

Pool/Recreation Center Steering Committee
April 26th, 2022
Valley Center City Hall
121 S. Meridian Street

City Administrator Brent Clark called the meeting to order at 6:04 p.m. with the following members present: Matt Stamm, Sean Miller, Cory Gibson, Roger Stewart, Andy Quandt, Janet O'Donnell, Neal Owings, and Blake Peniston.

Members Absent: Richard Ranzau, Melissa Fehrenbach, Chris Evans, and Danny Park

Public Attendees: Kyle Lang

APPROVAL OF THE AGENDA

Owings moved to approve the agenda as presented, seconded by O'Donnell. Vote yea: unanimous. Motion carried.

APPROVAL OF THE MINUTES

Stamm moved to approve the minutes of the February 16th, 2022, committee meeting as presented, seconded by Stewart. Vote yea: unanimous. Motion carried.

NEW BUSINESS-

A. Discussion and Review of Request for Proposals (RFPs) Received

City Administrator Brent Clark gave a brief overview of the RFPs that were received. The committee had received six (6) firms' submittals on the Construction (CM) Services RFP and five (5) firms' submittals on the Architect/Engineer (A/E) Services RFP. The committee independently scored the submittals and Clark stated he received seven (7) score sheets back on the CM RFPs and six (6) score sheets back on the A/E RFPs. It was stated that Sean Miller had a conflict and did not score the A/E RFPs. Clark presented the overall master scoresheet for both RFPs. Discussion only and no action taken.

B. Discussion and Potential Action on Next Steps with RFPs

City Administrator Brent Clark introduced the topic and there was a brief discussion on how to proceed forward as well as the number of firms that the committee would like to interview. The week of May 9th, 2022, was advertised on the RFPs to conduct the interviews. Stamm made a motion to select the top three (3) highest scoring firms on the CM RFP and A/E RFP to interview with the committee, seconded by Owings. Vote Yea: Unanimous. Motion carried.

C. General Discussion

No comments were made.

Stamm moved to adjourn, seconded by Owings. Vote Yea: Unanimous.

ADJOURN - Meeting adjourned at 6:26 PM.

/s/ Brent Clark, City Administrator