



City of Valley Center
 545 W. Clay
 PO Box 188
 Valley Center, KS 67147
 (316) 755-7310
 Fax (316) 755-7324

Temporary Use Application

Application Date: ____/____/____

Address or Location: _____

Please complete only those items that are related to your specific type of application. Indicate each type of application request filed. Attach additional information as required by Section 7.06.022 of the Valley Center Zoning Regulations. Submit this application with all accompanying materials to the Valley Center Community Development Director.

Applicant's Name: _____	Is Applicant the Owner of the Property? If not, then complete the following information:
Mailing Address: _____	Owner's Name: _____
City, State, Zip: _____	Owner's Address: _____
Phone: _____	City, State, Zip: _____
Email: _____	Owner's Phone: _____
	Owner's email: _____

- | | | |
|--------------------------------------|--|--|
| <input type="checkbox"/> Block Party | <input type="checkbox"/> Craft Booths | <input type="checkbox"/> Musical Concert |
| <input type="checkbox"/> Carnival | <input type="checkbox"/> Food Vendors – Festival | <input type="checkbox"/> Haunted Houses |
| <input type="checkbox"/> Circus | <input type="checkbox"/> Non-Profit Fund Raisers | <input type="checkbox"/> Other _____ |

Event start date and time _____

Event end date and time _____

On-site event cell phone (to be available entire duration of event) _____

On-site event manager name _____

Property Zoning _____

Port-o-let restrooms? Yes No Name & phone of port-o-let company _____

Fee: \$275.00

This permit must be reviewed by the City Planning Commission with a recommendation forwarded to the City Council.

Property Owner signature: _____ Date: ____/____/____

Applicant's signature: _____ Date: ____/____/____

The Applicant understands that this is an application only, that it must be approved, and that any required building permits must be obtained before the property can be used in accordance with the request. The Applicant further acknowledges that the above information is correct. By signing this application, the Applicant certifies that he or his consultants has read pertinent sections of the Valley Center Municipal Code and will prepare application materials consistent with them.