	60,000.00	29,415.00	89,415.00
2001-2	85,000.00	39,970.00	124,970.00
2002-1	505,000.00	69,756.26	574,756.26
2003-1	45,000.00	62,336.26	107,336.26
2006-1	75,000.00	77,072.52	152,072.52
2006-2	70,000.00	66,716.26	136,716.26
2007-1		60,530.89	60,530.89
TOTAL	<u>975,000.00</u>	<u>444,389.69</u>	<u>1,419,389.69</u>

General Obligation Bond & Interest Fund

410

<i>Revenue *</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1	106,952	106,845	185,470	185,470
Ad Valorem Tax	439,373	531,750	xxx	xxx
Delinquent Tax	9,294			
Motor Vehicle Tax	63,092	59,120	70,040	70,040
Recreational Vehicle Tax	1,336	1,280	1,470	1,470
16/20M Vehicle Tax	1,508	1,030	970	970
Machinery & Equipment Distribution	278			
M & E. Telecom Distribution	515			
Interest on Idle Funds	30,181	15,000	13,000	13,000
Refunds/Reimbursements				
Special Assessments	768,779	865,810	907,400	907,400
Contributions/Donations				
Miscellaneous				
	\$1,421,308	\$1,580,835	\$1,178,350	\$1,178,350
<i>Expenditures *</i>				
Bond Principal	866,265	890,000	975,000	975,000
Bond Interest	418,645	485,365	444,390	444,390
Cash Basis Reserve		15,000	70,970	70,970
Contingency	324			
Other/ State Assessed Transfer Fees	15	5,000	5,000	5,000
	\$1,285,249	\$1,395,365	\$1,495,360	\$1,495,360
Unencumbered Cash Bal Dec 31	\$136,059	\$185,470	(\$317,010)	(\$317,010)
	13.562	Tax Required	317,010	317,010
		delinquency calculation	2%	0%
		Total Tax Required	\$323,350	\$317,010
		Estimated Mill Levy	7.573	7.424

* Columns may not add due to rounding

Special Highway Fund

150

<i>Revenue *</i>	<i>2007</i>	<i>2008</i>	<i>2009</i>	<i>2009</i>
	<u><i>Unaudited</i></u>	<u><i>Estimate</i></u>	<u><i>Requested</i></u>	<u><i>Proposed</i></u>
Unencumbered Cash Bal Jan 1	81,738	126,109	160,000	86,530
State of Kansas Gas Tax	167,601	173,650	177,100	177,100
County Payment	107,452	86,610	87,050	87,050
Local Sales Tax	426,416	434,944	443,650	443,650
Interest on Idle Funds	2,152			
Refunds/Reimbursements	382			
Miscellaneous				
	<u>\$785,741</u>	<u>\$821,313</u>	<u>\$867,800</u>	<u>\$794,330</u>
<i>Expenditures *</i>	<i>2007</i>	<i>2008</i>	<i>2009</i>	<i>2009</i>
	<u><i>Unaudited</i></u>	<u><i>Estimate</i></u>	<u><i>Requested</i></u>	<u><i>Proposed</i></u>
Personnel Services	175,856	177,945	257,708	189,370
Contractual Services	44,765	44,776	47,400	47,500
Commodities	70,053	77,800	84,166	81,100
Capital Outlay	313,304	338,000	402,000	377,000
Other	6,650	96,259	68,006	99,360
	<u>\$610,628</u>	<u>\$734,780</u>	<u>\$859,280</u>	<u>\$794,330</u>
	\$175,113	\$86,533	\$8,520	\$0

* Columns may not add due to rounding

Special Highway Fund

3.04.030 Sales tax proceeds.

- A. *Reduction of Tax Levies and Funding of Street Improvements. All revenue received from the one cent Sedgwick County, Kansas sales tax shall be used to reduce the tax levies of Valley Center, Kansas upon the taxable tangible property located within the city and to improve the streets of Valley Center, Kansas. Fifty percent of the revenue received from the Sedgwick County sales tax shall be used to reduce the tax levies of Valley Center, Kansas upon the taxable tangible property located within the city. The remaining fifty percent of the Sedgwick County sales tax revenue will be placed in the Valley Center, Kansas street improvement fund to be used to finance public street improvements.*

The City also receives payments from the City/County Highway Fund. The State will provide an estimate of that amount which will be available by the end of June. Current numbers in the Proposed Budget are in-house estimations.

Recent annexations and subdivision development have greatly increased the lane miles for maintenance.

Three years ago, the City began a more aggressive road maintenance program where isolated and difficult maintenance sand roads were paved with a chip/seal process. The activity has been very successful and an additional \$250,000 was added to the 2008 Street Maintenance Program from the Capital Improvement Program for additional lane miles of chip/seal surface.

City Superintendent has an evaluation process for all the roads within the City. Spreading the maintenance dollars across the various surfaces and areas of the City is an arduous task.

Personnel:

Foreman	1	\$ 37,150
Equipment Op II	1	35,770
Equipment Op I	1	25,810
Maintenance Worker	<u>1</u>	<u>24,070</u>
	4	\$122,800

Capital Outlay Requests:

Road Grader (annual lease)	\$36,000
Vehicle Replacement	12,000
Computer Upgrade	2,000
System Improvement	350,000

Part time	0.5	6,140
-----------	-----	-------

2009 Budget Special Street Explanation

5000- PERSONAL SERVICES

700.101	Salaries	<u>Request: \$149,156, New</u> new employee and all benefits included
700.103	Overtime	<u>Request: \$21,500, New</u> broke this out from part time to better track

5000- CONTRACTUAL SERVICES

720.228	Subscription & Dues	<u>Request: \$400, \$100 Increase</u> annual software license
720.251	Vehicle Maintenance	<u>Request: \$4,000, \$12,000 Decrease</u> pickups and small equipment repairs
720.254	Equipment Maintenance	<u>Request: \$12,000, Increase \$10,000</u> large equipment repairs
720.232	Professional Service	<u>Request: \$6,000, Increase \$1,500</u> Cox cable, civic plus and trash service. Computer repair

5000- COMMODITY EXPENSE

730.305	Safety Supplies	<u>Request: \$1,000, New</u> added line back in. Separated from supplies and parts
730.323	Winter supplies	<u>Request: \$7,800, No Change</u> Winter salt 200 tons and snowplow shoes and blades
730.324	Special projects	<u>Request: \$9,000, \$2,000 Increase</u> spring cleanup disposal costs Flags Christmas bulbs
730.347	Tires	<u>Request: \$9,000, \$1,000 Increase</u> grader will need tires sweeper broom changes ;5 replacement sets
730.360	NPDES	<u>Request: \$10,000, No Change</u> software license, culverts, storm drainage needs
	Signs (new program)	<u>Request: \$2,000</u> new reflectivity law will require replacement program

5000- CAPITAL OUTLAY

740.412	2009 street repair program	<u>Request: \$325,000, \$25,000 Increase</u> additional sand roads and resurfacing in town
740.420	Office Equipment	<u>Request: \$2,000, No change</u> general office replacement
740.421	Equipment	<u>Request: \$36,000, No Change</u> Grader loan
740.431	Vehicle Replacement	<u>Request: \$12,000, New</u> phase out an old existing pickup
770.704	Contingency / Misc Transfer	<u>Request: \$75,360, \$43,330 Increase</u> contingency for repair
770.708	Transfer Equipment Reserve	<u>Request: \$24,000, No Change</u>
770.799	Loans on West St	<u>Request:</u>

Special Highway Fund

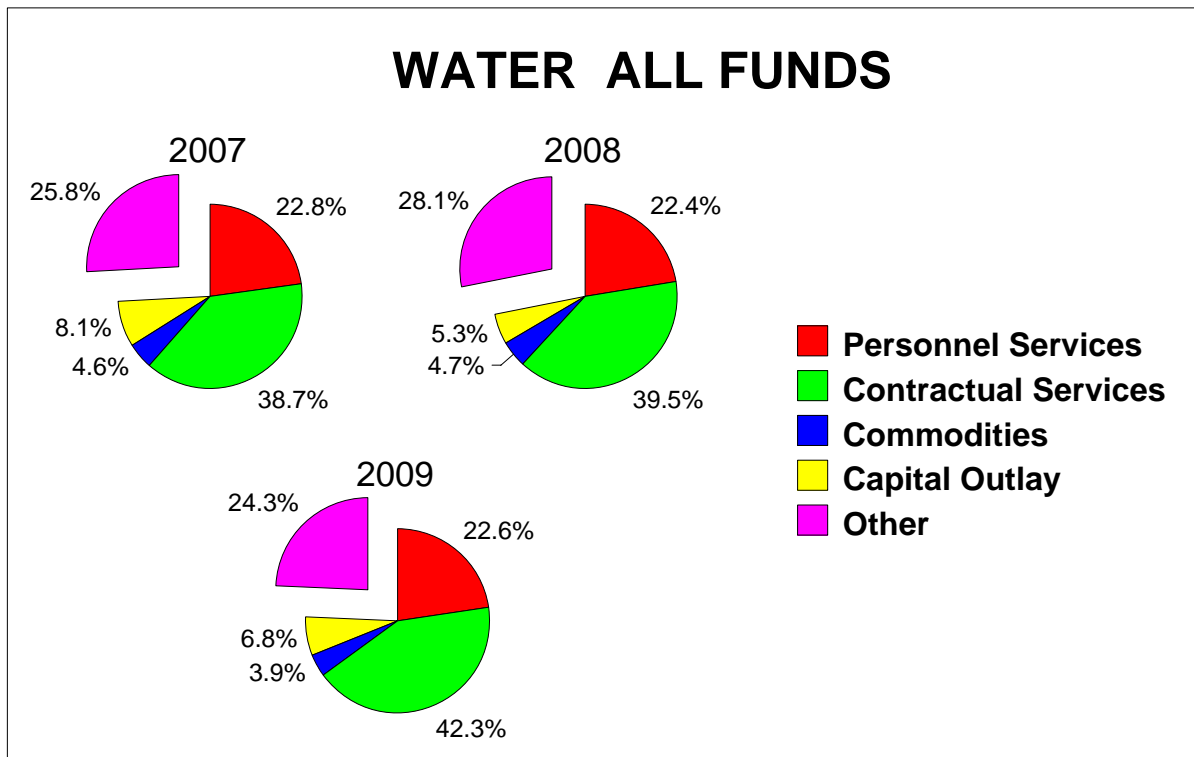
<i>Expenditures *</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
<i>Personnel Services 700</i>				
101 Salaries	119,092	118,747	149,156	122,800
102 Salaries Part-time	6,894	5,840	8,740	6,140
103 Overtime			21,500	6,140
150 Employer Share Medicare	1,620	3,610	3,500	3,740
151 Employer Share Social Security	6,930	7,720	9,050	7,990
152 Employer Share KPERS	5,150	7,390	9,000	7,650
163 Employer Share Health Insurance	27,270	27,125	44,912	27,130
171 Employer Share Workman's Comp	7,800	7,390	9,800	7,650
172 Employer Share Unemployment	1,100	123	2,050	130
	175,856	177,945	257,708	189,370
<i>Contractual Services 720</i>				
201 Postage	79			
202 Telephone				
214 Travel				
223 Vehicle Insurance	5,112	4,857	5,300	5,300
224 Insurance	1,379	1,373	1,600	1,600
225 Equipment Insurance	2,969	2,946	3,200	3,200
228 Subscriptions & Dues	111	300	1,000	400
232 Professional Services	5,894	4,500	6,000	6,000
233 Training	141	500	500	500
242 Equipment Lease		200	200	200
247 Printing	30	200	100	100
251 Vehicle Maintenance	11,201	16,000	4,000	4,000
253 Maintenance & Repair	9,364	4,000	4,000	4,000
254 Equipment Maintenance/Repair			12,000	12,000
257 Building Maintenance	1,067	2,000	2,000	2,000
282 Uniform Allowance	1,718	2,200	2,500	2,500
291 Utilities	5,700	5,700	5,000	5,700
299 Other				
	44,765	44,776	47,400	47,500
<i>Commodities 730</i>				
301 Office Supplies	251	1,000	1,000	300
304 Supplies & Parts	15,422	17,000	18,000	18,000
305 Safety Supplies			1,000	
318 Other	7,081			
323 Winter Supplies	4,988	7,800	7,800	7,800
324 Special Projects	7,239	7,000	9,000	9,000
341 Gasoline, Oil, Diesel	13,329	15,000	15,000	15,000
347 Tires	6,621	8,000	10,366	9,000
351 Asphalt	4,294	5,000	5,000	5,000
352 Rock	2,317	4,000	4,000	4,000
353 Sand	1,613	3,000	3,000	3,000
360 NPDES Requirements	6,898	10,000	10,000	10,000
399 Other				
	70,053	77,800	84,166	81,100
<i>Capital Outlay 740</i>				
412 System Improvement	265,330	300,000	350,000	325,000
420 Office Equipment	1,963	2,000	2,000	2,000
421 Equipment	28,085	36,000	36,000	36,000
431 Vehicle	17,926		12,000	12,000
499 Other			2,000	2,000
	313,304	338,000	402,000	377,000
<i>Other 770</i>				
Contingency/Misc Transfer	35	14,500	15,000	75,360
Equipment Reserve	4,369	24,000	30,000	24,000
Public Building Reserve				
Capital Improvement Program		53,259	18,513	
Debt Service - West Street		4,500		
Other	2,246		4,493	
	6,650	96,259	68,006	99,360
TOTAL SPECIAL HIGHWAY	\$610,628	\$734,780	\$859,280	\$794,330

* Columns may not add due to rounding

Water Utility - All Funds

<i>Revenue</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Unencumbered Cash Bal Jan 1	853,528	1,058,591	1,118,908	986,180
Sale of Water	856,909	862,340	888,210	881,330
Raw Water Sales (Wichita)	71,464	93,000	93,000	93,000
Administrative Meter Fee	23,869	7,500	20,000	20,000
Equity Fee	29,515	29,000	26,000	26,000
Bulk Water Sales	0	0	0	0
Penalties	31,369	16,000	29,000	31,000
Reconnection Fees	8,948	8,100	8,500	8,100
Connection Fees	6,885	45,000	8,000	10,000
Interest on Idle Funds	0	1,200	1,200	1,200
Reimbursed Expense/Misc	305	0	500	0
Administrative Fees	6,953	1,200	0	0
Unencumbered Reserve Jan 1	751,437	759,201	834,850	834,850
	\$2,641,182	\$2,881,132	\$3,028,168	\$2,891,660

<i>Expenditures</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Personnel Services	176,080	273,837	309,555	276,230
Contractual Services	298,539	482,110	528,392	516,400
Commodities	35,496	57,000	60,500	48,000
Capital Outlay	62,186	65,110	83,000	83,000
Other	199,513	343,493	361,974	296,270
	\$771,814	\$1,221,550	\$1,343,421	\$1,219,900
	\$1,869,368	\$1,659,582	\$1,684,746	\$1,671,760



Water Operating Fund

610

<i>Revenue *</i>	<i>2007</i> <i>Unaudited</i>	<i>2008</i> <i>Estimate</i>	<i>2009</i> <i>Requested</i>	<i>2009</i> <i>Proposed</i>
Unencumbered Cash Bal Jan 1	102,081	299,371	282,000	149,270
Sale of Water	856,909	862,340	888,210	881,330
Raw Water Sales (Wichita)	71,464	93,000	93,000	93,000
Administrative Meter Fee	23,869	7,500	20,000	20,000
Equity Fee	29,515	29,000	26,000	26,000
Bulk Water Sales				
Penalties	31,369	16,000	29,000	31,000
Reconnection Fees	8,948	8,100	8,500	8,100
Connection Fees	6,885	45,000	8,000	10,000
Interest on Idle Funds		1,200	1,200	1,200
Reimbursed Expense/Misc	305		500	
Administrative Fees	6,953	1,200		
	\$1,138,298	\$1,362,711	\$1,356,410	\$1,219,900
<i>Expenditures *</i>	<i>2007</i> <i>Unaudited</i>	<i>2008</i> <i>Estimate</i>	<i>2009</i> <i>Requested</i>	<i>2009</i> <i>Proposed</i>
Personnel Services	176,080	273,837	309,555	276,230
Contractual Services	298,539	482,110	528,392	516,400
Commodities	35,496	57,000	60,500	48,000
Capital Outlay	62,186	57,000	83,000	83,000
Other	199,513	343,493	361,974	296,270
	\$771,814	\$1,213,440	\$1,343,421	\$1,219,900
	\$366,484	\$149,271	\$12,989	\$0

* Columns may not add due to rounding

Water Utility

The City purchases treated water from the City of Wichita for distribution throughout the City Service system and for sales to Rural Water District #2.

City wells are used to supply raw ground water to the Wichita treatment system as a means of maintaining the City's water rights for future options.

The responsibility for billing customers; maintaining records, scheduling; and, providing other special office assistance to both customers and the Water Utility is provided by Administrative Staff through fee charges to the General Fund.

The Distribution function is responsible for the installation and maintenance of the pipeline system carrying treated water from the City's source facility to the customers. It is also responsible for the extension of service to new customers, which can include construction of new lines, connection of new customers, and installation, removal and repair of meters and meter pits.

2008 sees the beginning of repayment of KDHE loan for the construction of Southeast Diagonal Water Supply Main and Eastside Residential Water Main Replacement projects. Repayment will be made over 20 years.

Fuel and labor price increases lead the City into installation of more radio read water meters. The new City Standards require this meter type for all new developments and a replacement program for existing customers is underway.

The City of Wichita is currently discussing a series of water rate increases that will affect the Valley Center water price. Some indication of pricing should be available before August 1st.

Personnel:

Superintendent ¹	0.5	\$ 30,870
Assistant Superintendent	1	47,420
Chief Water Operator	1	32,920
Water Operator	2	47,670
Administrative Assistant	<u>1</u>	<u>30,000</u>
	5.5	\$188,880
Part time	0.5	9,750

Capital Outlay Requests:

System Improvement	\$ 25,000
Meter Replacement	25,000
Computer Upgrade/ Software	4,000
Various	15,000
Vehicle Replacement	14,000

¹ One-half of wages from Water, one-half of wages from Sewer.

2009 Budget Water Explanation

5000- PERSONAL SERVICES

700.101	Salaries	Request: \$180,000 new employee in budget
700.102	Salaries Part Time	Request: \$8,740, \$3,740 Increase Separate part time and overtime. We can have a better handle of part time and overtime salaries.
700.103	Overtime	Request: \$18,825 New Add this line item. Separate part time and overtime. We can have a better handle of part time and overtime salaries.

5000- CONTRACTUAL SERVICES

720.228	Subscriptions & Dues	Request: \$3,000, No Change Annual association and State Dues: KRWA, AWWA, Water Environment. Annual software renewal.
720.231	Lab Services	Request: \$1,800, No Change Increase in mandated lab test and costs.
720.232	Professional Services	Update GPS points. Drug Tests. Cox cable, Civic Plus, Trash Service, Computer repairs. Computer/server repairs. Software tech support.
720.233	Training	Request: \$1,500, No Change 6 operator class & certification and add a certified operator.
720.251	Vehicle Maintenance	Request: \$2,500, \$1,000 Decrease Pickups and small equipment repairs. Separate bigger equipment from smaller.
720.253	Maintenance & Repair	Request: \$9,000, \$2,500 Increase Labor Costs: Boring, electrical repairs.
720.254	Equipment Maintenance	Request: \$2,000, New Add line item: Big equipment repairs. Separate bigger equipment from smaller.
720.255	Well Maintenance & Booster station	Request: \$25,000, No Change Add Booster Station maintenance. Increase Well cleaning and disinfection.
720.257	Building Maintenance	Request: \$1,800, \$200 Increase 1/3 cleaning service and minor repairs

5000- COMMODITY EXPENSE

730.301	Office Supplies	Request: \$2,500, \$500 Increase Add all paper goods (kitchen & bath) Office supplies: ink, paper, etc
730.304	Supplies & Parts	Request: \$23,000, \$12,000 Decrease Separated safety items from system supplies and parts.
730.305	Safety Supplies	Request: \$2,000 Added Line back in. Separate first aid and safety supplies from system supplies and parts.
730.324	Special projects	Request: \$1,000 CCR Report
730.347	Tires	Request: \$1,500, New Split the cost of tires for some of the bigger equipment and tire repair
730.348	Repair parts	Request: \$2,000, \$1,000 Decrease Replace old system parts
730.353	Sand/top soil	Request: \$2,000, No Change Meter installation and water leak yard repairs.

5000- CAPITAL OUTLAY

740.412	System Improvement	<u>Request: \$25,000, No Change</u> Valves, hydrants and service replacements.
740.413	Water Meters	<u>Request: \$25,000, No Change</u> Continue adding to automated reading system. Meters and a handheld unit.
740.420	Office Equipment	<u>Request: \$4,000, \$17,000 Decrease</u> Notebook computer, software, office furniture, file cabinets.
740.421	Equipment	<u>Request: \$15,000, \$12,000 Increase</u> Trailer for equipment, walkie, truck radio, trench plate, air sample pump.
740.431	Vehicle replacement	<u>Request: \$14,000, \$6,000 Increase</u> New pickup to phase out old one

<i>Expenditures *</i>		<i>2007</i>	<i>2008</i>	<i>2009</i>	<i>2009</i>
		<u><i>Unaudited</i></u>	<u><i>Estimate</i></u>	<u><i>Requested</i></u>	<u><i>Proposed</i></u>
<i>Personnel Services 700</i>					
101	Salaries	112,249	182,827	180,000	188,880
102	Salaries Part-time	5,791	9,280	8,740	9,750
103	Overtime			18,825	9,440
150	Employer Share Medicare	5,500	5,370	6,000	2,880
151	Employer Share Social Security	6,500	11,480	12,000	12,320
152	Employer Share KPERS	8,180	11,990	13,490	12,990
163	Employer Share Health Insurance	37,860	45,250	62,500	35,570
171	Employer Share Workman's Comp		7,640	8,000	4,200
172	Employer Share Unemployment				200
		176,080	273,837	309,555	276,230
<i>Contractual Services 720</i>					
201	Postage	4,276	4,900	5,000	5,000
202	Telephone	10,070	8,800	10,000	10,000
214	Travel	29	200	200	200
223	Vehicle Insurance	5,112	5,400	5,500	5,400
224	Insurance	12,364	11,500	12,500	12,500
225	Equipment Insurance	566	600	600	600
228	Subscriptions & Dues	3,442	3,000	3,000	3,000
231	Lab Testing	1,268	1,800	1,800	1,800
232	Professional Services	4,948	5,500	6,000	6,000
233	Training	735	1,500	1,500	1,500
242	Equipment Lease	150	500	1,000	1,000
247	Printing	693	1,200	1,200	1,200
251	Vehicle Maintenance	2,307	3,500	2,500	2,500
253	Maintenance & Repair	8,107	6,500	9,000	9,000
254	Equipment Maintenance/Repair			2,000	2,000
255	Well Maintenance	13,056	25,000	25,000	25,000
257	Building Maintenance	377	1,600	1,800	1,800
274	Water Purchases	200,551	280,000	294,000	280,000
275	City Franchise Fees		43,120	30,655	61,000
276	Administration Fees		34,490	76,637	48,800
282	Uniform Allowance	1,686	3,000	3,500	3,500
291	Utilities	28,802	40,000	35,000	34,600
299	Other				
		298,539	482,110	528,392	516,400
<i>Commodities 730</i>					
301	Office Supplies	1,076	2,000	4,000	2,500
304	Supplies & Parts	20,748	35,000	32,000	23,000
318	Other	556		2,000	
319	Lab Supplies		5,000	1,000	1,000
324	Special Projects		1,000	1,000	1,000
341	Gasoline, Oil, Diesel	12,478	9,000	15,000	15,000
347	Tires			1,500	1,500
348	Repair Parts	638	3,000	2,000	2,000
353	Sand		2,000	2,000	2,000
399	Other				
		35,496	57,000	60,500	48,000
<i>Capital Outlay 740</i>					
410	Building Improvement			25,000	25,000
412	System Improvement	30,878			
413	Water Meters	12,874	25,000	25,000	25,000
420	Office Equipment	1,900	21,000	4,000	4,000
421	Equipment	6,534	3,000	15,000	15,000
431	Vehicle	10,000	8,000	14,000	14,000
499	Other				
		62,186	57,000	83,000	83,000
<i>Other 770</i>					
502	Debt Service	194,290	234,253	274,225	274,230
704	Contingency/Misc Transfer	35	53,000	60,000	22,040
707	Transfer to Water Reserves				
708	Transfer Equipment Reserves		56,240	27,749	
713	Capital Improvement Program				
710	Sales Tax	5,188			
799	Other				
		199,513	343,493	361,974	296,270
	TOTAL WATER OPERATING	\$771,814	\$1,213,440	\$1,343,421	\$1,219,900

* Columns may not add due to rounding

2000 KDHE Water Loan Principal & Interest

The fund was created in 2000 to repay the loan from the Kansas Department of Health & Environment for the Water Improvements -- including the water tower -- completed in 2001. Repayment will be over a 20 year period.

2007 KDHE Water Loan Principal & Interest

The fund was created in 2008 to repay the loan from the Kansas Department of Health & Environment for the Southeast Diagonal Water Line and Eastside Residential Waterline Upgrade projects completed in 2007. Repayment will be over a 20 year period.

Water Maintenance Reserve Fund

The fund was created to meet a special purpose reserve that is no longer needed. The revenue in the fund will be transferred to the Water Surplus Reserve Fund in 2008.

Water Improvement Fund

The fund was created to meet the repayment schedule reserve for the 2000 KDHE Water Loan. The fund holds an annual payment and would have expenditures as needed to maintain the facilities within the project loan. Reduction of the amount requires repayment. The fund will be held until such time as KDHE releases the reserve requirement.

Water Surplus Reserve Fund

This is the Water Depreciation Reserve Fund. Resources from this fund may be used for any water related purpose with no repayment requirement. The City does transfer excess Water Operating money into this fund.

2000 KDHE Water Loan Principal & Interest Fund

616

<i>Revenue</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Unencumbered Cash Bal Jan 1	10	19	30	30
Reimbursed Expense/Misc				
Transfer from Water Operating	194,290	194,290	194,290	194,290
Interest on Idle Funds				
	<u>\$194,300</u>	<u>\$194,309</u>	<u>\$194,320</u>	<u>\$194,320</u>
<i>Expenditures</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Professional Services				
Debt Principal	115,948	120,739	125,728	125,730
Debt Interest	71,630	67,249	62,687	62,690
Cash Basis Reserve				
Other	6,703	6,293	5,866	5,870
	<u>\$194,281</u>	<u>\$194,281</u>	<u>\$194,281</u>	<u>\$194,290</u>
	\$19	\$28	\$39	\$30

2007 KDHE Water Loan Principal & Interest Fund

617

<i>Revenue</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Unencumbered Cash Bal Jan 1			2,028	2,030
Reimbursed Expense/Misc				
Transfer from Water Operating		42,000	79,950	79,950
Interest on Idle Funds				
		<u>\$42,000</u>	<u>\$81,978</u>	<u>\$81,980</u>
<i>Expenditures</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Professional Services				
Debt Principal		19,504	40,075	40,075
Debt Interest		18,489	36,015	36,015
Cash Basis Reserve				
Other		1,979	3,855	3,855
		<u>\$39,972</u>	<u>\$79,944</u>	<u>\$79,944</u>
		\$2,028	\$2,033	\$2,036

Water Maintenance Reserve Fund

614

<i>Revenue *</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1	7,780	7,780		
Reimbursed Expense/Misc				
Transfer from Water Operating				
Interest on Idle Funds		330		
	<u>\$7,780</u>	<u>\$8,110</u>		
<i>Expenditures *</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
System Improvement				
Equipment				
Debt		8,110		
Contingency/Misc Transfer				
Other				
		<u>\$8,110</u>		
	\$7,780			

* Columns may not add due to rounding

Water Improvement Fund

615

<i>Revenue *</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1	186,470	186,470	191,540	191,540
Reimbursed Expense/Misc				
Transfer from Water Operating				
Interest on Idle Funds		5,070		
	<u>\$186,470</u>	<u>\$191,540</u>	<u>\$191,540</u>	<u>\$191,540</u>
<i>Expenditures *</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
System Improvement				
Equipment				
Debt				
Contingency/Misc Transfer				
Other				
	\$186,470	\$191,540	\$191,540	\$191,540

* Columns may not add due to rounding

Water Surplus Reserve Fund

<i>Revenue *</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Unencumbered Cash Bal Jan 1	557,186	564,951	643,310	643,310
Reimbursed Expense/Misc				
Transfer from Water Operating		56,240		
Interest on Idle Funds	24,487	22,120	20,000	20,000
	\$581,673	\$643,311	\$663,310	\$663,310
<i>Expenditures *</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
System Improvement				
Equipment				
Debt				
Contingency/Misc Transfer				
Other				
	\$581,673	\$643,311	\$663,310	\$663,310

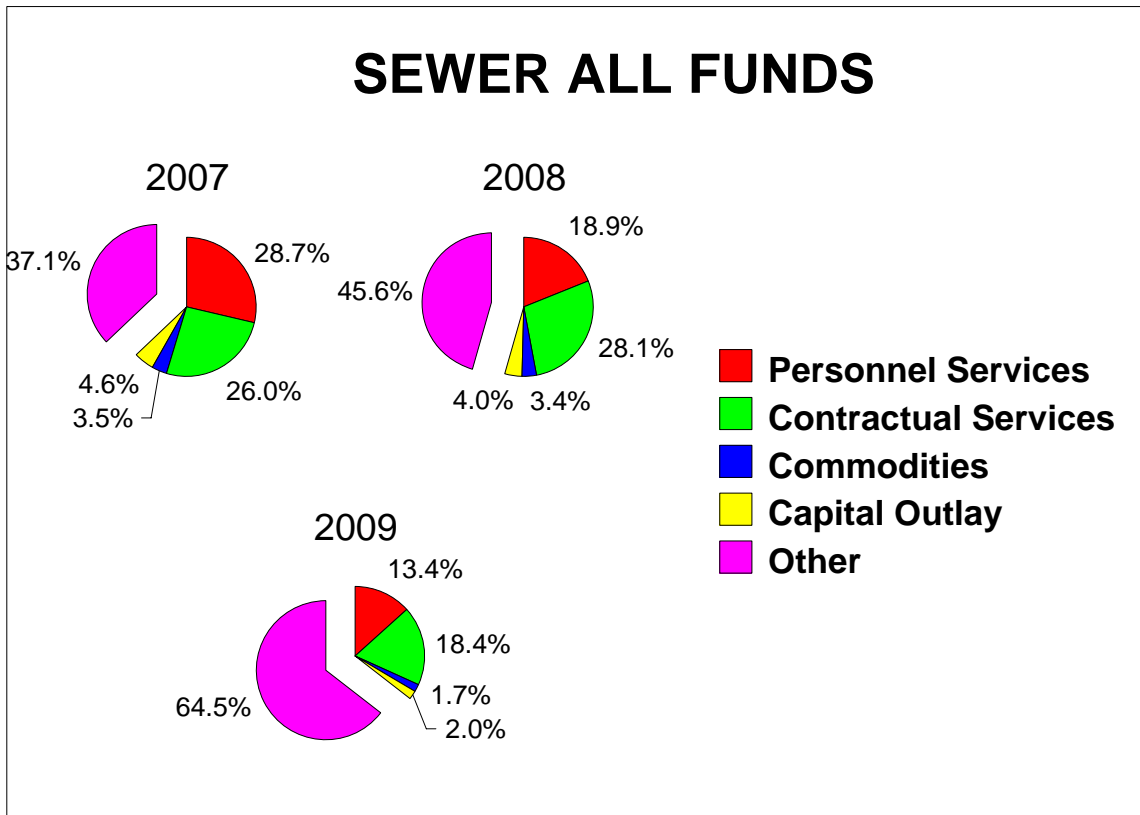
* Columns may not add due to rounding

Sewer Utility - All Funds

<i>Revenue</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Proposed</i>
Unencumbered Cash Bal Jan 1	524,214	934,152	959,390
Equity Fee	48,706	22,255	42,150
Penalties			
Sewer Service	661,223	681,060	690,000
Reimbursed Expense/Misc	2,225		
Sewer Tap Fees	5,900	3,000	6,000
Interest on Idle Funds			1,000
	\$1,242,268	\$1,640,467	\$1,698,540

<i>Expenditures</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Proposed</i>
Personnel Services	178,044	171,015	212,370
Contractual Services	161,519	253,834	292,960
Commodities	22,017	30,750	27,500
Capital Outlay	28,832	36,000	31,600
Other	230,330	411,755	1,025,120
	\$620,742	\$903,354	\$1,589,550

* Columns may not add due to rounding



Sewer Operating

620

<i>Revenue</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Unencumbered Cash Bal Jan 1	24,362	411,735	340,000	427,970
Equity Fee	48,706	22,255	42,150	42,150
Penalties				
Sewer Service	661,223	681,060	704,000	690,000
Interest on Idle Funds			1,000	1,000
Reimbursed Expense	2,225		1,000	
Sewer Tap Fees	5,900	3,000	6,000	6,000
Miscellaneous	120,529			
	\$862,945	\$1,118,050	\$1,094,150	\$1,167,120
<i>Expenditures</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Personnel Services	178,044	171,015	199,070	212,370
Contractual Services	161,519	253,834	214,300	292,960
Commodities	22,017	30,750	22,500	27,500
Capital Outlay	28,832	36,000	31,600	31,600
Other	198,515	198,480	626,680	602,690
TOTAL SEWER OPERATING FUND	\$588,927	\$690,079	\$1,094,150	\$1,167,120
	\$274,018	\$427,971	\$0	\$0

Sewer Utility

The responsible for billing customers; maintaining records; scheduling; and, providing other special office assistance to both customers and the Sewer Utility provided by Administrative Staff through agreement to the General Fund.

The City provides a sanitary sewer system for residents and businesses within the City Limits. The treatment plant is located on the southwest corner of the industrial park and consist of mechanical activated sludge processing equipment.. This department is responsible for the maintenance of the collector system and the treatment facility. Extensions to the collection system are completed by private contractors.

The City's discharge permit for the Wastewater Treatment Plant expired in April of 2007. System size and location force the City into compliance measures of the 1984 Clean Water Drinking Act as monitored and administered by the Kansas Department of Health & Environment (KDHE).

Construction of a \$3,500,000 plant upgrade began in 2007 with expected completion in the fall of 2008. Repayment of the loan from KDHE will begin in 2009.

The size of the project places a great strain on the utility's revenue stream. More resources will be required for debt service and also for operations in the future.

And, while all taxpayers are not users of the sewer system, all users are tax payers. Balance between tax and user fees should always be considered for the citizen.

Repayment of the 20 year KDHE loan for this project begins in 2008.

The 2009 Proposed Budget includes a recommendation for a second waterwater operator.

Personnel:

Superintendent ²	0.5	\$ 30,870
Chief Wastewater Operator	1	41,120
Wastewater Operator	<u>2</u>	<u>59,810</u>
	3.5	\$131,800

Part time	0.5	6,590
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Capital Outlay Requests:

System Improvement	\$25,000
Radio, UV Bulbs	6,600

² One-half of wages from Water, one-half of wages from Sewer.

2009 Budget Sewer Explanation

5000 PERSONAL SERVICES

- 700.102 Salaries Part Time **Request: \$123,199, No change** Separate part time and overtime. We can have a better handle of part time and overtime salaries.
- 700.103 Overtime **Request: \$18,825, New** Add this line item. Separate part time and overtime. We can have a better handle of part time and overtime salaries.

5000 CONTRACTUAL SERVICES

- 720.228 Subscriptions & Dues **Request: \$1,000, No Change** Annual association renewal and Annual software renewal.
- 720.231 Lab Services **Request: \$6,000, \$500 Increase** Additional testing due to new upgrades and monthly testing regulations from the State.
- 720.232 Professional Services **Request: \$7,000, \$500 Increase** Plant upgrade will increase trash service. Drug Tests, Cox cable, Civic Plus, Trash Service, Computer/server repairs. Software tech support.
- 720.251 Vehicle Maintenance **Request: \$1,000, No Change** Pickups and small equipment repairs. Separate bigger equipment from smaller.
- 720.253 Maintenance & Repair **Request: \$9,000 No Change** Labor costs- boring, electrical, etc
- 720.254 Equipment Maintenance & Repair **Request: \$4,000, \$500 Increase** Generator maintenance and plant equipment repairs and split some of the bigger equipment repairs.
- 720.256 Lift Station Repairs **Request: \$13,000, \$1,000 Increase** Repair parts lift stations
- 720.257 Building Maintenance **Request: \$1,300, \$700 Decrease** 1/3 shop building cleaning. Minor building repairs.
- 720.295 Sludge Hauling **Request: \$45,000, \$5,000 Increase** Additional hauling due to plant expansion.
- 720.296 Line Cleaning **Request: \$40,000, No Change** Add footage for line cleaning and TV tapping due to additions in the system.

5000 COMMODITY EXPENSE

- 730.305 Safety Supplies **Request: New** Added Line back in. Separate first aid and safety supplies from system supplies and parts.
- 730.319 Lab Supplies **Request: \$2,000, \$500 Increase** Lab Supplies will go up due to new plant
- 730.322 Chemicals **Request: \$3,000, \$2,000 Decrease** Chemicals for lift stations.

5000 CAPITAL OUTLAY

- 740.412 System Improvement **Request: \$25,000, \$5,000 Decrease** repair lines/manholes in system
- 740.421 Equipment **Request: \$6,600, \$600 Increase** UV parts bulbs/module/radio

<i>Expenditures*</i>	<i>2007</i>	<i>2008</i>	<i>2009</i>	<i>2009</i>
	<u><i>Unaudited</i></u>	<u><i>Estimate</i></u>	<u><i>Requested</i></u>	<u><i>Proposed</i></u>
<i>Personnel Services 700</i>				
101 Salaries	138,673	101,333	123,100	131,800
102 Salaries Part-time/Overtime	1,661	10,234	8,740	6,590
103 Overtime			12,000	6,590
150 Employer Share Medicare		3,450	4,000	2,010
151 Employer Share Social Security		7,370	8,000	8,580
152 Employer Share KPERS	5,810	7,040	7,200	9,050
163 Employer Share Health Insurance	24,650	38,638	32,900	46,030
171 Employer Share Workman's Comp	7,250	2,830	3,000	1,580
172 Employer Share Unemployment		120	130	140
	178,044	171,015	199,070	212,370
<i>Contractual Services 720</i>				
201 Postage	3,537	4,500	4,500	4,500
202 Telephone	3,212	3,400	3,100	3,350
214 Travel		100	100	100
223 Vehicle Insurance	1,714	1,628	2,800	1,720
224 Insurance	14,655	14,099	16,000	14,500
225 Equipment Insurance	848	842	1,200	1,200
228 Subscriptions & Dues	555	825	1,000	900
231 Lab Testing	4,308	6,200	6,000	6,000
232 Professional Services	5,558	6,500	7,000	7,000
233 Training	368	750	1,000	1,000
242 Equipment Lease		200	200	200
247 Printing	26	250	800	500
251 Vehicle Maintenance	307	1,000	1,000	1,000
253 Maintenance & Repair	7,889	7,500	9,000	9,000
254 Equipment Maintenance/Repair	1,317	1,800	4,000	4,000
256 Lift Station Repairs	12,245	12,000	13,000	13,000
257 Building Maintenance	1,239	1,100	1,600	1,300
275 City Franchise Fees		31,800		35,010
276 Administration Fees		25,440		46,680
282 Uniform Allowance	1,835	1,900	2,000	2,000
291 Utilities	49,723	52,000	55,000	55,000
295 Sludge Hauling	21,450	40,000	45,000	45,000
296 Line Cleaning	30,733	40,000	40,000	40,000
299 Other				
	161,519	253,834	214,300	292,960
<i>Commodities 730</i>				
301 Office Supplies	1,168	550	500	500
304 Supplies & Parts	3,021	4,200	3,500	3,500
318 Other				
319 Lab Supplies	1,143	1,500	2,000	2,000
322 Chemicals	2,232	5,000	3,000	3,000
331 Building Supplies		500	500	500
341 Gasoline, Oil, Diesel	13,550	16,000	10,000	15,000
348 Repair Parts	903	3,000	3,000	3,000
399 Other				
	22,017	30,750	22,500	27,500
<i>Capital Outlay 740</i>				
410 Building Improvement				
412 System Improvement		30,000	25,000	25,000
420 Office Equipment	2,987			
421 Equipment	19,845	6,000	6,600	6,600
431 Vehicle	6,000			
499 Other				
	28,832	36,000	31,600	31,600
<i>Other 770</i>				
502 Debt Service	198,480	198,480	421,540	422,430
704 Contingency/Misc Transfer	35		50,000	59,050
705 Transfer Sewer Maint Reserve			155,140	121,210
713 Capital Improvement Program				
799 Other				
	198,515	198,480	626,680	602,690
TOTAL SEWER OPERATING	\$588,927	\$690,079	\$1,094,150	\$1,167,120

* Columns may not add due to rounding

2007 KDHE Sewer Loan Principal & Interest

The fund was created in 2008 to repay the loan from the Kansas Department of Health & Environment for the Wastewater Treatment Plant Upgrade completed in 2008. Repayment will be over a 20 year period.

2001 Sewer Bond Principle & Interest Fund

The 2001 Sewer Bond issue will pay out in 2016. Level payments are scheduled for the next ten (10) years.

2001 Sewer Bond Depreciation Fund

This fund was created for the 2001 Sewer improvement project and is intended to create a reserve fund for the improvement.

The \$22,000 level is set by the bond ordinance and will remain in place until such time as the bond issue is fully paid.

Should the City require the money in this fund for any legitimate purpose prior to the last bond payment, the City will begin refunding the money used from operating expenses until the \$22,000 reserve is restored.

Interest earned on this invested money is placed in the 2001 Sewer Bond Principal & Interest Fund to help with revenue requirements.

2001 Sewer Bond Reserve Fund

The fund was created by the 2001 Bond issue and is intended to insure that full payment of the annual amount due on the bond can be met by the City.

Should the City revenues fall short of the ability to pay the debt on the 2001 issue, this money can be used to make that payment. Should such be required, the City shall be required to make payments back to this fund from operating revenues until the full amount of \$160,000 is attained.

Interest earned on this invested money is placed in the 2001 Sewer Bond Principal & Interest Fund to help with revenue requirements.

Sewer Operations and Maintenance Fund

This fund was created by a bond ordinance and allows expenditures for any area of the City.

It is used, primarily as a reserve fund for the Sewer Utility in conjunction with the Sewer Surplus Reserve.

When all current bond issues are retired, any moneys remaining in this fund will be transferred to the Sewer Surplus Reserve to eliminate complicated book keeping.

Sewer Surplus Reserve Fund

This fund was established by bond ordinance to insure that a financial reserve capacity was maintained to correct problems with the wastewater collection and disposal systems.

Regular transfers are made of surplus revenues to this fund to mitigate future costs for the system.

2007 KDHE Sewer Loan Principal & Interest Fund

623

<i>Revenue</i>	<u>2007</u> <u>Unaudited</u>	<u>2008</u> <u>Estimate</u>	<u>2009</u> <u>Requested</u>	<u>2009</u> <u>Proposed</u>
Unencumbered Cash Bal Jan 1				
Reimbursed Expense/Misc				
Transfer from Sewer Operating			219,890	219,890
Interest on Idle Funds				
			\$219,890	\$219,890
<i>Expenditures</i>	<u>2007</u> <u>Unaudited</u>	<u>2008</u> <u>Estimate</u>	<u>2009</u> <u>Requested</u>	<u>2009</u> <u>Proposed</u>
Professional Services				
Debt Principal			134,360	134,360
Debt Interest			77,010	77,010
Cash Basis Reserve				
Other			8,520	8,520
			\$219,890	\$219,890

2001 Sewer Bond Principal & Interest Fund

633

<i>Revenue</i>	<u>2007</u> <u>Unaudited</u>	<u>2008</u> <u>Estimate</u>	<u>2009</u> <u>Requested</u>	<u>2009</u> <u>Proposed</u>
Unencumbered Cash Bal Jan 1		540	540	540
Reimbursed Expense/Misc				
Transfer from Sewer Operating		198,480	202,540	202,540
Interest on Idle Funds				
		\$199,020	\$203,080	\$203,080
<i>Expenditures</i>	<u>2007</u> <u>Unaudited</u>	<u>2008</u> <u>Estimate</u>	<u>2009</u> <u>Requested</u>	<u>2009</u> <u>Proposed</u>
Professional Services				
Debt Principal		135,000	145,000	145,000
Debt Interest		63,480	57,540	57,540
Cash Basis Reserve				
Other				
		\$198,480	\$202,540	\$202,540
		\$540	\$540	\$540

2001 Sewer Bond Depreciation Fund

<i>Revenue</i>	<i>2007</i> <u>Unaudited</u>	<i>2008</i> <u>Estimate</u>	<i>2009</i> <u>Requested</u>	<i>2009</i> <u>Proposed</u>
Unencumbered Cash Bal Jan 1	22,409	22,409	22,410	22,410
Reimbursed Expense/Misc				
Transfer from Sewer Operating				
Interest on Idle Funds				
	<hr/> \$22,409	<hr/> \$22,409	<hr/> \$22,410	<hr/> \$22,410
<i>Expenditures</i>	<i>2007</i> <u>Unaudited</u>	<i>2008</i> <u>Estimate</u>	<i>2009</i> <u>Requested</u>	<i>2009</i> <u>Proposed</u>
Professional Services				
Debt Principal				
Debt Interest				
Cash Basis Reserve				
Other				
	<hr/> \$22,409	<hr/> \$22,409	<hr/> \$22,410	<hr/> \$22,410

2001 Sewer Bond Reserve Fund

<i>Revenue</i>	<i>2007</i> <u>Unaudited</u>	<i>2008</i> <u>Estimate</u>	<i>2009</i> <u>Requested</u>	<i>2009</i> <u>Proposed</u>
Unencumbered Cash Bal Jan 1	161,716	161,716	161,720	161,720
Reimbursed Expense/Misc				
Transfer from Sewer Operating				
Interest on Idle Funds				
	<hr/> \$161,716	<hr/> \$161,716	<hr/> \$161,720	<hr/> \$161,720
<i>Expenditures</i>	<i>2007</i> <u>Unaudited</u>	<i>2008</i> <u>Estimate</u>	<i>2009</i> <u>Requested</u>	<i>2009</i> <u>Proposed</u>
Professional Services				
Debt Principal				
Debt Interest				
Cash Basis Reserve				
Other				
	<hr/> \$161,716	<hr/> \$161,716	<hr/> \$161,720	<hr/> \$161,720

Sewer Operation Maintenance Reserve Fund

621	<i>Revenue</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
	Unencumbered Cash Bal Jan 1		14,795		
	Reimbursed Expense/Misc				
	Transfer from Sewer Operating				
	Interest on Idle Funds				
			\$14,795		
	<i>Expenditures</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
	System Improvement				
	Equipment				
	Debt				
	Contingency/Misc Transfer		14,795		
	Other				
			\$14,795		

Sewer Bond Reserve Fund

628	<i>Revenue</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
	Unencumbered Cash Bal Jan 1	315,727	322,957	346,752	346,750
	Reimbursed Expense/Misc				
	Transfer from Sewer Operating	39,045	14,795		
	Interest on Idle Funds		9,000		
		\$354,772	\$346,752	\$346,752	\$346,750
	<i>Expenditures</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
	System Improvement				
	Equipment				
	Debt	31,815			
	Contingency/Misc Transfer				
	Other				
		\$31,815			
		\$322,957	\$346,752	\$346,752	\$346,750

Storm Water Utility Fund

<i>Revenue</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Unencumbered Cash Bal Jan 1				
Storm Water Management Fee			63,880	
Reimbursed Expense/Misc				
Interest on Idle Funds				
			\$63,880	
<i>Expenditures</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Personnel Services			39,540	
Contractual Services			1,060	
Commodities			11,000	
Capital Outlay			12,280	
Other				
			\$63,880	

Storm Water Utility

The Storm Water Utility was created in 2006 without a funding mechanism.

Adoption of a “residential equivalent unit” assessment system would generate approximately \$52,800 off \$2 per month from 2510 residences and 608 business locations within the City.

The amount would grow each year based on new construction.

Should debt service be the preferred approach, approximately \$525,000 of debt could be serviced by this amount over a 10 year period.

Personnel:

Capital Outlay Requests:

Maintenance Worker	$\frac{1}{1}$	$\frac{\$22,880}{\$22,880}$
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Stormwater Utility fund

'\$2 per month for 2200 properties would generate \$52,800 per year

\$52,800 annually supports \$410,000 of debt service for 10 year note at 4.75%

PART I.--GOVERNMENT BY MAYOR AND COUNCIL AND GENERAL LAWS APPLICABLE TO CITIES OF THE SECOND CLASS

Article 5.--PUBLIC IMPROVEMENTS

14-524. Same; bonds; not within debt limitation; protest petition on bonds in excess of \$50,000. For the purpose of paying for each storm water sewer or drain ordered constructed by it under this act the governing body of any city, except cities located within a county having a population of more than one hundred eighty thousand (180,000) and less than two hundred thousand (200,000), may issue general obligation bonds in an amount not to exceed three hundred thousand dollars (\$300,000), and such bonds shall not be subject to, nor included in any restrictions or limitations upon the amount of bonded or other indebtedness of said city contained in any other law. The bonds thus to be issued shall be a lien upon all of the taxable tangible property in said city, and shall be issued as provided by law. No bonds shall be issued under the provisions of this section in excess of fifty thousand dollars (\$50,000) if, within thirty (30) days of the passage of a resolution authorizing the issuance of such bonds, a petition in opposition to such issuance, signed by not less than two percent (2%) of the qualified electors in such city, is filed with the governing body of such city. If the petition is filed within the prescribed time, no such bonds may be issued unless a majority of the qualified electors approve such issuance at the next primary or general election.

<i>Expenditures</i>	<i>2007</i> <u>Unaudited</u>	<i>2008</i> <u>Estimate</u>	<i>2009</i> <u>Requested</u>	<i>2009</i> <u>Proposed</u>
<i>Personnel Services 700</i>				
101 Salaries			22,880	
102 Salaries Part-time/Overtime				
150 Employer Share Medicare			660	
151 Employer Share Social Security			1,420	
152 Employer Share KPERs				
163 Employer Share Health Insurance			12,900	
171 Employer Share Workman's Comp			1,660	
172 Employer Share Unemployment			20	
			39,540	
<i>Contractual Services 720</i>				
201 Postage				
202 Telephone				
214 Travel				
223 Vehicle Insurance				
224 Insurance				
225 Equipment Insurance				
228 Subscriptions & Dues				
231 Lab Testing				
232 Professional Services				
233 Training			500	
242 Equipment Lease			200	
247 Printing			200	
253 Maintenance & Repair				
254 Equipment Maintenance/Repair				
257 Building Maintenance				
282 Uniform Allowance			160	
296 Line Cleaning				
299 Other				
			1,060	
<i>Commodities 730</i>				
301 Office Supplies				
304 Supplies & Parts			2,000	
318 Other				
319 Lab Supplies				
322 Chemicals				
341 Gasoline, Oil, Diesel				
360 NPDES Requirements			9,000	
399 Other				
			11,000	
<i>Capital Outlay 740</i>				
410 Building Improvement				
412 System Improvement			12,280	
420 Office Equipment				
421 Equipment				
431 Vehicle				
499 Other				
			12,280	
<i>Other 770</i>				
704 Contingency/Misc Transfer				
705 Transfer Sewer Equipment Reserve				
713 Capital Improvement Program				
799 Other				
TOTAL STORM WATER			\$63,880	

Fire Vehicle Replacement Fund

<i>Revenue</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1	29,392	29,392		
Reimbursed Expense/Misc				
Interest on Idle Funds				
	\$29,392	\$29,392		
<i>Expenditures</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
System Improvement				
Equipment		29,392		
Debt				
Contingency/Misc Transfer				
Other				
		\$29,392		
	\$29,392			

Building Equipment Reserve Fund

<i>Revenue</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1	111,178	111,178	151,180	151,180
Reimbursed Expense/Misc		40,000		
Interest on Idle Funds				
	\$111,178	\$151,178	\$151,180	\$151,180
<i>Expenditures</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
System Improvement				
Equipment				
Debt				
Contingency/Misc Transfer				
Other				
	\$111,178	\$151,178	\$151,180	\$151,180

Equipment Reserve Fund

<i>Revenue</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1	277,934	294,755	294,760	294,755
Reimbursed Expense/Misc	4,793	79,000	80,000	54,000
Interest on Idle Funds	16,821			
	\$299,548	\$373,755	\$374,760	\$348,755
<i>Expenditures</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
System Improvement				
Equipment	4,793	79,000	80,000	54,000
Debt				
Contingency/Misc Transfer				
Other				
	\$4,793	\$79,000	\$80,000	\$54,000
	\$294,755	\$294,755	\$294,760	\$294,755

Public Works Building Reserve Fund

<i>Revenue</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1	8,626	8,626		
Reimbursed Expense/Misc				
Interest on Idle Funds				
	\$8,626	\$8,626		
<i>Expenditures</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
System Improvement		8,626		
Equipment				
Debt				
Contingency/Misc Transfer				
Other				
		\$8,626		
	\$8,626	\$0		

Capital Improvement Fund

<i>Revenue</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Unencumbered Cash Bal Jan 1	333,492	349,044	137,303	137,303
Transfers IN		388,259	318,513	300,000
Reimbursed Expense/Misc				
Interest on Idle Funds	15,552			
	<u>\$349,044</u>	<u>\$737,303</u>	<u>\$455,816</u>	<u>\$437,303</u>
<i>Expenditures</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
System Improvement		350,000	318,513	300,000
Equipment		250,000		
Debt				
Contingency/Misc Transfer				
Other				
		<u>\$600,000</u>	<u>\$318,513</u>	<u>\$300,000</u>
	\$349,044	\$137,303	\$137,303	\$137,303

Active Aging Grant

220

<i>Revenue</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1				
County Payments	5,000	5,000	5,000	5,000
Reimbursed Expense/Misc	2,894	2,955	3,000	3,000
Interest on Idle Funds				
	<hr/>	<hr/>	<hr/>	<hr/>
	\$7,894	\$7,955	\$8,000	\$8,000
<i>Expenditures</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Personnel Services	7,805	7,955	8,000	8,000
Contractual Services				
Commodities				
Capital Outlay				
Other				
TOTAL ACTIVE AREA AGING	<hr/>	<hr/>	<hr/>	<hr/>
	\$7,805	\$7,955	\$8,000	\$8,000

Park Beautification Fund

<i>Revenue</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1	2,950	1,645		
Contributions				
Reimbursed Expense/Misc				
Interest on Idle Funds				
	\$2,950	\$1,645		
<i>Expenditures</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Personnel Services				
Contractual Services				
Commodities				
Capital Outlay				
Other				
TOTAL PARK BEAUTIFICATION				
	\$2,950	\$1,645		

Business Improvement District Fund

230

<i>Revenue</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Unencumbered Cash Bal Jan 1	1,146	1,146		1,146
In Lieu of Tax				
Reimbursed Expense/Misc				
Interest on Idle Funds				
	<u>\$1,146</u>	<u>\$1,146</u>		<u>\$1,146</u>
<i>Expenditures</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Personnel Services				
Contractual Services				
Commodities				
Capital Outlay		1,146		
Other				
TOTAL BUSINESS IMPROVEMENT DISTRICT		<u>\$1,146</u>		
	\$1,146	(\$1)		\$1,146

D.A.R.E. Fund

<i>Revenue</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1	3,828	1,620		2,165
Contributions				
Transfer from General Fund				
Reimbursed Expense/Misc				
Interest on Idle Funds				
	<hr/> \$3,828	<hr/> \$1,620		<hr/> \$2,165
<i>Expenditures</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Personnel Services				
Contractual Services	520			
Commodities	1,688	1,620		2,165
Capital Outlay				
Other				
TOTAL D.A.R.E.	<hr/> \$2,208	<hr/> \$1,620		<hr/> \$2,165
		\$1,620		

Veterans' Flag Reward Fund

<i>Revenue</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1		200		
Contributions				
Transfer from General Fund				
Reimbursed Expense/Misc				
Interest on Idle Funds				
		\$200		
<i>Expenditures</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Personnel Services				
Contractual Services				
Commodities				
Capital Outlay		200		
Other				
TOTAL VETERANS' FLAG REWARD		\$200		

Drug Tax Distribution

<i>Revenue</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Unencumbered Cash Bal Jan 1	1,092	1,222	130	130
Contributions			963	963
Transfer from General Fund				
Reimbursed Expense/Misc	130			
Interest on Idle Funds				
	\$1,222	\$1,222	\$1,093	\$1,093
<i>Expenditures</i>	<i>2007 Unaudited</i>	<i>2008 Estimate</i>	<i>2009 Requested</i>	<i>2009 Proposed</i>
Personnel Services				
Contractual Services				
Commodities		1,222	1,093	1,093
Capital Outlay				
Other				
TOTAL DRUG TAX DISTRIBUTION		\$1,222	\$1,093	\$1,093

\$1,222

ADSAP

<i>Revenue</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Unencumbered Cash Bal Jan 1	287	1,487		
Contributions				
Transfer from General Fund				
Reimbursed Expense/Misc	1,200	1,200	1,200	1,200
Interest on Idle Funds				
	\$1,487	\$2,687	\$1,200	\$1,200
<i>Expenditures</i>	<u>2007 Unaudited</u>	<u>2008 Estimate</u>	<u>2009 Requested</u>	<u>2009 Proposed</u>
Personnel Services				
Contractual Services				
Commodities		2,687	1,200	1,200
Capital Outlay				
Other				
TOTAL ADSAP		\$2,687	\$1,200	\$1,200
	\$1,487	\$0		