

REGULAR COUNCIL MEETING

January 21, 2020

CITY HALL

121 S. MERIDIAN

Mayor Cicirello called the meeting to order at 7:00 p.m. with the following members present: Chris Evans, Paul Davis, Ben Anderson, Gina Gregory, Brendan McGettigan, Robert Wilson and Ronald Colbert.

Members Absent: Matt Stamm

Staff Present: Lloyd Newman, Public Safety Director
Rodney Eggleston, Public Works Director
Neal Owings, Parks and Public Buildings Director
Ryan Shrack, Community Development Director
Barry Arbuckle, City Attorney
Brent Clark, City Administrator
Barry Smith, Asst. City Administrator
Matt Koehn, City Treasurer
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

APPROVAL OF THE AGENDA

McGettigan moved to approve the agenda as presented, seconded by Colbert. Vote yea: unanimous. Motion carried.

ADMINISTRATION AGENDA

MINUTES – JANUARY 7, 2020 REGULAR CITY COUNCIL MEETING

McGettigan moved to accept the minutes of the January 7, 2020, regular City Council meeting, seconded by Davis. Vote yea: Unanimous. Motion carried.

PRESENTATIONS/PROCLAMATIONS –

Community Development Director Shrack recognized Code Enforcement Officer William Andrews for receiving residential inspection certification from the International Code Council. Shrack stated that Bill can complete all residential inspections and we don't have to outsource that service.

An annual report for Main Street Valley Center was presented by Chris Strunk. He began by thanking the City and the staff for assisting Main Street Valley Center activities throughout the year. 2019 highlights included: Enhancement grants, and Christmas Tree lighting back to Main Street. Strunk announced that they have expanding the historic district to include 2 blocks of Main Street east of Meridian. A new website is up and active. Mainstreetvalleycenter.org. Strunk distributed a financial report that was approved on 01/16/2020 by the group.

PUBLIC FORUM –None

APPOINTMENTS - None

COMMITTEES, COMMISSIONS – None

OLD BUSINESS –

A. ORDINANCE 1340-20; RE-ZONE 9801 N BROADWAY

Shrack presented Ordinance 1340-20 regarding re-zoning of property from RR-1 (suburban residential) to A-1 (agricultural district).

Anderson moved to approve Ordinance 1340-20; re-zoning of land located at 9801 N. Broadway Ave, Valley Center, Kansas for 2nd. reading. Motion seconded by Davis. Vote yea: unanimous. Motion carried.

B. ORDINANCE 1341-20; RE-ZONE 200 W 93RD ST. N

Shrack presented Ordinance 1341-20 regarding re-zoning of property from RR-1 (suburban residential) to A-1 (agricultural district).

Gregory moved to approve Ordinance 1341-20; re-zoning of land located at 200 W. 93rd St. N. Valley Center, Kansas for 2nd. reading. Motion seconded by Colbert. Vote yea: unanimous. Motion carried.

C. 2021-2023 STRATEGIC PLAN STEERING COMMITTEE DISCUSSION

Shrack stated that the strategic plan contract with RDG is being finalized. He requested Council create a steering committee to work with RDG throughout the process. Discussion was held regarding number of committee members as well as having community representatives serve on the committee.

Anderson moved to create a steering committee to work with RDG to create a Strategic Plan for 2021-2023. Motion seconded by Gregory. During discussion a request was made to specify the number of members and the number of Council representatives to serve on the committee. Anderson amended his motion to appoint a nine (9) member committee with four (4) City Council Representatives. Vote yea: unanimous. Motion carried.

Mayor Cicirello asked Councilmembers if any would like to serve on the steering committee. Mayor recommended the Councilmembers Colbert, Gregory, Wilson and Anderson serve on the committee.

Anderson moved to appoint the recommended Councilmembers Colbert, Gregory, Wilson and Anderson to serve, motion seconded by Colbert. Vote yea: unanimous. Motion carried.

D. CONTRACT EXTENSION WITH NAI MARTENS FOR FORD ST. PROPERTY MARKETING

Shrack explained that the contract with NAI Martens to market the Ford Street property expired at the end of 2019. He requested approval of an extension of the contract until March 31, 2020.

Anderson moved to approve the contract between NAI Martens and the City of Valley Center and authorize Mayor Cicirello to sign the agreement extending services to March 31, 2020. Motion seconded by Colbert. Vote yea: unanimous. Motion carried.

NEW BUSINESS-

A. GENERAL OBLIGATION BONDS, SERIES 2020-1, ORDINANCE 1342-20 AND RESOLUTION 683-20

Smith was excited to announce that 7 bids were received for the G.O. Bond earlier in the day. Country Club Bank submitted the low bid with a 2.07% interest rate. Smith stated that Garth Herrmann, with Piper Jeffray is present to answer any questions. This series 2020-1 Bond is for the 5th Street Paving project and the Public Water Supply System Improvements. Smith reminded Council that originally financing was through KDOT with an interest rate over 3%. Due to the savings from the lower interest rate, the amount of the G.O. bonds was also lowered to \$4,510,000.00.

Anderson moved that the first reading requirement for the Ordinance be waived, the award of the bid be ratified, that Ordinance 1342-20 be passed, and Resolution 683-20 be adopted. Seconded by Wilson. A question was raised during discussion whether the waiver of first reading should be a separate motion. Mr. Herrmann stated cities have the flexibility to waive the first reading within the motion or they can separate out the waiver. Whichever, is the City's practice. Vote yea: unanimous. Motion carried.

B. REQUEST TO PURCHASE DARE VEHICLE

Newman requested Council approve the purchase of a new DARE vehicle. The Drug and Alcohol Fund has approximately \$43,000.00 available. A new truck will be approximately \$35,000.00 plus additional costs to have it outfitted with police equipment.

McGettigan moved to approve purchase of DARE vehicle using the funds from the special alcohol and drug tax fund. Motion was seconded by Gregory. Vote yea: unanimous. Motion carried.

C. ORDINANCE 1343-20 UPOC ORDINANCE AMENDMENT

Newman presented an amendment to amend the 2019 UPOC. He explained that an amendment is needed due to federal changes to the legal age to purchase tobacco products.

Evans moved to approve Ordinance 1343-20, repealing and replacing Section 5.6 and 5.7 of the UPOC for 1st reading. Motion seconded by Gregory. Vote yea: unanimous. Motion carried.

D. 2020 WATER RATE APPROVAL

Smith drafted a memo to Council regarding proposed water rate increase for 2020. He explained that the City of Wichita raised the cost of water sold to Valley Center by 6.25%. After completing a 5 year projection forecast, Smith recommended that we absorb part of the increase from Wichita and hold the 2020 water rate to a 4% increase. Anderson stated that he appreciated that Council was given the opportunity to discuss during open meeting and be very transparent about the increase.

Evans moved to increase the City of Valley Center 2020 water rates by 4%. Motion seconded by Davis. Vote yea: unanimous. Motion carried.

E. 2019 YEAR IN REVIEW

Treasurer Koehn presented the 2019 Financial Year in Review report. Koehn stated that the increase in the Land Bank Reserve was due to early payoff of specials in the Ridgefield Addition. Gregory appreciated the report and how detailed it is. Presentation only. No action needed.

F. 2019 LAND BANK ANNUAL REPORT

Smith presented an annual Land Bank report to Council and stood for questions. Wilson inquired about a timeline to begin construction after purchase of lot to qualify for the tax incentive. Smith and Shrack stated construction must begin within 6 months.

McGettigan moved to accept and file the 2019 Annual Land Bank Report, seconded by Colbert. Vote Yea: Unanimous. Motion carried.

G. EXECUTIVE SESSION; DISCUSSION OF NON-ELECTED PERSONNEL

Anderson moved to recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council Chamber in ten minutes. Motion seconded by McGettigan. Vote yea: unanimous. Motion Carried.

Session started at 7:47pm

Mayor Cicirello called meeting back to order at 7:57 pm.

Anderson stated no official action was taken by Council while in executive session.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE-JANUARY 21, 2020
- B. CHECK RECONCILIATION – DECEMBER 2019
- C. TREASURER'S REPORT – DECEMBER 2019
- D. REVENUE AND EXPENSE REPORT 2019
- E. DELINQUENT ACCOUNT REPORT – OCTOBER 2019

McGettigan moved, seconded by Colbert to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

STAFF REPORTS

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack explained the Flood Insurance Assessment. Valley Center is a class 7 in the CRS (Community Rating System). Participation and compliance ensures our citizens receive a discount on flood insurance premiums.

Reminded all of the Wichita Area Builders Home Show, February 6-9th. Openings are available on Thursday, February 6th, if anyone would like to volunteer.

PARKS AND OUTDOOR SPACES DIRECTOR OWINGS

The Outdoor Spaces Board has an opening. If anyone knows of a person that might be interested, let them know. Volunteer applications will be available soon.

The Pedestrian/Bicycle Master Plan is posted on the website.

PUBLIC SAFETY DIRECTOR NEWMAN

The new squad truck for the Fire Department is almost done. With the grants received the Fire Department was able to purchase new gear to assist with the Wildland firefighter group.

Announced that Valley Center was listed as the #1 safest City in Kansas by the homesnacks.net group.

PUBLIC WORKS DIRECTOR EGGLESTON

Gave update of Wastewater treatment plant. Announced that the water line replacement project begins today. Eggleston also reported that after some technical issues with the new water meter reading system, they have gone from little over 100 missed reads to 0 last month. Hopefully that will continue.

2 of the crosswalk beacon signals have been installed and 2 more have been ordered. Anderson questioned why the signal at Interurban and 5th keeps turning. Eggleston stated that his crew will go out and install a lag bolt that should solve the problem.

ASSISTANT CITY ADMINISTRATOR SMITH

Stated that he is revising the budget calendar for 2020. Smith asked how Council input regarding the CIP was gathered. Cicirello stated a survey was distributed to Council and information was compiled from it. Council consensus was a CIP workshop prior to a regular City Council Meeting to discuss the CIP.

CITY ADMINISTRATOR CLARK

Recognized the Parks and Public Buildings department and staff for the updates to the City Council room. Clark will be meeting with Waste Management later this week to begin contract negotiations.

He also attended a SCAC meeting last Saturday and toured the 911 communication center.

GOVERNING BODY REPORTS

MAYOR CICIRELLO

Stated that he will be sending out meeting requests so that he can see who will be at the meetings and who will be absent. Inquired who had a "Governing Body Handbook" Stated that each Council Member should have one. He will also be working on "guidelines" for conducting the governing body meetings.

COUNCILMEMBER EVANS

Thanked all the City Staff for the work they do.

COUNCILMEMBER DAVIS, McGETTIGAN AND GREGORY

Stated that the new layout and décor of the Council Room looked very nice. Gregory stated that the carpet now needs to be replaced.

Colbert moved to adjourn, second by McGettigan. Vote Yea: Unanimous.

ADJOURN -

Meeting adjourned at 8:22 PM.

Kristi Carrithers, City Clerk