



## **CITY COUNCIL AGENDA**

**March 2, 2021**

**THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION: MINISTERIAL ALLIANCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA p 3**
- 6. ADMINISTRATION AGENDA p 4**
  - A. City Council Meeting Minutes –
- 7. PRESENTATIONS / PROCLAMATIONS p 10**
- 8. PUBLIC FORUM (Citizen input and requests) p 1**
- 9. APPOINTMENTS p**
  - A. Valley Center Public Library appointments p
- 10. COMMITTEES, COMMISSIONS p 10**
- 11. OLD BUSINESS p 11**
- 12. NEW BUSINESS p 15**
  - A. Main Street Valley Center Allocation p
  - B. Colby Lift Station standby generator bid approval p
- 13. CONSENT AGENDA p 21**
  - A. Appropriation Ordinance - March 2, 2021 p
- 14. STAFF REPORTS p 43**
- 15. GOVERNING BODY REPORTS p 48**
- 16. ADJOURN**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenter-ks.gov](mailto:cityclerk@valleycenter-ks.gov) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenter-ks.gov](http://www.valleycenter-ks.gov) or call (316) 755-7310.*

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION – MINISTERIAL ALLIANCE**

**PLEDGE OF ALLEGIANCE**

## APPROVAL OF AGENDA

### RECOMMENDED ACTION:

Staff recommends motion to approve the agenda as presented / amended.

## **ADMINISTRATION AGENDA**

### **A. MINUTES:**

Attached are the Minutes from the February 16, 2021 regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING  
February 16, 2021  
CITY HALL  
121 S. MERIDIAN

Mayor Cicirello called the meeting to order at 7:00 p.m. with the following members present: Matt Stamm, Ben Anderson, Gina Gregory, Dale Kerstetter, Chris Evans, Robert Wilson, and Ronald Colbert.

Members Absent: Paul Davis

Staff Present: Lloyd Newman, Public Safety Director  
Neal Owings, Parks and Public Buildings Director  
Ryan Shrack, Community Development Director  
Barry Smith, Assistant City Administrator  
Brent Clark, City Administrator  
Josh Golka, City Engineer  
Barry Arbuckle, City Attorney  
Matt Koehn, City Treasurer  
Kristi Carrithers, City Clerk

Press present: The Ark Valley News

**APPROVAL OF THE AGENDA -**

Mayor Cicirello added item G, Kansas Department of Transportation Agreement for Ford Street under New Business. Kerstetter moved to approve the agenda as amended, seconded by Anderson. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA –**

**FEBRUARY 2, 2021 REGULAR CITY COUNCIL MINUTES-**

Gregory moved to approve the minutes of the February 2, 2021, regular City Council meeting, seconded by Colbert. Vote yea: unanimous. Motion carried.

**PRESENTATIONS/PROCLAMATIONS – NONE**

**PUBLIC FORUM – NONE**

**APPOINTMENTS – NONE**

**COMMITTEES, COMMISSIONS – NONE**

**OLD BUSINESS – NONE**

**NEW BUSINESS-**

**A. MAIN STREET VALLEY CENTER STREET CLOSING REQUEST**

Chris Strunk, Main Street Valley Center President requested a closure of the 200 block of West Main Street on March 6<sup>th</sup>. The Apostle Bike works will host a bicycle race and would like to use that block for the beginning and end of race. This race will bring approximately 200 riders and will be either a 20- or 50-mile route. More information about the race is on Facebook. Council had several questions regarding insurance coverage, parking issues, other vendors permits and restroom facilities. Public Safety Director Newman said that extra officers might be needed at the beginning of the race. No additional permit will be needed, and no vendors will be there, as local businesses will be promoted to the riders.

Anderson moved to approve request from Main Street Valley Center and work with City staff regarding this street closure, seconded by Stamm. Vote Yea: Unanimous. Motion carried.

#### B. REQUEST FOR SPONSORSHIP

Rebecca Burchfiel requested City sponsorship for the nationals of the Jr Teen competition. She needs to obtain sponsor to attend and represent Valley Center. The ad in the yearbook/program will be designed by the pageant staff based on information submitted. Different levels are available ranging from \$75.00 to \$750.00.

Evans moved to sponsor Miss Valley Center, Rebecca Burchfiel at the \$750.00 level. Motion seconded by Kerstetter. Vote Yea: Unanimous. Motion carried.

#### C. 2020 YEAR IN REVIEW

Assistant City Administrator Smith and City Treasurer Koehn presented the financial year in review. Smith stated that 2020 was definitely a different year. Cares funding was received which helped with unbudgeted expenses. He thanked all the staff for their flexibility and partnership with the City in getting things done in 2020. Koehn highlighted a few items in the report. On page 9 the revenue was much higher than budgeted due to the CARES funding. Under the expenditure line item, it is under due to not replacing the IT position. Parks was also under budget due to full time staff taking on more responsibilities and working without the seasonal workers.

Koehn explained that extra funds in utility funds and capital improvement will be kept for future project funding.

Anderson moved to accept and file the report. Wilson seconded the motion. Vote: Yea: Unanimous. Motion carried.

#### D. TAX ABATEMENT REVIEW

Community Development Director Shrack reviewed the tax exemption for Safarik Tool Company. This would be the final year. He explained that 2020 was also a difficult year due to COVID and they did have to reduce their work force for a time. They have increased staff again up to 25 employees and plan on increasing staff by the end of 2021 to 45.

Kerstetter asked if they could ask to extend the tax abatement again. Shrack explained that this abatement cannot be extended, but they could re-apply following the criteria under the economic development plan.

Kerstetter moved to approve the tax abatement request from Safarik Tool Company for their final year. Motion seconded by Stamm. Vote: Yea. Unanimous. Motion carried.

#### E. PROPOSED TIF DISTRICT INFORMATION

Shrack reported staff has continued to meet with Iron Horse Development regarding the TIF. A public hearing will be scheduled, and Ordinance proposed for approve in April. Smith addressed Council to explain how the incremental assessed valuation of the property included in the TIF flows to the City created fund to pay for project costs. The 142 lots south of the retention pond could potentially add \$3,263,546 in added valuation over time. Anderson verified that this TIF would end after 20 years. Smith stated that it could end sooner, but 20 years would be the termination date.

#### F. KANSAS DEPARTMENT OF TRANSPORTATION AGREEMENT FOR FORD STREET

City Administrator Clark presented the KDOT agreement for Ford Street. This agreement is also with Park City and Sedgwick County. He explained that it is a reimbursement grant and expenses will be drawn down from the State. The project will begin to the east of Ford Street around the Broadway intersection.

Gregory moved to approve the agreement with KDOT for Ford Street and authorize Mayor Cicirello or City Administrators to sign. Motion seconded by Kerstetter. Vote: Yea. Unanimous. Motion carried.

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE - FEBRUARY 16, 2021
- B. CHECK RECONCILIATION – JANUARY 2021
- C. TREASURER’S REPORT – JANUARY 2021
- D. REVENUE AND EXPENSE SUMMARY – JANUARY 2021
- E. DELINQUENT ACCOUNT REPORT – OCTOBER 2020
- F. DELINQUENT ACCOUNT REPORT – NOVEMBER 2020
- G. ECONOMIC DEVELOPMENT BOARD MEETING – FEBRUARY 4, 2021
- H. OUTDOOR SPACES BOARD MINUTES – FEBRUARY 4, 2021

Stamm moved, seconded by Evans to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

**STAFF REPORTS**

COMMUNITY DEVELOPMENT DIRECTOR SHRACK

Shrack reported that a presentation was made for the Main Street Valley Center national accreditation. They had a great presentation, but unfortunately wasn’t chosen. The state of Kansas Main Street organization did award Valley Center an affiliate designation and a \$400.00 grant. Reminder that the Home Show will be held February 27<sup>th</sup> and 28<sup>th</sup> and volunteers are still needed.

CITY ENGINEER GOLKA

Work will begin on Ford at the Broadway intersection. The siting study of the water treatment plant will take into consideration the new developments. He will add the quiet zone study to his council report.

CITY ADMINISTRATOR CLARK

Reported that the extreme cold has created issues trash pick-up. Monday and Tuesday were not picked up this week but will be picked next week. Residents may set out additional bags next week with no extra charge. Clark thanked all city staff that worked out in the cold this last week.

**GOVERNING BODY REPORTS –**

COUNCILMEMBER GREGORY

Stated that she experienced issues with transition to Waste Connections. A wheel was broken on the recycling carts. A Sedgwick County Emergency Planning Committee meeting will be held via zoom, February 18, 2021. She will not be able to attend so encouraged someone else to attend.

Colbert moved to adjourn, second by Kerstetter. Vote Yea: Unanimous.

**ADJOURN -**

**Meeting adjourned at 7:55 PM.**

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**Kristi Carrithers, City Clerk**



**ADMINISTRATION AGENDA**  
**RECOMMENDED ACTION**

**A. MINUTES:**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the minutes of the February 16, 2021 Regular Council Meeting as presented/ amended.**

## **PRESENTATIONS / PROCLAMATIONS**

### **PUBLIC FORUM**

### **APPOINTMENTS**

#### A. Valley Center Public Library- Re-appointments

- Toby Carver – expiring April 2025
- Morgan Wiebe – expiring April 2025

### **COMMITTEES, COMMISSIONS**

### **OLD BUSINESS-NONE**

## **NEW BUSINESS**

### **A. MAIN STREET VALLEY CENTER ALLOCATION:**

Asst. City Administrator Smith will request an additional \$5,000.00 for Main Street Valley Center bringing their total 2021 allocation to \$10,000.00.

- Memo regarding donation-Barry Smith



**March 2, 2021**

**To: Mayor Cicirello & Members of Council**

**From: Barry Smith – Assistant City Administrator for Finance and Administration**

**Subject: Request to Increase Funding for Main Street Valley Center**

## **BACKGROUND**

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FY20 presented several challenges in regard to COVID-19 and its potential future impact on city revenues and expenses. Due to concerns regarding revenue collections for FY21, the annual allocation to Main Street Valley Center (MSVC) was reduced from \$10,000 to \$5,000.

## **PROPOSAL**

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City staff are proposing to increase Main Street Valley Center's allocation for FY21 to \$10,000.

## **FINANCIAL CONSIDERATION**

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After the FY20 Year in Review was completed, volatile revenue sources such as sales and use taxes that have a large impact on the General Fund realized a comparable total collection to years prior. Along with the prior year comparable collection of volatile revenues, CARES Funding from Sedgwick County to offset city COVID expenses, and a pull back on city spending during FY20, the City realized a positive increase to fund balance in the General Fund for FY20. The \$5,000 increase will come out of the General Fund Economic Development line item.

## **SUMMARY**

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Overall, the pandemic had a negative impact on local business in Valley Center. Main Street Valley Center did an incredible job stepping up and providing grants to local business impacted by COVID-19 to assist with their ongoing expenses while having to close their doors or limit their capacity and ability to continue operations as normal. Main Street Valley Center is a program that needs continual support from the city which is why the increase of allocated funds for FY21 is recommended.

Sincerely,

Barry Smith

Assistant City Administrator for Finance and Administration

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**A. MAIN STREET VALLEY CENTER ALLOCATION:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion to increase the fiscal year 2021 allocation for Main Street Valley Center to \$10,000.00.**

## **NEW BUSINESS**

### **B. COLBY LIFT STATION STANDBY GENERATOR BID APPROVAL:**

Public Works Director Eggleston will report and seek approval of bid from CK Power for the standby generator for the Colby Lift Station.

- Memo regarding generator- Rodney Eggleston
- Bid Tab
- CK Power bid



**March 2, 2021**

**To: Mayor Cicirello & Members of Council**

**From: Rodney Eggleston – Public Works Director**

**Subject: Standby Generator for Colby Lift Station**

## **BACKGROUND**

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Colby Lift Station is located between Colby and Dexter streets. This lift station does not currently have a standby generator assigned to its location. Currently if the lift station loses power, city staff must respond with a portable standby generator within a 1-hour window to maintain wastewater services for this area.

## **PROPOSAL**

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City staff are requesting to purchase a standby generator for the Colby Lift Station.

## **FINANCIAL CONSIDERATION**

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The standby generator purchase was approved in the FY21 budget for \$30,000. The standby generator will be purchased using funds from the Wastewater Fund and expensed to the system improvements line item.

## **SUMMARY**

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Staff is recommending approval to purchase a standby generator from the low qualified bid provided by CK Power in the amount of \$21,903.

Sincerely,

Rodney Eggleston  
Public Works Director



Distributor Start-Up

Labor Included: Perform all actions and tests on the start-up check sheet. Perform a building load test and training on the proper operation of the system. Owner training is to be performed at the time of start-up and during normal business hours. Deliver and set the unit with our boom truck.

Clarifications

Freight is included to the first destination. The quoted price does not include sales tax, diesel fuel, gas regulator, or installation. We will provide 1 hard copy and 1 digital copy of the O/M manuals unless a different quantity is specifically listed on this quotation. The quotation is valid for 10 weeks. Orders must be received and released for production within the 10 weeks to guarantee pricing.

OFFER TOTAL SELL PRICE: \$21,903.00

Current lead time: Generator – 14 weeks, ATS – 10 weeks

Price does not include any applicable taxes or installation

OFFER ACCEPTANCE

I hereby authorize CK Power to use this form as a bona fide purchase order of the equipment shown on Offer Number: 0026722330, which clearly establishes definite price and specifications of material ordered. The person signing is doing so according to the terms and conditions.

Proposed by:

Accepted by:

Company: CK Power

Company: \_\_\_\_\_

Print Name: Jeff Morton

Print Name: \_\_\_\_\_

Title: Sales

Title: \_\_\_\_\_

Signature: Jeff Morton

Signature: \_\_\_\_\_

Date: 2/8/21

Date: \_\_\_\_\_

PO Number: \_\_\_\_\_





**NEW BUSINESS**  
**RECOMMENDED ACTION**

**B. COLBY LIFT STATION STANDBY GENERATOR BID APPROVAL:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion of approval of low, qualified bid for standby generator from CK Power in an amount not to exceed \$21,903.00.**

**CONSENT AGENDA**

**A. APPROPRIATION ORDINANCE – MARCH 2, 2021**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the Consent Agenda as presented.**

**CONSENT AGENDA**

**A. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for March 2, 2021 as prepared by City Staff.

**March 2, 2021 Appropriation**

**Total                               \$   175,312.16**

2/24/2021 9:11 AM  
 VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0065	KANSAS ASSN OF CODE ENFOR KANSAS ASSN OF CODE ENFOR	R	2/12/2021	40.00		052492		40.00
0078	KRWA - KANSAS RURAL WATER ASSO KRWA - KANSAS RURAL WATER ASSO	R	2/12/2021	920.00		052493		920.00
0129	JCI INDUSTRIES INC JCI INDUSTRIES INC	R	2/12/2021	850.00		052494		850.00
0183	KANSAS ONE-CALL SYSTEM, INC KANSAS ONE-CALL SYSTEM, INC	R	2/12/2021	106.80		052495		106.80
0224	SUMNERONE, INC. SUMNERONE, INC.	R	2/12/2021	113.24		052496		
	I-202102086598 SUMNERONE, INC.	R	2/12/2021	87.00		052496		200.24
0259	CRAIN CHEMICAL COMPANY CRAIN CHEMICAL COMPANY	R	2/12/2021	279.00		052497		279.00
0280	KANSAS JUDICIAL COUNCIL KANSAS JUDICIAL COUNCIL	R	2/12/2021	45.00		052498		45.00
0306	SEDGWICK COUNTY SEDGWICK COUNTY	R	2/12/2021	823.14		052499		823.14
0437	USA BLUEBOOK USA BLUEBOOK	R	2/12/2021	154.45		052500		154.45
0623	CORE & MAIN CORE & MAIN	R	2/12/2021	82.18		052501		82.18
0708	UNIFIRST UNIFIRST	R	2/12/2021	50.05		052502		50.05
0749	SCHENCK SHOOTING SCHOOL SCHENCK SHOOTING SCHOOL	R	2/12/2021	525.00		052503		525.00
0758	MAIN STREET VALLEY CENTER MAIN STREET VALLEY CENTER	R	2/12/2021	5,000.00		052504		5,000.00
0796	BARDAVON HEALTH INNOVATIONS BARDAVON HEALTH INNOVATIONS	R	2/12/2021	220.00		052505		220.00

2/24/2021 9:11 AM  
 VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0824	GALLS, LLC							
I-202102086595	GALLS, LLC	R	2/12/2021	455.37		052506		
I-202102086596	GALLS, LLC	R	2/12/2021	60.00		052506		
I-202102116624	GALLS, LLC	R	2/12/2021	43.96		052506		
I-202102116625	GALLS, LLC	R	2/12/2021	149.99		052506		709.32
0863	SURVEYING AND MAPPING, LLC							
I-202102086599	SURVEYING AND MAPPING, LLC	R	2/12/2021	3,600.00		052507		3,600.00
0908	CENTURY II PERFORMING ARTS & C							
I-202102086608	CENTURY II PERFORMING ARTS & C	R	2/12/2021	44.00		052508		44.00
1004	GILMORE SOLUTIONS							
I-202102096614	GILMORE SOLUTIONS	R	2/12/2021	3,498.90		052509		3,498.90
1047	HAYNES EQUIPMENT CO., INC.							
I-202102106621	HAYNES EQUIPMENT	R	2/12/2021	5,483.82		052510		5,483.82
1073	GORDON CPA LLC							
I-202102086607	GORDON CPA LLC	R	2/12/2021	1,000.00		052511		1,000.00
1078	FLEXIBLE BENEFIT SERVICE CORPO							
I-202102096616	FLEXIBLE BENEFIT SERVICE CORPO	R	2/12/2021	270.00		052512		
I-202102096617	FLEXIBLE BENEFIT SERVICE CORPO	R	2/12/2021	299.00		052512		569.00
1089	LOGIC INC.							
I-202102086605	LOGIC INC.	R	2/12/2021	599.00		052513		599.00
1134	DEAN E NORRIS, INC.							
I-202102116623	DEAN E NORRIS, INC.	R	2/12/2021	467.50		052514		467.50
1	HATHAWAY, JOY							
I-000202102126626	US REFUND	R	2/12/2021	266.61		052515		266.61
0270	INTRUST CARD CENTER							
I-202102176650	INTRUST CARD CENTER	R	2/19/2021	18,050.97		052517		18,050.97
0014	WICHITA WINWATER WORKS CO.							
I-202102186655	WICHITA WINWATER WORKS CO.	R	2/19/2021	7,048.21		052518		
I-202102186656	WICHITA WINWATER WORKS CO.	R	2/19/2021	43.08		052518		
I-202102186657	WICHITA WINWATER WORKS CO.	R	2/19/2021	302.46		052518		
I-202102186658	WICHITA WINWATER WORKS CO.	R	2/19/2021	265.00		052518		7,658.75

2/24/2021 9:11 AM  
 VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0059	CITY OF WICHITA I-202102186654 CITY OF WICHITA	R	2/19/2021	3,136.00		052519		3,136.00
0080	KDHE-BUREAU OF WATER I-202102176644 KDHE-BUREAU OF WATER	R	2/19/2021	104,323.57		052520		104,323.57
0113	VALLEY OFFSET PRINTING, INC. I-202102176639 VALLEY OFFSET PRINTING, INC.	R	2/19/2021	386.00		052521		386.00
0351	WICHITA STATE UNIVERSITY I-202102176645 WICHITA STATE UNIVERSITY	R	2/19/2021	75.00		052522		75.00
0427	CINTAS CORPORATION NO 2 I-202102176648 CINTAS CORPORATION NO 2	R	2/19/2021	508.95		052523		508.95
0623	CORE & MAIN I-202102186659 CORE & MAIN I-202102186660 CORE & MAIN	R R	2/19/2021 2/19/2021	199.14 1,908.08		052524 052524		2,107.22
0787	WESTECH I-202102176649 WESTECH	R	2/19/2021	3,777.89		052525		3,777.89
0817	H.M.S. LLC I-202102176646 H.M.S. LLC	R	2/19/2021	69.99		052526		69.99
0898	GREATER WICHITA YMCA I-202102176642 GREATER WICHITA YMCA I-202102176643 GREATER WICHITA YMCA	R R	2/19/2021 2/19/2021	31.25 265.00		052527 052527		296.25
0988	FELD FIRE I-202102186652 FELD FIRE	R	2/19/2021	251.96		052528		251.96
1004	GILMORE SOLUTIONS I-202102176641 GILMORE SOLUTIONS	R	2/19/2021	1,134.00		052529		1,134.00
1015	UTILITY REBATE CONSULTANTS, IN I-202102186651 UTILITY REBATE CONSULTANTS, IN	R	2/19/2021	214.78		052530		214.78
1062	KANSAS ECONOMIC DEVELOPMENT AL I-202102186653 KANSAS ECONOMIC DEVELOPMENT AL	R	2/19/2021	400.00		052531		400.00
1071	CONRAD FIRE EQUIPMENT I-202102186661 CONRAD FIRE EQUIPMENT	R	2/19/2021	6,840.66		052532		6,840.66

2/24/2021 9:11 AM  
 VENDOR SET: 02 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1105	CK POWER							
I-202102176647	CK POWER	R	2/19/2021	196.80		052533		196.80

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	41	174,962.80	0.00	174,962.80
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 02 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	41	174,962.80	0.00	174,962.80

2/24/2021 9:11 AM  
 VENDOR SET: 03 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0085	STACY SHAY							
I-202102176640	STACY SHAY	R	2/19/2021	59.32		052534		59.32

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	59.32	0.00	59.32
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 03 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	1	59.32	0.00	59.32



2/24/2021 9:11 AM  
 VENDOR SET: 04 City of Valley Center  
 BANK: APBK INTRUST CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1 I-000202102126627	COMFORT HOMES INC BP REFUND	R	2/19/2021	290.04		052516		290.04

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	290.04	0.00	290.04
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 04 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	1	290.04	0.00	290.04
BANK: APBK TOTALS:	43	175,312.16	0.00	175,312.16
REPORT TOTALS:	43	175,312.16	0.00	175,312.16

SELECTION CRITERIA

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VENDOR SET: \* - All  
VENDOR: ALL  
BANK CODES: All  
FUNDS: All  
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CHECK SELECTION

CHECK RANGE: 052492 THRU 052534  
DATE RANGE: 0/00/0000 THRU 99/99/9999  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES  
-----

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All  
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## **STAFF REPORTS**

**A. Community Development Director Shrack**

**B. Parks & Public Buildings Director Owings**

**C. Public Safety Director Newman**

**D. Public Works Director Eggleston**

**E. City Engineer Golka**

**F. City Attorney Arbuckle**

**G. Asst. City Administrator of Finance Smith**

**H. City Administrator Clark**

# MEMO



**TO:** City of Valley Center **DATE:** March 2, 2021  
**ATTENTION:** Mayor Cicirello and Members of Council **PROJECT NO.:** 35-197013-000-2502  
**FROM:** Josh Golka, P.E. **PROJECT:** Valley Center – City Engineer  
**REFERENCE:** Project Status Update **COPIES TO:** Brent Clark, Rodney Eggleston, Barry Smith

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

Shown below is a list of current PEC projects with status updates:

## Current Projects:

1. **Ford (77<sup>th</sup>) Street from Bridge to Broadway with Seneca Realignment (200557-000)**
  - A. Continuing efforts on design. Working with utility owners on relocation needs of the project.
  - B. Meetings have been held with Sedgwick County and KDOT which included City staff to discuss the agreements for the project.
2. **Water Tower Rehabilitation (187013-004)**
  - A. Kickoff meeting August 24, 2020.
  - B. Project construction to occur in low water use periods. Tentative schedule 2021.
3. **Meridian from 69<sup>th</sup> Street to Railroad Paving Improvements (197013-004)**
  - A. Concept approved. Working on field check plans.
  - B. Council approved schedule change from FY2022 to FY2023 on May 5, 2020. WAMPO TIP Amendment submitted and approved. TIP has been updated to reflect the changes.
4. **Meridian from Main Street to 5<sup>th</sup> Street Paving Improvements (197013-006)**
  - A. Concept meeting was held on September 2<sup>nd</sup>, 2020. PEC is considering/making adjustments requested during the concept meeting.
  - B. City staff and PEC are working to set up a public involvement meeting.
  - C. Project has been combined in the TIP with the “Meridian – 69<sup>th</sup> Street to Railroad” as a single project.
5. **Water Treatment Plan Siting (197013-007)**
  - A. Kickoff meeting week of January 18, 2021.
  - B. Evaluating storage and chlorination considerations to serve new development.
6. **WWTP Phase 3 Improvements (161372-000)**
  - A. Clarifier scum trough replacement will start 3/1/2021 and is scheduled to be completed by 3/5/2021.
  - B. Reviewing options with the manufacturer and the City for operation of the sludge tank blowers during the extreme cold experienced over the last 2 weeks.
7. **Quiet Zones (217013-002)**
  - A. Internal kickoff week of March 1, 2021.

## Miscellaneous

1. PEC and City staff working with the contractor on corrective actions for Community Center sitework.
2. Developed concept city infrastructure cost estimates on developments. Meetings ongoing with potential developers.

### **Warranty Projects**

1. Storm Water Improvements along Allen from Park to Meridian (197013-002) – Dondlinger & Sons Construction Co., Inc - November 13th, 2021
2. 5th Street from Fiddler’s Creek to Broadway (187013-002) - Cornejo & Sons, LLC – April 5, 2021
3. Wastewater Treatment Plant Phase 3 Improvements (161372-000) – Dondlinger Construction – October 15, 2022
4. Waterline Replacements (171031-000) – Nowak – November 30, 2022.

## **GOVERNING BODY REPORTS**

- A. Mayor Cicirello**
- B. Councilmember Stamm**
- C. Councilmember Evans**
- D. Councilmember Davis**
- E. Councilmember Anderson**
- F. Councilmember Gregory**
- G. Councilmember Kerstetter**
- H. Councilmember Wilson**
- I. Councilmember Colbert**

**ADJOURN**